

**Susquehanna County Commissioners
March 25, 2020
Agenda**

Commissioner called the Meeting to order at a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Arnold, Hall, and Herschel.

Public Comment on agenda and non-agenda items:

- 1. Motion by Commissioner to close public comment.
Second Commissioner**

- 2. Motion by Commissioner to approve the minutes of the March 11, 2020
Commissioners' Meeting.
Second Commissioner**

- 3. Motion by Commissioner to ratify or approve the following:**
 - **Cash Disbursement Journal dated 3/12/2020 for \$189,974.96 for General Expenses**
 - **Cash Disbursement Journal dated 3/16/2020 for \$108,351.58 for Children and Youth**
 - **Cash Disbursement Journal dated 3/16/2020 for \$16,588.09 for PLIGIT Expenses**
 - **Cash Disbursement Journal dated 3/17/2020 for \$14,039.20for Jury Pay**
 - **Cash Disbursement Journal dated 3/19/2020 for \$122,271.25 for General Expenses**
 - **Cash Disbursement Journal dated 3/13/2020 for \$230,412.26 for Net Wages**
 - **EFTPS payment dated 3/13/2020 for \$76,516.49 for Federal Payroll Taxes**
 - **Electronic payment dated 3/18/2020 for \$9,823.00 for State Withholding Taxes**
 - **Electronic payment dated 3/18/2020 for \$20,049.82 for Employee Retirement**
 - **Electronic payment dated 3/18/2020 for \$1,006.03 for PA SCDU****Second Commissioner**

- 4. Motion by Commissioner to ratify and/or approve the following seminar requests
and/or payment for seminar requests:
Second Commissioner**

- 5. Motion by Commissioner to approve entering into an agreement for the sale and
purchase of an agricultural easement between James W. Robertson, The Commonwealth
of Pennsylvania, the Agricultural Land Board and Susquehanna County Conservation
Board for an agricultural easement on property in Lenox Township for \$128,501.00,
effective March 25, 2020.
Second Commissioner**

- 6. Motion by Commissioner to approve entering into a purchase of service**

agreement with Western Pa Child Care, LLC., Emlenton, PA, for Schedule F services for Children and Youth, effective July 1, 2019 through June 30, 2020, per the recommendation of Michelle Graziano, Director of Children and Youth Services

7. Motion by Commissioner to approve entering into a Comprehensive Health Services Agreement with Correctional Care, Inc., Moosic, PA, for health services at the Susquehanna County Correctional Facility, at an annual cost of \$108,000 plus Cost of Services, effective April 1, 2020 through March 31, 2025, per the recommendation of Warden Mark Shelp.
Second Commissioner
8. Motion by Commissioner to approve entering into a contract with Telemedicine, Inc., Exton, PA, for access to medical evaluation and treatment through SwiftMD telemedicine services, effective April 1, 2020, at a cost of \$4.00 per enrolled employee per month, paid by the County.
Second Commissioner
9. Motion by Commissioner to support Section 1935 of the PA County Code, for appropriations to societies for the prevention of cruelty to animals. The County will provide funding in compliance with Section 1935 in the amount of \$50,000.
Second Commissioner
10. Motion by Commissioner to approve Proclamation 2020-04, proclaiming April, 2020, as Pennsylvania 811 Safe Digging Month.
Second Commissioner
11. Motion by Commissioner to approve Proclamation 2020-05, Proclaiming April, 2020, as Child Abuse Prevention Month in Susquehanna County.
Second Commissioner
12. Motion by Commissioner to review and award bids on the 2015 Dodge Caravan, VIN 2C4RDGBG1FR570179.
Second Commissioner
13. Motion by Commissioner to appoint the following to the Susquehanna County Tick Borne Diseases Task Force, effective March 25, 2020 through March 30, 2021.

Commissioner Elizabeth Arnold
Dr. Daniel Cameron
Dr. Clarence Mast, Jr. M.D.
David Teachout
Jane Osborne
Concetta Schirra
Phyllis Konstas

County Government
Lyme Disease Specialist
Lyme Disease Specialist
Public Relations
Health Practitioner
Salt Spring State Park
Public Advocate

**Bruce Butler
Peter Baumann**

**Marianne Rounds
Nancy Jackson
Nancy Burkett**

**EMA/911
President, Southern Tier Lyme
Support Group
Public Advocate
Public Advocate
Public Advocate**

Second Commissioner

- 14. Motion by Commissioner to ratify and approve the hiring of Pamela Ross, Montrose, to the open, union-eligible position of part-time Kitchen Steward, \$14.96 per hour, varied hours, effective March 12, 2020, with a six-month probationary period and benefits according to the Jail Bargaining Unit Contract and the County Policy Manual, per the recommendation of Warden Mark Shelp.
Second Commissioner**
- 15. Motion by Commissioner to ratify and approve the termination of Jody Hall from the position of full-time Corrections Officer/Cook, effective March 16, 2020, per Warden Mark Shelp.
Second Commissioner**
- 16. Motion by Commissioner to ratify and approve the transfer of Pamela Ross from the position of part-time Kitchen Steward to the open, union-eligible position of full-time Corrections Officer/Cook, \$14.96 per hour, effective March 23, 2020, with a six-month probationary period and benefits according to the Jail Bargaining Unit Contract and the County Policy Manual, per the recommendation of Warden Mark Shelp.
Second Commissioner**
- 17. Motion by Commissioner to ratify and accept the termination of Joann Bentler-Alfano from the full-time, union-eligible position of 2nd Deputy Recorder of Deeds/Register of Wills, effective March 16, 2020, per Michelle Estabrook, Register of Wills and Recorder of Deeds.
Second Commissioner**
- 18. Motion by Commissioner to ratify and approve the transfer of James Kane from the position of Deputy Planning Director/GIS Supervisor to the open, full-time, non-union position of Director of Planning/GIS, \$48,000 per year, effective March 12, 2020, with a six-month probationary period and benefits according to the County Policy Manual and government mandated requirements, per the recommendation of Rebekah Hubbard, Chief Clerk.
Second Commissioner**
- 19. Motion by Commissioner to approve the transfer of Kiana Lavery from the position of GIS Technician to the open, non-union position of Deputy Director of Planning/GIS, \$35,000 per year, effective March 26, 2020, with a six-month probationary period and benefits according to the County Policy Manual and government mandated**

requirements, per the recommendation of James Kane, Director of Planning/GIS.
Second Commissioner

20. Motion by Commissioner to approve the transfer of Carol Ainey from the position of GIS Technician/Administrative Assistant, to the open, full-time, union-eligible position of Administrative Assistant for Planning/GIS/Public Safety, \$13.46 per hour, effective March 26, 2020, with a six-month probationary period and benefits according to the Residual Bargaining Unit Contract and the County Policy Manual, per the recommendation of James Kane, Director of Planning/GIS.
Second Commissioner

21. Motion by Commissioner to close the Commissioners' Meeting.
Second Commissioner

Commissioner Arnold declared the Commissioners' Meeting adjourned at a.m.