

SB 21-01  
01/27/2021

Commissioner Arnold called the Salary Board meeting to order at 9 a.m.

Present: Commissioners Arnold, Hall, and Herschel, Treasurer Jason Miller.

Public Comment on Agenda Items:  
No public comment.

Motion by Commissioner Hall to close public comment.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the minutes of the December 23, 2020 Salary Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to create the full-time, non-union position of Prison Warden/Outreach Support, effective January 27, 2021, annual salary of \$70,000 and benefits according to the County Policy Manual and Government Mandated Requirements, per the recommendation of the Prison Board.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to close the Salary Board meeting at 9:01 a.m.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Arnold declared the Salary Board meeting adjourned at 9:01 a.m.

ATTEST:

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Rebekah Hubbard, Chief Clerk

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Susquehanna County Commissioners

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Susquehanna County Treasurer

SB 21-02  
03/10/2021

Commissioner Arnold called the Salary Board meeting to order at 9:28 a.m.

Present: Commissioners Arnold, Hall, and Herschel, Treasurer Jason Miller.

Public Comment on Agenda Items:  
No public comment.

Motion by Commissioner Hall to close public comment.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the minutes of the January 27, 2021 Salary Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to create two temporary, part-time, union-eligible positions of Recycling Technicians, \$10.25 per hour, varied hours, with a six-month probationary period and

benefits according to the Residual Bargaining Unit Contract and the County Policy Manual, effective March 10, 2021, per the recommendation of Jennifer Hibbard, Recycling Coordinator. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the 2021 Miscellaneous Compensation Schedule with the change to court-appointed counsel to \$70.00 per hour. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to close the Salary Board meeting at 9:30 a.m. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Arnold declared the Salary Board meeting adjourned at 9:30 a.m.

ATTEST:

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Rebekah Hubbard, Chief Clerk

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Susquehanna County Commissioners

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Susquehanna County Treasurer

SB 21-03  
3/24/2021

Commissioner Arnold called the Salary Board meeting to order at 9:09 a.m.

Present: Commissioners Arnold, Hall, and Herschel, Treasurer Jason Miller, Jan Krupiniski Prothonotary/Clerk of Courts.

Public Comment on Agenda Items:  
None

Motion by Commissioner Hall to close public comment. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the minutes of the March 10, 2021 Salary Board Meeting. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to eliminate the full-time, salaried, non-union position of Warden, effective March 24, 2021, per the recommendation of Rebekah Hubbard, Chief Clerk. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to create a third full-time, union-eligible position of 2<sup>nd</sup> Deputy Prothonotary/Clerk of Courts, \$12.45 per hour, 40 hours per week, with a six-month probationary period and benefits according to the Court Related Bargaining Unit and the County Policy Manual, effective March 24, 2021, per the recommendation of Jan Krupinski, Prothonotary/Clerk of Courts. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to eliminate the full-time, union-eligible position of 2<sup>nd</sup> Deputy Prothonotary/Domestic Relations, effective April 16, 2021, per the recommendation of Jan Krupinski, Prothonotary/Clerk of Courts. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to close the Salary Board meeting. Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Arnold declared the Salary Board meeting adjourned at 9:11a.m.

ATTEST:

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Rebekah Hubbard, Chief Clerk

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Susquehanna County Commissioners

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Susquehanna County Treasurer

SB 21-04  
04/28/2021

Commissioner Arnold called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Arnold, Hall, and Herschel, Treasurer Jason Miller and District Attorney Marion O'Malley.

Public Comment on Agenda Items:  
No public comment.

Motion by Commissioner Hall to close public comment.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the minutes of the March 24, 2021 Salary Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the Collective Bargaining Agreement between Susquehanna County and Teamsters Local 229, covering the Court Appointed Bargaining Unit, effective January 1, 2021 through December 31, 2024, per the recommendation of the Commissioners.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to change the starting rate of the open, full-time, non-union position of County Detective, Office of the District Attorney, to \$35,000 per year, minimum 40 hours per week, effective April 29, 2021, with a six-month probationary period and benefits according to the County Policy Manual and government mandated requirements, per the recommendation of District Attorney Marion O'Malley.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to amend the 2021 Miscellaneous Compensation Schedule as follows: the rate for Election Day Assistant to be set at \$200.00, and the rate for Election Day Assistant Travel to be set at the IRS rate for mileage.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to close the Salary Board meeting at 9:03 a.m.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Arnold declared the Salary Board meeting adjourned at 9:03 a.m.

ATTEST:

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Rebekah Hubbard, Chief Clerk

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Susquehanna County Commissioners

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Susquehanna County Treasurer

SB 21-05  
05/12/2021

Commissioner Arnold called the Salary Board meeting to order at 9:07 a.m.

Present: Commissioners Arnold, Hall, and Herschel, Treasurer Jason Miller.

Public Comment on Agenda Items:

A question is asked regarding the pay increases for non-bargaining employees?  
Commissioner Hall states that a 3% increase in wages and salary adjustments for non-union employees to match the salary study that was completed in 2019.  
It is also asked if elected officials will have an increase?  
Commissioner Hall answers that the rate is set every four years in accordance with the law.  
The rate must be set in the year prior to when they take office.

Motion by Commissioner Hall to close public comment.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the minutes of the April 28, 2021 Salary Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the Collective Bargaining Agreement between Susquehanna County and Teamsters Local 229, covering the Court Related Bargaining Unit, effective January 1, 2021 through December 31, 2024, per the recommendation of the Commissioners.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the Collective Bargaining Agreement between Susquehanna County and Teamsters Local 229, covering the Residual Bargaining Unit, effective January 1, 2021 through December 31, 2024, per the recommendation of the Commissioners.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the Collective Bargaining Agreement between Susquehanna County and Teamsters Local 229, covering the Jail Bargaining Unit, effective January 1, 2021 through December 31, 2024, per the recommendation of the Commissioners.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the pay plan increases for the non-bargaining unit employees, effective January 1, 2021 to include the escalation of the start rates per year.  
Second Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to close the Salary Board meeting at 9:13 a.m.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Arnold declared the Salary Board meeting adjourned at 9:13 a.m.

ATTEST:

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Rebekah Hubbard, Chief Clerk

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Susquehanna County Commissioners

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Susquehanna County Treasurer

SB 21-06  
05/26/2021

Commissioner Arnold called the Salary Board meeting to order at 9:19 a.m.

Present: Commissioners Arnold, Hall, and Herschel, Treasurer Jason Miller.

Public Comment on Agenda Items:

A question is asked in regards to motion #3. Is this position an additional field appraiser? Commissioner Hall states it is only creating the position.

Motion by Commissioner Hall to close public comment.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the minutes of the May 12, 2021 Salary Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to create the full-time, union-eligible position of Senior Certified Field Appraiser, \$17.31 per hour, 40 hours per week, with a six-month probationary period and benefits according to the Residual Bargaining Unit and the County Policy Manual, effective May 26, 2021, per the recommendation of Sarah Proof, Director of Assessment.  
Second by Commissioner Herschel. Ayes: Commissioners Arnold, Hall and Herschel. Nays: Treasurer Jason Miller. Motion Carried.

Motion by Commissioner Hall to eliminate the full-time, non-union position of 911 Systems and Public Safety Building IT Technician, effective May 26, 2021, per the recommendation of Bradley Ellsworth, Director of 911.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to create the full-time, non-union position of 911/EMA Systems Technician, \$17.31 per hour, 40 hours per week, with a six-month probationary period and benefits according to the County Policy Manual and government mandated requirements, per the recommendation of Bradley Ellsworth, Director of 911.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to close the Salary Board meeting at 9:22 a.m.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Arnold declared the Salary Board meeting adjourned at 9:22 a.m.

ATTEST:

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Rebekah Hubbard, Chief Clerk

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Susquehanna County Commissioners

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Susquehanna County Treasurer

SB 21-07  
06/09/2021

Commissioner Arnold called the Salary Board meeting to order at 9:08 a.m.

Present: Commissioners Arnold, Hall, and Herschel, Treasurer Jason Miller.

Public Comment on Agenda Items:

Question asked regarding summer intern position.

Motion by Commissioner Hall to close public comment.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the minutes of the May 26, 2021 Salary Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to create the position of Summer Intern, with a total of 360 hours, at a rate of \$17.00 per hour, effective summer of 2021, with eligible work from June through August, per the recommendation of Public Defender Linda LaBarbera.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Treasurer Miller to set the salary of the two temporary, part-time, non-union, clerical positions for doe permits to \$10.25 per hour, effective June 10, 2021, per the recommendation of Jason Miller, Treasurer.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to close the Salary Board meeting at 9:09 a.m.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Commissioner Arnold declared the Salary Board meeting adjourned at 9:09 a.m.

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Rebekah Hubbard, Chief Clerk	Susquehanna County Commissioners
	Susquehanna County Treasurer

SB 21-08  
06/23/2021

Commissioner Arnold called the Salary Board meeting to order at 9:11 a.m.

Present: Commissioners Arnold, Hall, and Herschel, Treasurer Jason Miller, District Attorney O'Malley.

Public Comment on Agenda Items:  
No public comment.

Motion by Commissioner Hall to close public comment.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the minutes of the June 9, 2021 Salary Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by District Attorney O'Malley to increase the number of temporary, part-time, Drug/DUI Task Force County Detective positions to 20, effective June 23, 2021, per the recommendation of District Attorney Marion O'Malley.  
Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by District Attorney O'Malley to increase the rate of pay for the part-time Drug/DUI Task Force County Detectives from \$15.00 to \$20.00 per hour, paid with ARD Funds, effective June 23, 2021, per the recommendation of District Attorney Marion O'Malley.  
Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to close the Salary Board meeting at 9:12 a.m.  
Second by

Commissioner Arnold declared the Salary Board meeting adjourned at 9:12 a.m.

ATTEST:

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Rebekah Hubbard, Chief Clerk	Susquehanna County Commissioners

SB 21-10  
08/25/2021

Commissioner Arnold called the Salary Board meeting to order at 9:20 a.m.

Present: Commissioners Arnold, Hall, and Herschel, Treasurer Jason Miller.

Public Comment on Agenda Items:  
Questions and comment regarding the 2022 Holiday Schedule.

Motion by Commissioner Hall to close public comment.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to approve the minutes of the July 14, 2021 Salary Board Meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to eliminate the full-time, union-eligible position of Telecommunicator Trainee, effective August 25, 2021, per the recommendation of Bradley Ellsworth, Director of 911.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to eliminate the part-time, union-eligible position of Telecommunicator Trainee, effective August 25, 2021, per the recommendation of Bradley Ellsworth, Director of 911.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to create the full-time, union-eligible position of Maintenance Specialist, \$14.42 per hour, effective August 25, 2021, with a six-month probationary period and benefits according to the Residual Bargaining Unit Contract and the County Policy Manual, per the recommendation of James Hawley, Director of Public Facilities.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to create the full-time, union-eligible position of Maintenance Manager, \$20.67 per hour, effective August 25, 2021, with a six-month probationary period and benefits according to the Residual Bargaining Unit Contract and County Policy Manual, per the recommendation of James Hawley, Director of Public Facilities.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to approve the 2022 Holiday Schedule.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to close the Salary Board meeting.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion carried.

Commissioner Arnold declared the Salary Board meeting adjourned at 9:23 a.m.

ATTEST:

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Rebekah Hubbard, Chief Clerk

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Susquehanna County Commissioners

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Susquehanna County Treasurer

