

**Susquehanna County Commissioners
June 22, 2022
Agenda**

Commissioner called the Meeting to order at a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Moment of Silence

Present: Commissioners Arnold, Hall, and Herschel.

Public Comment on agenda and non-agenda items:

1. Motion by Commissioner to close public comment.
Second Commissioner
2. Motion by Commissioner to approve the minutes of the June 8, 2022
Commissioners' Meeting.
Second Commissioner
3. Motion by Commissioner to recess the Commissioners Meeting and open the
Salary Board Meeting.
Second Commissioner

Returned to Commissioners Meeting at a.m.

4. Motion by Commissioner to ratify or approve the following:
 - Cash Disbursement Journal dated 6/9/2022 for \$133,681.41 for General Expenses
 - Cash Disbursement Journal dated 6/15/2022 for \$357,843.55 for General Expenses
 - Cash Disbursement Journal dated 6/17/2022 for \$253,377.48 for Net Wages
 - Cash Disbursement Journal dated 6/13/2022 for \$865.71 for Election Pay
 - Cash Disbursement Journal dated 6/13/2022 for \$1,368.88 for Jury Pay
 - EFTPS dated 6/17/2022 for \$84,444.63 for Federal Payroll Taxes
 - Electronic Payment dated 6/17/2022 for \$23,404.19 for Employee Retirement
 - Electronic Payment dated 6/17/2022 for \$10,776.43 for State Withholding
 - Electronic Payment dated 6/17/2022 for \$1,120.49 for PA SCDU
 - Cash Disbursement Journal dated 6/6/2022 for \$93,816.20 for Children & YouthSecond Commissioner

5. Motion by Commissioner to approve the following seminar and travel requests:

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- Macy Rudock and Aubrey Daniels, Elections Office, Election Personnel Association Meeting, Champion, PA, 8/1/2022 – 8/4/2022, Total Cost \$1,964.94, Cost to County \$1,964.94.
- Stephen Janoski, IT, CCAP IT Quarterly Meeting, Harrisburg, PA 6/21/2022 – 6/22/2022, Total Cost \$380.00, Cost to County \$380.00.
- Michele Jerauld, Wesley Campbell, Shannon Barnum, Domestic Relations, DRAP Conference, Pittsburgh, PA, 9/18/2022 – 9/22/2022, Total Cost \$3,460.00. Cost to County \$3,460.00.

Second Commissioner

6. **Motion by Commissioner** to enter into Purchase of Service Agreement with CHOR Youth and Family Services, Inc., Reading, PA, for services under Certificate #143870, 148760, at a per diem rate of \$290.00, effective July 1, 2021 through June 30, 2022, per the recommendation of Michelle Graziano, Director of Children and Youth.

Second Commissioner

7. **Motion by Commissioner** to enter into a Purchase of Service Agreement with JusticeWorks YouthCare, Pittsburgh, PA, for services per the rate sheet attached, effective July 1, 2022, through June 30, 2023, per the recommendation of Michelle Graziano, Director of Children and Youth.

Second Commissioner

8. **Motion by Commissioner** to approve the addendum to the contract with iland, Houston, TX, to add an additional 5TB of space to the backup repository, at an additional cost of \$186.00 per month, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator.

Second Commissioner

9. **Motion by Commissioner** to ratify and approve the termination of Paige Huscha from the position of Deputy Chief Clerk, effective June 7, 2022, per Rebekah Hubbard, Chief Clerk.

Second Commissioner

10. **Motion by Commissioner** to accept, with regret, the resignation of Michael Borowski from the position of full-time GIS Technician, effective June 30, 2022, per Stephen Janoski, Director of IT/GIS Coordinator.

Second Commissioner

11. **Motion by Commissioner** to ratify and approve the termination of Dominick Brady from the position of part-time Corrections Officer, effective June 2, 2022, per Warden Jeffrey Hindman.

Second Commissioner

12. **Motion by Commissioner** to accept the temporary appointment of Macy Rudock to the position of Acting Deputy Chief Clerk, retaining the title of Director of Elections/Voter Registrar, no change in salary, effective June 22, 2022, per the recommendation of Rebekah Hubbard, Chief Clerk.

Second Commissioner

13. Motion by Commissioner to ratify and acknowledge the transfer of Sierra Grant from the position of Processing Doe Permits – part-time – seasonal, to the open, part-time, non-union position of Temporary Clerk, \$12.05 per hour, no more than 29 hours per week, effective June 22, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebecca Wescott, Acting Treasurer/Tax Claim.
Second Commissioner
14. Motion by Commissioner to acknowledge the hiring of Hailey Miller, New Milford, to the open, part-time, non-union position of Temporary Clerk, \$12.05 per hour, no more than 29 hours per week, effective July 11, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebecca Wescott, Acting Treasurer/Tax Claim.
Second Commissioner
15. Motion by Commissioner to approve the transfer of Kenneth Shoemaker from the position of Processing/Shipping Manager to the full-time, non-union position of Processing/Shipping Manager/Compacter Operator, \$14.46 per hour, effective June 22, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Jennifer Hibbard, Recycling Coordinator.
Second Commissioner
16. Motion by Commissioner to approve the hiring of Nathaniel Wallace, Thompson, to the open, full-time, non-union position of EMA Training & Operations Officer, \$43,107.50 per year, effective June 30, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Scott Aylesworth, Emergency Management Coordinator.
Second Commissioner
17. Motion by Commissioner to close the Commissioners' Meeting
Second Commissioner

Commissioner declared the Commissioners' Meeting adjourned at a.m.

