

Susquehanna County Commissioners

April 23, 2025

Agenda

Commissioner **called the Meeting to order at** **a.m. in the Commissioners'**
Meeting Room.

Pledge of Allegiance to the Flag.

Moment of Silence

Present: Commissioners Hall, Darrow, and McNamara.

Public Comment on agenda and non-agenda items:

1. **Motion by Commissioner
Second by Commissioner** to close public comment.
2. **Motion by Commissioner
Commissioners' Meeting.
Second by Commissioner** to approve the minutes of the April 9, 2025,
3. **Motion by Commissioner
open the Salary Board meeting.
Second by Commissioner** to recess the Commissioners' Meeting and

Returned to the Commissioners Meeting at a.m.

- 4. Motion by Commissioner** _____ **to ratify or approve the following:**
- **Cash Disbursement Journal dated 4/9/2025 for \$143,352.64 for General Expenses**
 - **Cash Disbursement Journal dated 4/8/2025 for \$157,280.05 for Children & Youth**
 - **Cash Disbursement Journal dated 4/17/2025 for \$116,972.86 for General Expenses**
 - **Cash Disbursement Journal dated 4/17/2025 for \$48,475.02 for Children & Youth**
 - **Cash Disbursement Journal dated 4/17/2025 for \$292,314.83 for Net Wages**
 - **Electronic Payment dated 4/17/2025 for \$1,102.00 for PA SCDU**
 - **EFTPS dated 4/17/2025 for \$92,778.05 for Federal Payroll Taxes**
 - **Electronic Payment dated 4/17/2025 for \$28,590.02 for Employee Retirement**
 - **Electronic Payment dated 4/17/2025 for \$12,285.37 for State Withholding**
- Second by Commissioner** _____
- 5. Motion by Commissioner** _____ **to approve the following seminar and travel requests:**
- **John Lester, Juvenile Probation, 2025 James E. Anderson Pennsylvania Conference on Juvenile Probation, Harrisburg, PA, 11/5/2025-11/7/2025. Total Cost: \$567.00. Cost to County: \$567.00.**

- Scott Aylesworth and Nathan Wallace, EMA, PEMA Eastern Area IST, Phoenixville, PA, 5/13/2025-5/14/2025. Total Cost: \$640.00. Cost to County: \$604.00
- Nathaniel Wallace, EMA, PAA Airman Knowledge Test, Clark Summit, PA, TBD. Total Cost: \$175.00. Cost to County: \$175.00.

Second Commissioner

6. Motion by Commissioner to enter into a Memorandum of Understanding with the Susquehanna County Promotion and Tourism Agency for office space, phone and internet services at 88 Chenango St, Montrose, PA at a total cost of \$100.00 per month, effective April 26, 2025, through April 26, 2026.
Second by Commissioner
7. Motion by Commissioner to approve entering into a purchase of service agreement between Susquehanna County Children and Youth Services and Summit School, Inc d/b/a Summit Academy, Pittsburgh, PA to provide child welfare services, per the attached fee schedule, effective July 1, 2024, through June 30, 2025, per the recommendation of Suzanne Swart, Director of Child and Youth Services.
Second by Commissioner
8. Motion by Commissioner to approve entering into agreements with the list of attached polling locations, for the use of the location for all 2025 elections, at a total cost of \$50.00 per location, per election, effective April 23, 2025, through November 5, 2025, per the recommendation of LeighAnna Overfield, Director of Voter Registration and Elections.
Second by Commissioner
9. Motion by Commissioner to ratify and approve terminating the SRO program contracts with all participating school districts, effective May 31, 2025.
Second by Commissioner
10. Motion by Commissioner to ratify and approve the purchase of two (2) iStar access control boards from Johnson Controls, Allentown, PA at a cost of \$7,920.26, per the recommendation of Stephen Janoski, Director of IT.
Second by Commissioner
11. Motion by Commissioner to approve the hiring of the list of candidates below, all with a six-month probationary period and benefits according to the listed Bargaining Agreement and/or the County Policy Manual:

| NAME | ADDRESS | POSITION | GRADE | RATE | EFFECTIVE DATE | BENEFIT DETAILS | PER THE RECOMMENDATION OF |
|---------------------|--------------|--------------------------|-------|---------------|----------------|----------------------|------------------------------------|
| John Szuch | Union Dale | P/T County Detective/SRO | | \$210 per day | 4/14/2025 | County Policy Manual | District Attorney, Marion O'Malley |
| Quiana Peterson | Stevensville | F/T Telecommunicator | 4 | \$17.97 | 4/24/2025 | Residual | John Collins, 911 Coordinator |
| Margaret Huntzinger | Scranton | F/T Telecommunicator | 4 | \$17.97 | 4/24/2025 | Residual | John Collins, 911 Coordinator |

Second by Commissioner

12. Motion by Commissioner _____ to acknowledge the transfer of George Morin from the position of part-time Deputy Sheriff to the open, full-time, non-union position of Deputy Corporal, \$22.33 per hour, effective May 1, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Sheriff Lance Benedict.
Second by Commissioner _____
13. Motion by Commissioner _____ to acknowledge, with regret, the resignation of Anna Sherwood from the position of full-time Civil/Criminal Clerk, effective 4/23/2025 per Sheriff Lance Benedict.
Second by Commissioner _____
14. Motion by Commissioner _____ to approve Proclamation 2025-15, proclaiming May as Mental Health Awareness Month in Susquehanna County.
Second by Commissioner _____
15. Motion by Commissioner _____ to approve Proclamation 2025-16, proclaiming May as Lyme Disease Awareness Month in Susquehanna County.
Second by Commissioner _____
16. Motion by Commissioner _____ to approve Proclamation 2025-17, proclaiming May 6-12, 2025 as Barnes Kasson Hospital Nurses' Week in Susquehanna County.
Second by Commissioner _____
17. Motion by Commissioner _____ to approve Proclamation 2025-18, proclaiming May 6-12, 2025 as Endless Mountains Health Systems Nurses' Week in Susquehanna County.
Second by Commissioner _____
18. Motion by Commissioner _____ to approve Proclamation 2025-19, proclaiming May 6-12, 2025 as NEPA Community Health Care Nurses' Week in Susquehanna County.
Second by Commissioner _____
19. Motion by Commissioner _____ to approve Proclamation 2025-20, proclaiming May 11-17, 2025 as Police Week and May 17, 2025 as Peace Officers Memorial Day in Susquehanna County
Second by Commissioner _____
20. Motion by Commissioner _____ to approve Proclamation 2025-21, proclaiming May 4-10, 2025 as Travel and Tourism week in Susquehanna County.
Second by Commissioner _____
21. Motion by Commissioner _____ to award the bid for the 6 Pella arched-top windows.
Second by Commissioner _____
22. Motion by Commissioner _____ to award the bid for one (1) 2016 New Holland T4 110 diesel tractor, 509.6 operating hours, with cab, bucket, John Deere MX6 brush hog, and McConnel PA4745 side arm flail mower with new flail heads.
Second by Commissioner _____

23. Motion by Commissioner to close the Commissioners' Meeting.
Second by Commissioner

Commissioner declared the Commissioners' Meeting adjourned at a.m.