

Susquehanna County Prison Board  
 Agenda  
 August 2, 2022

Sheriff Benedict called the meeting to order at \_\_\_\_\_ am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Arnold, Hall and Herschel, President Judge Legg, and District Attorney O'Malley.

1. Motion by \_\_\_\_\_ to approve the minutes of the July 5, 2022 Susquehanna County Prison Board meeting.  
 Second by \_\_\_\_\_

Prison Census:

<u>July 2022 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	48	9	57
Regular Inmates	45 (3 State)	8 (1 State)	53 (4 state)
Average Daily Population	53	10	63
Average Length of Stay	17 days	13 days	15 day AVERAGE
Recidivism Rate			
Work Release Inmates	1	0	1
County Work Program	5 2 Recycle Center 3 trustee kitchen/laundry	0 0 trustee kitchen/laundry	5
Boarded In	10 (10 Wyoming, 0 Wayne, 0 Lack.)	3 (3 Wyoming 0 Lackawanna)	13
Boarded Out	0 (0 Lackawanna)	0	0
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0 (0 402 Norristown)	0	0

State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	30	3	33
Sergeants	4	0	4
Cooks	2	0	2
Interns	0	0	0

2. Motion by \_\_\_\_\_ to approve the Warden’s July 2022 report on the Jail Census and Personnel Report.  
Second by \_\_\_\_\_
  
3. Motion by \_\_\_\_\_ to ratify and approve the termination of Ryan Kirgan from the position of Sergeant, effective July 13, 2022, per Warden Jeffrey Hindman.  
Second by \_\_\_\_\_
  
4. Motion by \_\_\_\_\_ to ratify and approve the termination of Jeffrey Hindman from the position of Warden/Outreach Support, effective July 18, 2022, per Rebekah Hubbard, Chief Clerk.  
Second by \_\_\_\_\_
  
5. Motion by \_\_\_\_\_ to ratify and approve the hiring of Mark Shelp, Montrose, to the open, part-time position of Warden – Temporary, \$34.66 per hour, effective July 21, 2022, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.  
Second by \_\_\_\_\_
  
6. Motion by \_\_\_\_\_ to ratify and approve the hiring of Marie Travis, Hallstead, to the open, union-eligible position of part-time Corrections Officer, \$16.39 per hour, effective July 28, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Mark Shelp.  
Second by \_\_\_\_\_
  
7. Motion by \_\_\_\_\_ to approve the hiring of David Carle, Montrose, to the open, union-eligible position of part-time Corrections Officer, \$16.39 per hour, effective August 11, 2022, with a six-month probationary period and benefits according to the

Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Mark Shelp.  
Second by

8. Motion by Commissioner \_\_\_\_\_ to approve the transfer of Jacob Peck from the position of full-time Corrections Officer to the open, union-eligible position of part-time Corrections Officer, no change in pay, effective August 19, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Mark Shelp.  
Second by

9. Motion by Commissioner \_\_\_\_\_ to approve the transfer of Steven Ingman from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective August 19, 2022, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Mark Shelp.  
Second by

Boarding-in/income/fines/ Domestic Relations for the month of June 2022 was approximately:

Wyoming County	\$ 26,740.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 310.00
Fines and Court fees	\$ 1532.00
Domestic Relations	\$ 0.00

Public Comment:

10. Motion by \_\_\_\_\_ to close the Prison Board Meeting.  
Second by

Sheriff Benedict declared the meeting adjourned at am.