

**Susquehanna County Commissioners
August 12, 2022
Agenda**

Commissioner called the Meeting to order at a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Moment of Silence

Present: Commissioners Arnold, Hall, and Herschel.

Employee Years of Service Recognition: 5 Year Incremental Anniversaries:

John Oliver	District Attorney's Office	5 Years
Gregory Deck	District Attorney's Office	5 Years
Isaac Hobbs	Children & Youth	10 Years
Arthur Donato	911	35 Years

Public Comment on agenda and non-agenda items:

- 1. Motion by Commissioner to close public comment.
Second Commissioner**

- 2. Motion by Commissioner to approve the minutes of the July 27, 2022
Commissioners' Meeting.
Second Commissioner**

- 3. Motion by Commissioner to ratify or approve the following:**
 - Cash Disbursement Journal dated 7/27/2022 for \$116,525.40 for General Expenses**
 - Cash Disbursement Journal dated 7/28/2022 for \$230,616.70 for Net Wages**
 - EFTPS dated 7/28/2022 for \$78,879.52 for Federal Payroll Taxes**
 - Electronic Payment dated 7/28/2022 for \$23,031.26 for Employee Retirement**
 - Electronic Payment dated 7/28/2022 for \$10,042.87 for State Withholding**
 - Electronic Payment dated 7/28/2022 for \$1,120.49 for PA SCU**
 - Cash Disbursement Journal dated 8/3/2022 for \$102,076.00 for Children & Youth**
 - Cash Disbursement Journal dated 8/4/2022 for \$563,541.02 for General Expenses**

- Wire Transfer dated 8/5/2022 for \$1,392.04 for iLand Invoice
- Cash Disbursement Journal dated 8/10/2022 for \$1,017,927.25 for General Expenses
Second Commissioner

4. Motion by Commissioner _____ to approve the following seminar and travel requests:

- Sarah Seamans, Emily McHale, Patricia Leach, Assessment, NECAAP Meeting, New Milford, PA, 9/2/2022, Total Cost \$90.00, Cost to County \$90.00
- Scott Aylesworth, EMA, International EMA Conference, Savannah, GA, 11/13/2022 – 11/17/2022, Total Cost \$2734.00, Cost to County 659.00.
- Nathaniel Wallace, EMA, PEMA HQ Conference, Harrisburg, PA, 9/29/2022, Total Cost \$169.00, Cost to County \$169.00
- Rick Ainey, Robert DeLuca, and Rich Suraci, Auditors, PA State Auditors Convention, Lewisburg, PA, 9/25/2022 – 9/28-2022, Total Cost \$1,825.00, Cost to County \$1,825.00.

Second Commissioner

5. Motion by _____ to reappoint or appoint the following individuals to Northern Tier Regional Planning and Development Commission Advisory Committee:

Economic Development

- Bobbi Jo Turner
- Chris Brown
- John Kameen

Local Loan Review

- Joe Ferretti
- Michelle Kowalewski
- Keith Yurgosky

Rural Area Transportation

- Jack Conroy
- Alex Komar
- Alan M. Hall

NTRPDC Membership Executive Committee

- Elizabeth M. Arnold
- Alan M. Hall
- Judith Herschel
- Michelle Kowalewski

Local Elected Officials

- Elizabeth M. Arnold
- Alan M. Hall
- Judith Herschel

Second Commissioner

6. Motion by Commissioner _____ to approve the appointment of Jason Miller, Harford, as Trustee to the Susquehanna County Historical Society & Library Board of Directors, effective August 12, 2022 through December 31, 2022.

Second Commissioner

7. Motion by Commissioner _____ to approve the appointment of Mike Faillace,

Dimock, to the Susquehanna County Economic Development Advisory Board, effective August 12, 2022 through December 31, 2022.

Second Commissioner

- 8. Motion by Commissioner to approve the appointment of Ron Cieslak, Susquehanna, to the Susquehanna County Economic Development Advisory Board, effective August 12, 2022 through December 31, 2022.**

Second Commissioner

- 9. Motion by Commissioner to approve entering into a Purchase of Service Agreement between Susquehanna County Children and Youth Services and Cornell Abraxas Group, LLC, Pittsburgh, PA, for services as outlined on Schedule F (attached), effective July 1, 2022 through June 30, 2023, per the recommendation of Michelle Graziano, Director of Children and Youth.**

Second Commissioner

- 10. Motion by Commissioner to approve entering into a Purchase of Service Agreement between Susquehanna County Children and Youth Services and PA Child Corp, York, PA, for the following rates, effective July 1, 2022 through June 30, 2023, per the recommendation of Michelle Graziano, Director of Children and Youth.**

- Certificate # 329520 BB per diem \$107.24**
- Certificate # 329520 CC per diem \$156.01**
- Certificate # 329520 EE per diem \$145.81**
- Certificate # 329520 FF per diem \$178.97**

Second Commissioner

- 11. Motion by Commissioner to enter into a renewal agreement with TimeClock Plus, LLC, Denver, CO, for hardware, support, and maintenance of the time clock program, effective August 17, 2022 through August 16, 2023, at a total cost of \$9,759.36.**

Second Commissioner

- 12. Motion by Commissioner to approve entering into agreements with the Lackawanna-Susquehanna Behavioral Health/Intellectual Disabilities/Early Intervention program for the 2022-2023 fiscal year per the attached schedule.**

Second Commissioner

- 13. Motion by Commissioner to entering into a Purchase of Service Agreement between Susquehanna County and County of Chester, Chester, PA, for Juvenile Probation Detention Placements at the rates below, effective July 1, 2022, through June 30, 2023, per the recommendation of John Lester, Director of Juvenile Probation.**

- 7/1/22 – 9/30/22 per diem rates: Detention Center \$310.00, Shelter \$205.00**
- 10/1/22 – 6/30/23 per diem rates: Detention Center \$400.00, Shelter \$265.00**

Second Commissioner

- 14. Motion by Commissioner to approve entering into a contract with Shadow Technologies, Forty Fort, PA, for two replacement servers in the Disaster Recovery system, at a total cost of \$40,593.40, includes installation and engineering services, effective August 12, 2022, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator.**
Second Commissioner
- 15. Motion by Commissioner to enter into a contract with NRG Controls, North, Inc., Selinsgrove, PA, for fire panel testing, inspection, and maintenance, effective August 12, 2022 through July 1, 2025, at a cost of \$18,288.00 for year one, \$18,836.64 for year two, \$19,333.36 for year three.**
Second Commissioner
- 16. Motion by Commissioner to enter into a contract with Postler & Jaeckle Corp., Rochester, NY, for HVAC Control Preventative Maintenance, effective August 12, 2022, through August 12, 2025, at a total cost of \$3,900.00 for year one, \$4,130.00 for year two, \$4,380.00 for year three.**
Second Commissioner
- 17. Motion by Commissioner to approve the purchase of two 2023 CV 515 4x4 with dump body from Stadium International Trucks, Syracuse, NY, at a total cost of \$107,179.00.**
Second Commissioner
- 18. Motion by Commissioner to ratify and acknowledge the resignation of Lisa Doolittle from the position of Establishment Specialist/Court Liaison, effective August 1, 2022, per the recommendation of President Judge Jason Legg.**
Second Commissioner
- 19. Motion by Commissioner to ratify and approve the transfer of Matthew Snow from the position of full-time Corrections Officer to the open, full-time, non-union position of Corrections Sergeant/Shift Commander, \$19.28 per hour, effective August 2, 2022, with a six-month probationary period and benefits according to the County Policy Manual per the recommendation of Warden Mark Shelp.**
Second Commissioner
- 20. Motion by Commissioner to approve the hiring of Edmund Zack, Uniondale, to the open, full-time, union-eligible position of Maintenance/Electrical & HVAC Technician, \$14.46 per hour, effective August 11, 2022, with a six-month probationary period and benefits according to the Residual Bargaining Unit and the County Policy Manual, per the recommendation of James Hawley, Director of Public Facilities.**
Second Commissioner
- 21. Motion by Commissioner to approve the hiring of Donna Priedmann, New Milford, to the open, part-time, non-union position of Temporary Clerk, \$12.05 per hour,**

no more than 29 hours per week, effective August 15, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.
Second Commissioner

22. Motion by Commissioner to ratify and acknowledge the resignation of Jason Miller from the position of Temporary Administrative Assistant, effective August 2, 2022, per Acting Treasurer Rebecca Wescott.
Second Commissioner

23. Motion by Commissioner to ratify and acknowledge the resignation of Hailey Miller from the position of Temporary Clerk, effective August 4, 2022, per Acting Treasurer Rebecca Wescott.
Second Commissioner

24. Motion by Commissioner to award the bid for the 2015 Chevrolet Equinox, VIN 2GNFLFEK8F6123745, 113,735 miles.
Second Commissioner

25. Motion by Commissioner to approve Proclamation 2022-24, Proclaiming August, 2022 as Child Support Enforcement Month in Susquehanna County.
Second Commissioner

26. Motion by Commissioner to close the Commissioners' Meeting
Second Commissioner

Commissioner declared the Commissioners' Meeting adjourned at