

**Susquehanna County Commissioners
May 11, 2022
Agenda**

Commissioner called the Meeting to order at a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Moment of Silence

Present: Commissioners Arnold, Hall, and Herschel.

Employee Years of Service Recognition: 5 Year Incremental Anniversaries:

Sara Conklin Children & Youth Services 5 Years

Public Comment on agenda and non-agenda items:

- 1. Motion by Commissioner to close public comment.
Second Commissioner**
- 2. Motion by Commissioner to approve the minutes of the April 27, 2022
Commissioners' Meeting.
Second Commissioner**
- 3. Motion by Commissioner to recess the Commissioners Meeting and open the
Salary Board Meeting.
Second Commissioner**

Returned to Commissioners Meeting at a.m.

- 4. Motion by Commissioner to ratify or approve the following:
• Cash Disbursement Journal dated 4/27/2022 for \$394,322.80 for General Expenses
• Cash Disbursement Journal dated 5/4/2022 for \$469,525.75 for General Expenses
• Cash Disbursement Journal dated 5/5/2022 for \$249,561.33 for Net Wages
• EFTPS dated 5/5/2022 for \$85,351.74 for Federal Payroll Taxes
• Electronic Payment dated 5/5/2022 for \$24,012.93 for Employee Retirement
• Electronic Payment dated 5/5/2022 for \$10,832.92 for State Withholding
• Electronic Payment dated 5/5/2022 for \$1,120.49 for PA SCDU
• Cash Disbursement Journal dated 5/3/2022 for \$88,958.08 for Children & Youth
Second Commissioner**

5. Motion by Commissioner to approve the following seminar and travel requests:
- Jeffrey Mead, Veterans Affairs, Camp Freedom Informational Breakfast, Carbondale, PA, 5/5/2022, Total Cost \$0.00, Cost to County \$0.00.
 - Michael Borowski, GIS, PA GIS Conference, State College, PA, 6/13/2022 – 6/15/2022, Total Cost \$640.14, Cost to County \$640.14.
 - Elizabeth Arnold, Judith Herschel and Rebekah Hubbard, Commissioners Office, CCAP Annual Conference, Lancaster, PA, 8/7/2022 – 8/10/2022, Total Cost \$2,670.00, Cost to County \$2,670.00.
 - Ralph Schwartz, Scott Aylesworth, EMA, PEMA Eastern Area IST, Scranton, PA, 6/15/2022 – 6/16/2022, Total Cost \$0, Cost to County \$0.

Second Commissioner

6. Motion by Commissioner to approve entering into a contract with Zito Business, Coudersport, PA, for dedicated internet equipment and access at the Correctional Facility and Recycling Center, at a cost of \$1,850.00 for installation and \$305.32 per month for access, effective May 11, 2022, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator.

Second Commissioner

7. Motion by Commissioner to enter into an agreement with Harris Local Government, Ebensburg, PA, for printing of ROC mailers for delinquent tax bills, effective May 11, 2022, at a total cost for 2022 of \$1,770.00, per the recommendation of Rebecca Wescott, Acting Treasurer/1st Deputy Tax Claim.

Second Commissioner

8. Motion by Commissioner to enter into a Purchase of Service Contract with the County of Chester, PA, for child welfare services and detention services at a per diem cost of \$310.00 for detention center and \$205.00 for shelter.

Second Commissioner

9. Motion by Commissioner to enter into a contract with Thomas J. Weber, La Crosse, WI, for consulting services for the Susquehanna County Correctional Facility, effective June 1, 2022 through December 31, 2025, at a total cost not to exceed \$15,000.00 for consulting and \$1,825.00 for travel expense.

Second Commissioner

10. Motion by Commissioner to ratify and acknowledge the termination of Taylor McKeeby from the position of full-time Assistant Director of Domestic Relations, effective April 27, 2022, per Michele Jerauld, Director of Domestic Relations.

Second Commissioner

11. Motion by Commissioner to acknowledge the transfer of Wesley Campbell from the position of Establishment Specialist/Court Liaison to the open, full-time, non-union position of Assistant Director of Domestic Relations, salary \$40,100.00, effective May 12, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of President Judge Jason Legg.

Second Commissioner

12. Motion by Commissioner to ratify and approve the transfer of Michael Brennan

from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, \$17.87 per hour, effective April 29, 2002, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.
Second Commissioner

13. Motion by Commissioner to approve the hiring of Christopher Zabrowski, Jermyn, to the open, non-union position of part-time IT Technician, \$16.39 per hour, not to exceed 29 hours per week, effective May 16, 2022, with a six-month probationary period and benefits according to the County Policy Manual and government mandates, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator.
Second Commissioner

14. Motion by Commissioner to approve the hiring of Julie Johnson, Montrose, to the open, non-union, full-time position of Director of Human Resources, \$50,125.00 per year, effective May 23, 2022, with a six-month probationary period and benefits according to the County Policy Manual and government mandates, per the recommendation of Rebekah Hubbard, Chief Clerk.
Second Commissioner

15. Motion by Commissioner to acknowledge, with regret, the resignation of Janniel DeJesus from the position of Deputy Sheriff, effective May 19, 2022, per Sheriff Lance Benedict.
Second Commissioner

16. Motion by Commissioner to approve Proclamation 2022-23, May 15-21 as Emergency Medical Services Week in Susquehanna County.
Second Commissioner

17. Motion by Commissioner to close the Commissioners' Meeting
Second Commissioner

Commissioner declared the Commissioners' Meeting adjourned at a.m.

