

IJ 10-2021
12/7/2021

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall and Herschel, President Judge Legg, and District Attorney O'Malley.

Motion by President Judge Legg to approve the minutes of the November 2, 2021 Susquehanna County Prison Board meeting.

Second by Commissioner Arnold. Ayes: Commissioners Arnold and Herschel, President Judge Legg, and District Attorney O'Malley. Abstain: Commissioner Hall. Motion carried.

Prison Census:

<u>November 2021 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	62	10	72
Regular Inmates	60 (2 state)	10 (0 State)	70 (2 state)
Average Daily Population	56	11	67
Work Release Inmates	2	0	2
County Work Program	6 3 Recycle Center 3 trustee kitchen/laundry	0 0 trustee kitchen/laundry	6
Boarded In	1 (0 Wyoming, 0 Wayne, 1 Lack.)	0 (0 Wyoming 0 Lackawanna)	1
Boarded Out	0 (0 Wayne)	0	0
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	1	1
302/304/5b Transfer (not part of count)	1 (1 402 Norristown)	0	1
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	27	6	33
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Arnold to approve the Warden’s November 2021 report on the Jail Census and Personnel Report.

Second by President Judge Legg. Ayes: Unanimous. Motion carried.

Motion by Commissioner Arnold to ratify and accept the resignation of Jonathan Zielewicz from the position of full-time Corrections Officer, effective November 12, 2021, per Warden Jeffrey Hindman.

Second by District Attorney O’Malley. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to ratify and approve the transfer of Edward Thomas from the position of part-time Corrections Officer to the open, full-time, union-eligible position of Corrections Officer, \$16.35 per hour, effective November 16, 2021, with a six-month probationary period and benefits according to the Jail Bargaining Unit Contract and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by District Attorney O’Malley. Ayes: Unanimous. Motion carried.

Motion by Commissioner Arnold to ratify and approve the hiring of Jordan Holtzman, Great Bend, to the open, part-time, union-eligible position of Corrections Officer, \$16.35 per hour, effective November 23, 2021, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by District Attorney O’Malley. Ayes: Unanimous. Motion carried.

Motion by Commissioner Hall to ratify and approve the hiring of Melissa McCloskey, New Milford, to the open, part-time, union-eligible position of Corrections Officer, \$16.35 per hour, effective November 23, 2021, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Jeffrey Hindman.

Second by District Attorney O’Malley. Ayes: Unanimous. Motion carried.

Boarding-in/income/fines/ Domestic for the month of November 2021 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 1650.00
Wayne County	\$ 0.00
Room/Board fees	\$ 440.00
Fines and Court fees	\$ 1050.00

Domestic Relations

\$ 200.00

Public Comment:

Question and comment regarding the court process, female work release, treatment program, doctor billing and the Mental Health Center.

Warden Hindman informs board on inmate handbook, staffing and Training Lieutenant.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O'Malley. Ayes: Unanimous. Motion carried.

Sheriff Benedict declared the meeting adjourned at 8:58 am.

Attest:

Approved:

Rebekah Hubbard, Chief Clerk

Sheriff Lance Benedict, Chairman