

CS-15-01
01-14-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners' Meeting Room in the Courthouse.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Giangrieco to approve the minutes of the December 24, 2014 Commissioners' meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 12/31/2014 for \$98,414.47 for General Expenses.
- ratify the Cash Disbursement Journal dated 1/07/2015 for \$62,079.00 for General Expenses
- ratify the Cash Disbursement Journal dated 1/08/2015 for \$136,184.97 for General Expenses.
- ratify the Cash Disbursement Journal dated 1/09/2015 for \$83,713.21 for Children & Youth
- ratify the Gross Wages Report dated 12/31/2014 for \$195,749.78 for Net Payroll Expenses
- ratify the Gross Wages Report dated 1/14/2015 for \$190,338.67 for Net Payroll Expenses
- ratify the EFTPS payment dated 12/31/2014 for \$8,875.90 for State Withholding taxes
- ratify the EFTPS payment dated 12/31/2014 for \$31,185.60 for Federal Payroll taxes
- ratify the EFTPS payment dated 12/31/2014 for \$17,177.86 for Employee Retirement
- ratify the EFTPS payment dated 12/31/2014 for \$548.64 for PASCDU.
- ratify the EFTPS payment dated 1/09/2015 for \$8,638.92 for State Withholding taxes
- ratify the EFTPS payment dated 01/09/2015 for \$30,841.72 for Federal Payroll taxes
- ratify the EFTPS payment dated 1/09/2015 for \$17,648.27 for Employee Retirement
- ratify the EFTPS payment dated 01/09/2015 for \$548.64 for PASCDU.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Misty Chapman, Human Resources, Scranton, February 10, 2015, FMLA – Family Medical Leave Act, Cost 333.50, Cost to County \$333.50
- Nicholas Congliaro, Jail, Scranton, January 12-29, 2015, Lethal Weapons Training, Cost \$829.18, Cost to County \$829.18
- Michael Koscelnak, Probation, Bethlehem, April 6-10, 2015 and April 20-24, 2015, NRA Law Enforcement Firearm Instructor Development School, Cost \$2,598.00, Cost to County \$0.00
- John Lester, Probation, State College, January 15, 2015, JCMS User's Group Meeting, Cost \$158.00, Cost to County \$0.00
- Marlene Estelle, Probation, State College, January 12, 2015, JCMS User's Group Meeting, Cost \$158.00, Cost to County \$0.00
- Michelle Hillard, Jail, Elizabethtown, January 12-16, 2015, Training for Staff Training, Cost \$200.00, Cost to County \$200.00
- Raebelle Taylor, Domestic Relations, Hershey, April 26-30, 2015, Eastern Regional Interstate Child Support Association, Cost \$1,270.77, Cost to County \$0.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of David Graham, Montrose, to the open, full-time position of Corrections Officer, \$12.59 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date December 22, 2014, per the recommendation of Warden Shelp.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to acknowledge the termination of David Graham, Correctional Officer, Jail, per the recommendation of Warden Shelp, effective December 29, 2014.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to acknowledge the termination of Brandy Astacio, Correctional Officer, Jail, per the recommendation of Warden Shelp, effective December 29, 2014.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to acknowledge the hiring of Jacquelyn Fancher, New Milford, to the open full time position of Conference Officer, Domestic Relations, rate \$12.67 per hour, 40 hours per week, benefits per the Court Appointed Bargaining Unit, effective date December 11, 2014, per the recommendation of Judge Seamans.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to appoint Thomas Chamberlain, New Milford, to complete the

unexpired term as a member of Susquehanna County Housing Authority Board of Directors, through December 31, 2016.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the 2015 Annual Maintenance Contract with Reeds Generator Service for generators located throughout Susquehanna County in the amount of \$1,225.00. Funds to be paid by General Fund.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to appoint John Ramsey, Choconut to the Susquehanna County Planning Commission with a term beginning immediately and ending December 31, 2018

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to allow Cathy Benedict, Tax Claim Director to place properties in repository and accept any price negotiated by the bureau.

Parcel 021.04-1,001.00,001 owned by Dave Seigel

Parcel 245.00-3,086.00,000 owned by Morris and Donna Fisher

Parcel 268.06-2,055.00,000 owned by Lawrence K. White

Parcel 268.07-2,033.00,000 owned by Brian and Lisa Demchak

Parcel 268.07-1,014.00,000 owned by Brian and Arlene Mulholland

Parcel 268.07-3,005.00,009 owned by Christopher Rick

Parcel 031.19-2,045.00,000 owned by Rocco Domiano

Parcel 002.03-1,022.00,000 owned by Marcellus Shale Billboard

Parcel 054.10-2,036.00,000 owned by 454 Auto Repair & Towing Corp c/o Mitchell Butruch

Parcel 054.00-2,003.00,001 owned by Marion Baker

Parcel 054.00-2,003.00,002 owned by Marion Baker

Parcel 054.00-1,019.00,000 owned by Bernard T. Smith

Parcel 115.09-1,054.00,000 owned by Scott W. Lee

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to award bid to Joe’s Disposal Service, Inc., Hallstead for the Refuse Service contract.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting and open the Retirement Board Meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:29am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-02
01-28-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners' Meeting Room in the Courthouse.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Employee Years of Service Recognition: 5 Year Incremental Anniversaries.

Richard Hennessey – Coroner – 15 Years
Reta Wallikas – Probation - 15 Years
Donald Bennett – Sheriff – 20 Years

Motion by Commissioner Warren to approve the minutes of the January 14, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 01/14/2015 for \$73,407.84 for General Expenses.
- ratify the Cash Disbursement Journal dated 01/15/2015 for \$269,527.41 for General Expenses
- ratify the Cash Disbursement Journal dated 01/19/2015 for \$86,748.43 for Children & Youth
- ratify the Cash Disbursement Journal dated 01/21/2015 for \$119,090.08 for General Expenses
- ratify the Cash Disbursement Journal dated 01/22/2015 for \$51,492.55 for General Expenses
- ratify the Cash Disbursement Journal dated 01/23/2015 for \$1,104.42 for Jury Duty.
- ratify the Gross Wages Report dated 1/28/2015 for \$179,940.21 for Net Payroll Expenses
- ratify the EFTPS payment dated 1/28/2015 for \$7,986.03 for State Withholding taxes
- ratify the EFTPS payment dated 01/28/2015 for \$27,545.59 for Federal Payroll taxes
- ratify the EFTPS payment dated 1/28/2015 for \$16,483.39 for Employee Retirement
- ratify the EFTPS payment dated 01/28/2015 for \$446.46 for PASCDO.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and / or payment for seminar requests:

- John Lester, Probation, State College, March 13, 2015, May 15, 2015, September 18, 2015 and November 20, 2015, PA Council of Chief Juvenile Probation Officers Meetings, Cost \$532.00, Cost to County \$0.00
- Raebelle Taylor, Diana Snow, Brenda Landes, Domestic Relations, Erie, September 27-October 1, 2015, Training Conference, Cost \$2,467.00, Cost to County \$0.00
- Paul Johnson & Robert Thatcher, EMA, PEMA Eastern Area Quarterly Trainings & PEMA Conference, 4 General / Executive Board Meetings throughout the year, various counties, Cost \$540.00, Cost to County \$540.00
- Paul Johnson & Robert Thatcher, EMA, North Eastern PA Regional Counter Terrorism Task Force General Meetings /Trainings, 4 General/Executive Board Meetings throughout the year, various counties, Cost \$450.00, Cost to County \$450.00
- Paul Johnson & Robert Thatcher, EMA, Hamburg, Radiological Transportation Tabletop Exercise, March 18, 2015, Cost \$112.00, Cost to County \$112.00
- Maggie McNamara, Commissioners Office, Binghamton, NY, April 8, 2015, Developing Emotional Intelligence, Cost \$199.00, Cost to County \$199.00
- Erica Johnson, District Attorney, Doylestown, March 10, 2015, Bucks County Conference on Crime against Children, Cost \$ 195.00, Cost to County 195.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the hiring of Michele Lutz, Montrose, to the open, full-time position of Finance / Enforcement Officer, \$8.76 per hour, six month probationary period per the Court Appointed Contract and benefits according to government mandated requirements, effective date February 2,2015, per the recommendation of Raebelle Taylor, Director of Domestic Relations.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the hiring of Courtney Canfield, Kingsley, to the open, full-time position of Intake Officer, \$8.28 per hour, six month probationary period per the Court Appointed Contract and benefits according to government mandated requirements, effective date January 29, 2015, per the recommendation of Raebelle Taylor, Director of Domestic Relations.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Cameron Kettle, Jail, effective close of business on February 05, 2015, per the recommendation of Warden Mark Shelp.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the hiring of Gregory A. Rosar, Kingsley to the open, part-time position of Corrections Officer, \$12.59 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date to be determined, per the recommendation of Warden Mark Shelp.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to authorize the Commissioners to sign the agreement with Central Bradford Progress Authority and pay the Progress Authority the sum of \$89,250.00 for nine months of service. This service helps in developing programs and administering economic development on a countywide basis. Funds paid through the General Fund.
Second Commissioner Hall. Ayes Hall and Warren. Nay Giangrieco. Motion carried

Motion by Commissioner Warren to authorize the Commissioners to sign the agreements between the Lackawanna-Susquehanna Counties Behavioral Health / Intellectual Disabilities and Early Intervention Programs and the entities listed below, term agreements are all dated for July 1, 2014 through June 30, 2015, with dollars allocated to Early Intervention in the amount of \$1,524,100, Behavioral Health \$7,826,700, Intellectual Disabilities \$4,187,700, total \$13,538,500 Federal, State, and Local monies, with the Local Match for 2014-2015 being \$112,300.

AHEDD	National Mentor d/b/a/PA Mentor
Allied Services, Inc	NHS of Northeastern PA - Behavioral Health Services
ARC of Northeast Pennsylvania	NHS of Northeastern PA - Intellectual Disabilities Services
Balance Pediatrics, Inc.	Pediatric and Adult Therapy Services
Bayada Nurses, Inc.	Pediatric Services of America, Inc.
Beckhorn, Marian Goldstein	Saint Joseph's Center
Behavioral Health Research Institute (BHRI)	Salamon, Kathleen
Cardinal, Mary	SCC Cares
Care for People Plus	Scranton Counseling Center - Behavioral Health Services
Caregivers America	Scranton Counseling Center - Intellectual Disabilities Services
Catholic Social Services of Lackawanna County	Shah, Lalit
Community Intervention Center of Lackawanna County	Spectrum Therapy, LLC
Deutsch Institute	Step x Step
Devereux	Sunshine Therapeutic Services
EIHAB	Support Services for Infants and Toddlers
Friendship House	Telespond Senior Services, Inc.
Goodwill Industries of Northeastern Pennsylvania	The Advocacy Alliance BH-ID
Gryzbowski, Nikol-Hall	The Advocacy Alliance HCQU Agreement
Human Resource Center	Therapy Unlimited, LLC
Interim Home HealthCare	Tidgewell Associates – Health Care Quality Unit
Just4 Kids	Tri-Valley Care, Inc.
Keystone Community Resources Incorporated	United Cerebral Palsy of Northeastern Pennsylvania
Keystone Independent Living	United Neighborhood Centers
Lourdesmont	US Healthcare Services
Mucha, Nancy	Voluntary Action Center (VAC)
Murray, Tamara	Ward, Pam
NAMI Pennsylvania Scranton Area Chapter	Western Pennsylvania School for the Deaf
NEPA Community Health Care	Women’s Resource Center

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:29 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-03
02-11-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners' Meeting Room in the Courthouse.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco

Motion by Commissioner Giangrieco to approve the minutes of the January 28, 2015 Commissioners' meeting.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to recess the Commissioners' meeting and open the Salary Board meeting.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 01/28/2015 for \$68,210.62 for General Expenses.
- ratify the Cash Disbursement Journal dated 01/29/2015 for \$85,678.94 for General Expenses
- ratify the Cash Disbursement Journal dated 02/03/2015 for \$9,684.88 for General Expenses
- ratify the Cash Disbursement Journal dated 02/04/2015 for \$276,909.92 for General Expenses
- ratify the Cash Disbursement Journal dated 02/05/2015 for \$80,051.21 for Children & Youth
- ratify the Cash Disbursement Journal dated 02/06/2015 for \$973.62 for Jury Duty.
- ratify the Gross Wages Report dated 2/11/2015 for \$183,178.80 for Net Payroll Expenses
- ratify the EFTPS payment dated 02/11/2015 for \$8,134.66 for State Withholding taxes
- ratify the EFTPS payment dated 02/11/2015 for \$28,158.97 for Federal Payroll taxes
- ratify the EFTPS payment dated 2/11/2015 for \$16,642.31 for Employee Retirement
- ratify the EFTPS payment dated 01/28/2015 for \$469.48 for PASCDU

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following seminar requests and/or payment for seminar requests:

- Courtney Canfield and Michele Lutz, Domestic Relations, Luzerne County Community College, February 11, 2015, New Hire Training, Cost \$111.25, Cost to County \$0.00
- Michele Graziano and Mark Phillips, Children & Youth, State College, March 17-20, 2015, PCYA Quarterly Meeting-March 2015, Cost \$1,142.00, Cost to County \$228.40
- Art Donato, Bruce Butler and/or Nancy Tator, 911, Monroe County 911 Stroudsburg PA, April 29, 2015, NENA Eastern Region Meeting and Training, Cost \$99.00, Cost to County \$99.00
- Art Donato, Bruce Butler and/or Nancy Tator, 911, PEMA Headquarters Harrisburg, March 3, 2015, State Training Coordinators Meeting and Meeting with PEMA 911 Staff, Cost \$172.00, Cost to County \$172.00
- Art Donato, 911, Lackawanna County 911 Jessup PA, March 18, 2015, Task Force Quarterly and Executive Board Meeting, Cost \$0.00, Cost to County \$0.00
- Kyle Ellsworth and Jeffery Hindman, Jail, Elizabethtown, Supervisory Development, February 24-27, 2015, Cost \$211.00, Cost to County \$211.00
- Paul Johnson, Bob Thatcher & Rachel Carrico, EMA, February 24, 2015 Lackawanna County, Previstar Training, Cost \$0.00, Cost to County \$0.00
- Paul Johnson and Bob Thatcher, EMA, Lackawanna County EMA, March 28-29, 2015, Basic Public information Officers Course, Cost \$30.00, Cost to County \$30.00
- Samantha Wickizer, Assessment, Introduction, Site Market Cost and Income, March 16-20, 2015, March 24-27, April 6-10, 2015 and April 14-17, 2015, Cost \$4,632.00, Cost to County \$4,632.00

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Charles R. Bullock, Courts, effective close of business on February 13, 2015, per the recommendation of Acting Presiding Judge Hamill.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the transfer of Steven Luecke, Montrose, to the open, full-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to

government mandated requirements, effective date February 5, 2015, per the recommendation of Warden Shelp.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge the hiring of Nicole Colton, Brackney, to the open, part time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective February 9, 2015, per the recommendation of Warden Shelp.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to hire Matthew Ochse, Montrose to the open, full time, Custodian position, \$8.28 per hour, 40 hours per week, with six month probation period and benefits per the Residual Bargaining Unit Contract, and benefits according to government mandated requirements effective February 5, 2015, per the recommendation of Dennis Landis, Department Head of Maintenance.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge the transfer of Maggie McNamara, Friendsville, to the open non-union position of Deputy Chief Clerk, \$33,000.00 per year, minimum 40 hours per week, benefits according to government mandated requirements, effective date February 11, 2015.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge the transfer of Misty Chapman, Brooklyn, to the open non-union position of Human Resource Administrative Coordinator, \$30,000.00 per year, minimum 40 hours per week, benefits according to government mandated requirements, effective date February 11, 2015.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Certification of County Funds for 2015 Program Year for the purchase of agricultural conservation easements, total funds in the amount of \$59,545.00 were appropriated for the 2015 program year beginning January 1, 2015.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Approach and Structure Mounted Guide Rail Repairs to Susquehanna County Bridge Numbers 15, 17, 38 & 40 with GPI- Greeman-Pedersen, Inc. in the amount of \$3,600.00 per bridge. Paid from Liquid Fuels.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to authorize a contribution to the Susquehanna County Hazmat account that supports the local Emergency Preparedness Committee in the amount of \$27,000.00. Funds to be paid from General Fund.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:26 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-04
02-25-15

Commissioner Hall called the meeting to order at 9:00am in the Small Courtroom in the Courthouse.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to amend then approve the minutes of the January 28, 2015 Commissioners' meeting.

Motion by Commissioner Warren to authorize the Commissioners to sign the agreements between the Lackawanna-Susquehanna Counties Behavioral Health / Intellectual Disabilities and Early Intervention Programs and the entities listed below, term agreements are all dated for July 1, 2014 through June 30, 2015, with dollars allocated to Early Intervention in the amount of \$1,524,100, Behavioral Health \$7,826,700, Intellectual Disabilities \$4,187,700, total \$13,538,500 Federal, State, and Local monies, with the Local Match for 2014-2015 being \$112,300.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Hall to approve the minutes of the February 11, 2015 Commissioners' meeting with the change of time from 9:30 to 9:00 start time.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Hall to recess the Commissioners' meeting and open the Salary Board meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Commissioners' meeting reconvened at 9:06am.

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 02/19/2015 for \$92,208.46 for General Expenses.
- ratify the Cash Disbursement Journal dated 02/18/2015 for \$99,921.92 for General Expenses
- ratify the Cash Disbursement Journal dated 02/17/2015 for \$79,305.07 for General Expenses
- ratify the Cash Disbursement Journal dated 02/23/2015 for \$15,486.70 for postage for Tax Bills
- ratify the Cash Disbursement Journal dated 02/11/2015 for \$14,417.39 for General Expenses
- ratify the Cash Disbursement Journal dated 02/12/2015 for \$49,459.44 for General Expenses
- ratify the Gross Wages Report dated 02/25/2015 for \$191,185.73 for Net Payroll Expenses
- ratify the EFTPS payment dated 02/25/2015 for \$8,598.74 for State Withholding taxes
- ratify the EFTPS payment dated 02/25/2015 for \$29,519.22 for Federal Payroll taxes
- ratify the EFTPS payment dated 02/25/2015 for \$17,166.35 for Employee Retirement
- ratify the EFTPS payment dated 02/25/2015 for \$469.48 for PASCDU.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Raebelle Taylor, Domestic Relations, State College, May 4-6, 2015, 2015 Spring Director's Meeting, Cost \$351.56, Cost to County \$0.00.
- John M. Lester, Probation, Gettysburg, 2015 Juvenile Probation Justice Conference, Cost \$252.00, Cost to County \$0.00.
- Jolene Kelly, Joseph Parise, Gerald Daly and Katelyn Briggs, Children & Youth, Pittston, Prescription Drug Abuse, Cost \$96.00 per attendant, Cost to County \$19.20 per attendant.
- Deanna Wasko, Marysa Edwards-Ball, Sarah Snee, Katelyn Briggs and Kimberly Harshaw, Children and Youth, Pittston, Interviewing Adolescents Exhibiting Oppositional/Defiant Behaviors, Cost \$60.00 per attendant, Cost to County \$12.00 per attendant.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Marlene C. Estelle, Probation, effective close of business on April 29, 2015, per the recommendation of Acting Presiding Judge Raymond Hamill.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to correct the salary of Deputy Chief Clerk, to \$35,000.00 per year, minimum 40 hours per week, and benefits according to government mandated requirements, effective date February 25, 2015.

Second Commissioner Hall. Ayes: Commissioners Hall and Warren. Nay: Commissioner Giangrieco. Motion carried.

Motion by Commissioner Giangrieco to approve the transfer of Abilene Nicholson, Montrose, to the open, full-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date February 5, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner _____ to sign the Fiscal Year 2014 Contracts with Devereux Foundation, King of Prussia for Children and Youth Services.

Second Commissioner
Lack of a Second

Motion by Commissioner Giangrieco to exonerate the Tax Claim Bureau from collecting delinquent taxes on the following, per the recommendation of Catherine Benedict, Tax Claim Director:

Silver Lake Township, Parcel No. 046.09-1,065.00,000., in the name of Joseph Oday, consisting of 0.06 acre, assessed at \$500.00. This parcel was exonerated August 14, 2014 by Assessment and does not exist

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to exonerate the Susquehanna County Tax Collectors from collecting the County 2014 Delinquent County Returns in the amount of \$471,549.09. per the recommendation of Catherine Benedict, Tax Claim Director:

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-01 for 911 Funding and System Reform.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-02 for Susquehanna County Coroner’s Office Fee schedule for services effective February 25, 2015.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Proclamation 2015-01, proclaiming March Colon Cancer Awareness Month in Susquehanna County.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:13am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-05

02-27-15

Commissioner Hall called the meeting to order at 9:00am in the Small Court Room in the Courthouse.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall and Warren.

Motion by Commissioner Warren to sign the agreement with Dr. Edward Jan Zaloga, D.O., C.P.A., Correctional Care, Inc., Moosic, to provide an on-site and care coordination physician and/or physician assistant services to Susquehanna County Prison, one time per week, in person, other days as necessary and 24/7 phone assistance for \$4,000.00 per month. This is a one year contract, March 1, 2015 through February 28, 2016 with a 30 day notification of cancellation clause for either party, per the recommendation of the Prison Board.
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Warren to close the Commissioners' meeting.
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners' meeting adjourned at 9:01 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-06
03-11-15

Commissioner Giangrieco called the meeting to order at 9:00am in the Small Courtroom.

Pledge of Allegiance to the Flag.

Present: Commissioners Giangrieco and Warren.

Employee Years of Service Recognition: 5 Year Incremental Anniversaries.

Chad Weaver – Children & Youth – 5 Years
Kimberly Harshaw – Children & Youth - 5 Years
Marysa Edwards-Ball – Children & Youth – 5 Years
Kelly Conyer – Jail- 10 Years
Lori Shelp – Courts – 15 Years
Robert Templeton- Planning- 25 Years

Motion by Commissioner Warren to approve the minutes of the February 25, 2015
Commissioner's Meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the minutes of the February 28, 2015
Commissioners Meeting

No second, lack of quorum.

Motion by Commissioner Warren to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 03/06/2015 for \$187,705.87 for Children & Youth.
- ratify the Cash Disbursement Journal dated 03/04/2015 for \$363,870.72 for General Expenses
- ratify the Cash Disbursement Journal dated 03/05/2015 for \$721.50 for General Expenses
- ratify the Cash Disbursement Journal dated 02/25/2015 for \$794.46 for General Expenses
- ratify the Cash Disbursement Journal dated 02/26/2015 for \$284,943.94 for General Expenses
- ratify the Gross Wages Report dated 03/11/2015 for \$180,996.77 for Net Payroll Expenses
- ratify the EFTPS payment dated 03/11/2015 for \$8,196.23 for State Withholding taxes
- ratify the EFTPS payment dated 03/11/2015 for \$28,341.76 for Federal Payroll taxes
- ratify the EFTPS payment dated 03/11/2015 for \$16,676.49 for Employee Retirement
- ratify the EFTPS payment dated 03/11/2015 for \$469.48 for PASCDU.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Mary Noldy, Assessment, Wayne County, March 20, 2015, Clean & Green, Cost \$25.00, Cost to County \$25.00
- Mary Noldy, Assessment, Pleasant Gap, April 24, 2015, Oil & Gas Assessment Valuation, Cost \$44.00, Cost to County \$44.00
- Alex Novack, Assessment, Wayne County, March 20, 2015, Clean & Green, Cost \$25.00, Cost to County \$ 25.00
- Joan Burman, Assessment, Wayne County, March 20, 2015, Clean & Green, Cost \$25.00, Cost to County \$25.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the acceptance of the resignation of Laura A. Watts, Voter Registration, effective close of business on March 4, 2015, per the recommendation of the County Commissioners.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried.

Motion by Commissioner Warren to approve the hiring of Molly Edwards, Susquehanna to the full time, non-union position of Human Resources Clerk, \$10.00 per hour, 40 hours per week, and benefits according to government mandated requirements, effective date March 12, 2015, per the recommendation of Richard Ely, Director of Human Resources.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Community Development Block Grant-Disaster Recovery Program in the amount of \$358,950.00 for flood drainage improvements.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner to adopt Resolution 2015-03 for Susquehanna County
Burn ban scheduled for 12:01am Saturday, March 21, 2015 through 12:01am Monday, April 20,

2015.
Second Commissioner
This Motion was tabled.

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Giangrieco declared the Commissioners’ meeting adjourned at 9:41am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-07
03-25-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioner Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to approve the minutes of the February 27, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the minutes of the March 11, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 03/16/2015 for \$71,398.867 for Children & Youth.
 - ratify the Cash Disbursement Journal dated 03/18/2015 for \$26,740.53 for General Expenses
 - ratify the Cash Disbursement Journal dated 03/11/2015 for \$121,152.16 for General Expenses
 - ratify the Gross Wages Report dated 03/25/2015 for \$186,691.87 for Net Payroll Expenses
 - ratify the EFTPS payment dated 03/25/2015 for \$8,273.48 for State Withholding taxes
 - ratify the EFTPS payment dated 03/25/2015 for \$28,443.27 for Federal Payroll taxes
 - ratify the EFTPS payment dated 03/25/2015 for \$16,749.80 for Employee Retirement
 - ratify the EFTPS payment dated 03/25/2015 for \$469.48 for PASCUDU.
- Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Mary Noldy, Assessment, Wayne County, March 20, 2015, Clean & Green, Cost \$25.00, Cost to County \$25.00
- Michelle Hillard and Justin Poklemba, Jail, Cell Extraction, May 4-8, 2015, Elizabethtown, Cost \$ 290.00, Cost to County \$290.00
- Paul Johnson, EMA, National Traffic Incident Management (TIM) Emergency Responder Training, April 7, 2015, Athens, Cost \$30.00, Cost to County \$30.00
- Paul Johnson, EMA, Floodplain Management & Risk Assessment, April 2, 2015, Wilkes-Barre, Cost \$30.00, Cost to County \$30.00
- Joseph Naylor, GIS, Floodplain Management & Risk Assessment, April 2, 2015, Wilkes-Barre, Cost \$30.00, Cost to County \$30.00
- Art Donato, Bruce Butler and Nancy Tator, 911, PA APCO Conference (Association of Public Safety Communication Officials), April 19-22, 2015, Lancaster, Cost \$1,598.00, Cost to County \$1,598.00
- Paul Johnson and Robert Thatcher Jr, EMA, MERRTT-Compressed Modular Emergency Response Radiological transportation Training, April 18-19, 2015, Cost \$60.00, Cost to County \$60.00.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to exonerate the Tax Claim Bureau from collection of 2013 and 2014 delinquent taxes on the following, per the recommendation of Catherine Benedict, Tax Claim Director:

Clifford Twp, Parcel No. 266.00-1,087.00,33., name of Richard Belaus, consisting of trailer in Whites Trailer Park, assessed at \$600.00. Trailer deleted by Assessment March 13, 2014 as razed.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to appoint Ken Bondurant, New Milford, to the Economic Development Board for the term of March 25, 2015 through December 31, 2020, per the recommendation of Anthony Ventello, Executive Director of the Progress Authority and the Economic Development Board.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to accept the resignation of Robin Bebla, Recycling, effective close of business on March 11, 2015, per the recommendation of Jennifer Hibbard, Department Head of Recycling.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept the resignation of Lori Raub, Voter Registration, effective close of business on April 7, 2015, per the recommendation of the Susquehanna County Commissioners.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the hiring of Chris Warfle, Springville to the open, Union, part time Maintenance position, at \$8.28 per hour, not to exceed more than 29 hours per week, and benefits according to government mandated requirements, effective date March 16, 2015, per the recommendation of Dennis Landis, Department Head of Maintenance.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the hiring of Cheyanne Daniels, Montrose, to the open, Union, part time Maintenance position, at \$8.28 per hour, not to exceed more than 29 hours per week, and benefits according to government mandated requirements, effective date March 16, 2015, per the recommendation of Dennis Landis, Department Head of Maintenance.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to accept, the resignation of Abilene Nicholson, Jail, effective close of business on March 12, 2015, per the recommendation of Mark Shelp, Warden.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge the change of status, Christa Merritt, Clarks Summit from Part Time Corrections Officer to Full Time Corrections Officer, with no change in rate, effective March 12, 2015, and benefits according to the government mandated requirements, per the recommendation of Mark Shelp, Warden.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to transfer Arleta Smith from 2nd Deputy Clerk of Courts to the Full Time, Union position of Administrative Assistant for Juvenile Probation, effective April 8, 2015 at an hourly rate of \$10.35 per hour, 40 hours per week and per the recommendation of Acting Presiding Judge Hamill.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Proclamation 2015-02, proclaiming April 12-18, 2015 as National Public Safety Telecommunications Week in Susquehanna County.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Proclamation 2015-03, proclaiming April as Autism Awareness Month in Susquehanna County.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-03 for Susquehanna County Burn ban scheduled for 12:01am Thursday, April 2, 2015 through 12:01am Saturday, May 2, 2015.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:39 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-08
04-06-15

Commissioner Hall called the Special Commissioners Meeting to order at 9:00am in the Commissioners Meeting Room in the Courthouse.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Giangrieco to recess the Commissioners' meeting and open a Salary Board meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to reconvene the Commissioners' meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to hire Lawrence Hardy, New Milford, to the open full-time position as Director of Elections/Voter Registrar, effective April 6, 2015, minimum 40 hours per week, with a salary of \$35,000.00 per year with benefits per the County Personnel Manual and benefits according to government mandated requirements, per the recommendation of the Election Board.

Second Commissioner Hall. Ayes Hall and Giangrieco. Nay Warren. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners' meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners' meeting adjourned at 9:06am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-09

04-08-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Employee Years of Service Recognition: 5 Year Incremental Anniversaries.
Pamela Fisher – Jail – 5 Years

Motion by Commissioner Warren to approve the minutes of the March 25, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the minutes of the April 6, 2015 Special Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 04/02/2015 for \$91,422.14 for Children & Youth.
- ratify the Cash Disbursement Journal dated 03/25/2015 for \$226,169.33 for General Expenses
- ratify the Cash Disbursement Journal dated 04/01/2015 for \$88,522.57 for General Expenses
- ratify the Gross Wages Report dated 04/08/2015 for \$185,449.33 for Net Payroll Expenses
- ratify the EFTPS payment dated 04/08/2015 for \$8,400.06 for State Withholding taxes
- ratify the EFTPS payment dated 04/08/2015 for \$29,098.66 for Federal Payroll taxes
- ratify the EFTPS payment dated 04/08/2015 for \$16,854.74 for Employee Retirement
- ratify the EFTPS payment dated 04/08/2015 for \$469.48 for PASCDU.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Mark Shelp, Jail, Lancaster, April 22-24, 2015, Spring Conference & Training Symposiums, Cost \$400.00, Cost to the County \$400.00
- Joan Burman, Assessment, Pleasant Gap, April 24, 2015, PA Oil & Gas Industry / Effects on Real Estate Values, Cost \$10.00, Cost to County \$10.00
- Paul Johnson, EMA, Stroudsburg, April 17, 2015, PA-First Net Northeast Regional Meeting, Cost \$30.00, Cost to County \$30.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the hiring of Diane Quattrocchi, Montrose, Montrose, to the open, full-time position of Assistant Director of Elections/Voter Registrar, \$11.59 per hour, six month probationary period per the Residual Bargaining Contract and benefits according to government mandated requirements, effective date April 8, 2015 per the recommendation of Lawrence Hardy, Director of Elections/Voter Registrar.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to recommend the County Commissioners to sign the Comprehensive Health Services Agreement between Susquehanna County and Correctional Care, Inc., beginning April 1, 2015 to provide medical, mental health and other related healthcare services to individuals incarcerated at the Susquehanna County Correctional facility.

1. Direct Cost of Care-Pass thru to Susquehanna County
2. Compensation-\$96,000.00 per year, payable at installments of \$8,000.00 per month.

Per the recommendation of the Jail Board.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco that the computers for the Prothonotary Office are to be put back in the Prothonotary Office and removed from Historical Records.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:07 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-10
04-22-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to approve the minutes of the April 8, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 04/16/2015 for \$105,230.16 for Children & Youth.
- ratify the Cash Disbursement Journal dated 04/08/2015 for \$175,694.51 for General Expenses
- ratify the Cash Disbursement Journal dated 04/15/2015 for \$141,602.58 for General Expenses
- ratify the Gross Wages Report dated 04/22/2015 for \$206,778.38 for Net Payroll Expenses
- ratify the EFTPS payment dated 04/22/2015 for \$9,080.02 for State Withholding taxes
- ratify the EFTPS payment dated 04/22/2015 for \$31,004.43 for Federal Payroll taxes
- ratify the EFTPS payment dated 04/22/2015 for \$17,278.35 for Employee Retirement
- ratify the EFTPS payment dated 04/22/2015 for \$469.48 for PASCDU.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Arleta Smith, Probation, Shippensburg, April 21, 2015, JCMS Training (Juvenile Case Management System, Cost \$175.00, Cost to County \$0.00
- Gregory Rosar, Jail, Elizabethtown, May 4-8, 2015, Cell Extraction, Cost \$290.00, Cost to County \$290.00
- Misty Chapman, Human Resources, Harrisburg, April 15, 2015, Engaging your Staff and Improving Morale, Cost \$34.00, Cost to County \$34.00
- Misty Chapman, Human Resources, Lewisburg, April 23, 2015, Prioritize, Organize and Simplify, Cost \$172.00, Cost to County \$172.00
- Misty Chapman, Human Resources, Harrisburg, April 30, 2015, Human Resources Boot Camp, Cost \$34.00, Cost to County \$34.00
- Misty Chapman, Human Resources, Lewisburg, May 13, 2015, What Were They Thinking?, Cost \$34.00, Cost to County \$34.00
- Paul Johnson, EMA, Scranton, May 14, 2015, PPL Summer Storm Drill, Cost \$30.00, Cost to County \$30.00
- Robert Thatcher Jr., EMA, Sayre, May 13, 2015, Chesapeake First Responder Meet and Greet, Cost \$30.00, Cost to County \$30.00
- Paul Johnson, EMA, Jessup, May 6, 2015, Knowledge Center Update & Advanced Skills Training, Cost \$30.00, Cost to County \$30.00
- Robert Thatcher Jr., EMA, Harrisburg, May 6-7, 2015, L-146 Homeland Security Exercise and Evacuation Plan, Cost \$132.00, Cost to County \$132.00
- Paul Johnson & Robert Thatcher Jr., EMA, Stroudsburg, April 29-30, 2015, TEEX-MGT 319-Mass Prophylaxis Preparedness & Planning, Cost \$60.00, Cost to County \$60.00
- Michele Jerauld, Diana Snow & Brenda Landes, Domestic Relations, State College, June 3-5, 2015, Western DRAP, Cost \$1,166.00, Cost to County \$0.00
- Deanna Wasko, Isaac Hobbs & Raymond Totten, Children & Youth, Pittston, May 8, 2015, #309 - Heroin, Cost \$36.00, Cost to County \$7.20

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the hiring of Jamie Rosar, Kingsley, to the open, part time, union position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective April 13, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of Miranda MacMyne, Hallstead, to the open, part time, union position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective April 13, 2015, per the recommendation of Warden Shelp.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the hiring of Damon X. Sandle, New Milford, to the open, part time, union position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective April 20, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the termination of Justin Poklemba, Correctional Officer, Jail, per the recommendation of Warden Shelp, effective April 18, 2015.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge the transfer of LuAnn Myers from Real Estate Tax Clerk, Assessment to the Full Time, Union position of 2nd Deputy Clerk of Courts, six month probationary period per the Court Related Contract, effective April 23, 2015 at an hourly rate of \$10.49 per hour, 40 hours per week and per the recommendation of Susan Eddleston, Prothonotary/Clerk of Courts.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the hiring of Suzanne Swart, Montrose to the Open, Non-union, Full Time position of Casework Supervisor, minimum of 40 hours per week starting salary of \$48,000.00 with an increase to \$50,000.00 after successful completion of the six month probationary period, and benefits according to government mandated requirements, effective May 1, 2015, per the recommendation of Michelle Graziano, Director of Children & Youth.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to exonerate the Tax Claim Bureau from collecting delinquent taxes from 2013 and 2014 in the amount of \$41.37 on the following, per the recommendation of Catherine Benedict, Tax Claim Director:

New Milford Borough, Parcel No. 109.10-1,015.00,010., name of Stuart & Dorothy Burton, consisting of trailer, assessed at \$300.00. Trailer deleted by Assessment April 10, 2015 as razed.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the 902 Recycling Development and Implementation Grant for Susquehanna County in the amount of \$163,734.00.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner to sign the agreement between Susquehanna County and Harrington Onsite Drug Testing, Clarks Summit, beginning April 22, 2015 to be used as necessary. Billed as used.

Second Commissioner

Motion Tabled

Motion by Commissioner Giangrieco to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and KidsPeace National Centers, Schnecksville, for the term July 1, 2013 through June 30, 2014, inclusive for the following programs only: Foster Care Certificate of Compliance #239140, Unit ID BB, per diem \$91.40, Diagnostic Certificate of Compliance #207040 and #220110, Unit ID SA, per diem \$314.23 Certificate of Compliance #206950 and 207020, Personal Care Cost \$3.00

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Devereux Foundation, Inc., King of Prussia, for the term July 1, 2013 through June 30, 2014, inclusive for the following program only: Clothing and Personal Care allowance, per diem \$4.00.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Bethany Christian Services, Elkins Park, for the term July 1, 2013 through June 30, 2014, inclusive for the following programs only: Foster Care Certificate #122150, Unit ID AS, per diem \$38.01; Unit ID DS, per diem \$50.02; Unit ID ES, per diem \$56.80.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners' meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners' meeting adjourned at 9:30am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-11
05-13-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to approve the minutes of the April 22, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to recess the Commissioner's meeting and open the Salary Board meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioners' meeting reconvened at 9:12 am.

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 05/05/2015 for \$93,349.02 for Children & Youth
- ratify the Cash Disbursement Journal dated 05/06/2015 for \$163,007.81 for General Expenses
- ratify the Cash Disbursement Journal dated 04/29/2015 for \$374,424.30 for General Expenses
- ratify the Cash Disbursement Journal dated 04/22/2015 for \$300,986.52 for General Expenses
- ratify the Cash Disbursement Journal dated 04/30/2015 for \$2,739.15 for Election Training
- ratify the Gross Wages Report dated 05/06/2015 for \$190,017.08 for Net Payroll Expenses
- ratify the EFTPS payment dated 05/07/2015 for \$8,561.47 for State Withholding taxes
- ratify the EFTPS payment dated 05/07/2015 for \$29,450.34 for Federal Payroll taxes
- ratify the EFTPS payment dated 05/07/2015 for \$16,758.59 for Employee Retirement
- ratify the EFTPS payment dated 05/07/2015 for \$469.48 for PASCDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Suzanne Swart, Children & Youth, Mechanicsburg, May 4-5, 12-14, 28-29, June 3-4, 9, 15-16, 23-24 and July 7, 2015, Charting the Course Modules, Cost \$1,116.00, Cost to County \$223.20
- Christa Merritt & Matthew Laubach, Jail, Elizabethtown, May 18-June 12, 2015, Basic Training, Cost \$2,464.00, Cost to County \$2,464.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept the resignation of Misty Chapman, Human Resources, effective close of business on May 6, 2015, per the recommendation of Rich Ely, Director of Human Resources.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of William Darrow, Hallstead, to the open full-time union position of Assistant Processing Manager at the Susquehanna County Recycling Center, six month probationary period per the Residual Contract, effective April 29, 2015 at an hourly rate of \$8.76 per hour, 40 hours per week per the recommendation of Jennifer Hibbard, Recycling Coordinator.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the hiring of Kaitlyn Williams, Friendsville, to the open temporary six month position of Switchboard Operator/Office Assistant, \$9.16 per hour, 40 hours per week with no benefits, effective May 11, 2015, per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to exonerate the Tax Claim Bureau from collecting delinquent taxes from 2014 in the amount of \$97.12 on the following, per the recommendation of Catherine Benedict, Tax Claim Director:

Lenox Twp, Parcel No. 203.00-3,002.00,001., name of Joseph Mackachinis, consisting of trailer, assessed at \$5,000.00. Trailer deleted by Assessment April 10, 2015 as burned.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the agreement between Susquehanna County and Harrington Onsite Drug Testing, Clarks Summit, beginning May 15, 2015 to be used as necessary. Billed as used.

Urine Drug Collection Fee \$50.00

Breath Alcohol Fee \$25.00

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:28 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-12
05-27-15

Commissioner Hall called the meeting to order at 9:30am in the Commissioner's Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Employee Years of Service Recognition: 5 Year Incremental Anniversaries.

Mary Rosengrant – 911 – 15 Years

JoAnn Wiser – Jail – 20Years

Motion by Commissioner Warren to approve the minutes of the May 13, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

-ratify the Cash Disbursement Journal dated 05/21/2015 for \$102,250.45 for Children & Youth

-ratify the Cash Disbursement Journal dated 05/20/2015 for \$1,390,436.59 for General Expenses

- ratify the Cash Disbursement Journal dated 05/13/2015 for \$124,404.50 for General Expenses

-ratify the Gross Wages Report dated 05/20/2015 for \$218,989.39 for Net Payroll Expenses

-ratify the EFTPS payment dated 05/20/2015 for \$9,590.52 for State Withholding taxes

-ratify the EFTPS payment dated 05/21/2015 for \$33,877.92 for Federal Payroll taxes

-ratify the EFTPS payment dated 05/20/2015 for \$17,062.08 for Employee Retirement

-ratify the EFTPS payment dated 05/20/2015 for \$469.48 for PASCUD

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

-Joan Burman, Assessment, Wyoming County 911 Center, June 12, 2015, Real Property Field Review Safety & Security, Cost \$25.00, Cost to County \$25.00

-Tom Button, Assessment, Wyoming County 911 Center, June 5, 2015, Real Property Field Review Safety & Security, Cost \$25.00, Cost to County \$25.00

-Mary Noldy, Assessment, Wyoming County 911 Center, June 12, 2015, Real Property Field Review Safety & Security, Cost \$25.00, Cost to County \$25.00

-R.S. Stoud, Joe Naylor, EMA & Eric Congdon 911, New Haven CT, June 9-10, 2015, VEOCI Emergency / Software Training, Cost \$2,041.00, Cost to County \$2,041.00

-Michelle Graziano and Mark Phillips, Children & Youth, Lancaster, PA, June 23-25, 2015, PCYA Quarterly Conference, Cost \$1,244.00, Cost to County \$248.80

-Suzanne Swart, Children & Youth, Pittston, July 27, 2015, August 18-19, September 8-9, October 1, 2, 28-29, November 10, and December 21, 2015, Charting the Course- Mod 1 and Supervisor Series, Cost \$682.00, Cost to County \$136.40

-Art Donato, Mike Pinkowski, and Eric Congdon, 911, Lords Valley, PA, June 15-19, 2015, COMT (Communication Technician), Cost \$775.00, Cost to County \$775.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, the resignation of Cody Scepaniak, Jail, effective close of business on May 20, 2015, per the recommendation of Mark Shelp, Warden.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner to accept, the resignation of Karissa Chamberlain, Sheriff, effective close of business on June 12, 2015, per the recommendation of Lance Benedict, Sheriff.

Second Commissioner

Motion was tabled

Motion by Commissioner to transfer Selene Herman from 2nd Deputy Prothonotary to the Full Time, Union position of Secretary & Real Estate Clerk, Sheriff, effective June 8, 2015 at an hourly rate of \$9.90 per hour, 40 hours per week and per the recommendation of Lance Benedict, Sheriff

Second Commissioner

Motion was tabled

Motion by Commissioner Giangrieco to ratify the transfer of David Fredendall from Field Appraiser, Assessment to the Full Time, Union position of Custodian, Maintenance, effective May 27, 2015 at an hourly rate of \$8.45 per hour, 40 hours per week and per the recommendation of Dennis Landis, Head of Maintenance.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of Nancy Stoddard, Nicholson, to the open, part time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective May 26, 2015 per the recommendation of Mark Shelp, Warden.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to appoint/reappoint the following to the Northern Tier Regional Planning and Development Advisory Committee for the term July 1, 2015 through June 30, 2016.

Economic Development-

Robert Neira
William Dovin
Bobbi Jo Turner

Local Loan Review-

Joe Ferretti
Rick Soden
Keith Yurgosky

Rural Area Transportation-

Rudy Mattes
Leonard Wheatley
Alan Hall

Local Elected Officials-

Alan M. Hall
Michael J. Giangrieco
MaryAnn Warren

Member at Large-

Jody Place

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Friendship House, Scranton, for the term July 1, 2013 through June 30, 2014, inclusive for the following program only: FC Certificate of Compliance #109710, Unit ID EE, per diem \$52.50.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and VisionQuest National, Gouldsboro, for the term July 1, 2013 through June 30, 2014, inclusive for the following program only: Standing Timbers, Residential, Certificates of Compliance 221040 & 221050 per diem \$198.00.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Children's Service Center of Wyoming Valley, Wilkes-Barre, for the term July 1, 2013 through June 30, 2014, inclusive for the following programs only: Certificate of Compliance #227360, Unit GH and Certificate of Compliance #211490, Unit ID BH, in the amount of \$65.52 each.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Bethany Christian Services, Elkins Park, for the term July 1, 2014 through June 30, 2015, inclusive for the following programs only: Foster Care Certificate #122150, Unit ID AS, per diem \$38.01; Unit ID DS, per diem \$50.02; Unit ID ES, per diem \$56.80.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Youth Services Agency of PA, Jim Thorpe, for the term July 1, 2014 through June 30, 2015, inclusive for the following program only: Act Camp (Boys) Certificate #221090, Unit ID RE, per diem \$152.00 and Act Camp (Girls) Certificate #221080, Unit ID RE, per diem \$152.00.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and VisionQuest National, Tucson, AZ, for the term July 1, 2015 through June 30, 2016, inclusive for the following program only: Standing Timbers, Residential, Certificates of Compliance 221040 & 221050 per diem \$214.71; Blue Ridge Academy, Certificate of Compliance 222830, per diem \$313.04.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to open the bids for column repair to the front of the Courthouse which were due in the Chief Clerk's office by 4:00pm on May 26, 2015.

Received Bids Susquehanna County Courthouse Column Repair Project	
COMPANY	AMOUNT
Jim Dzielaks Contracting	\$81,510
Jerry Ganz	\$93,660
Grimm Construction	\$109,481
First General Services of Southern NY	\$109,933
Costanzo Construction	\$132,500
Marchuska Brothers	\$182,500

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners' meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners' meeting adjourned at 9:18am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-13
06-10-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Giangrieco to approve the minutes of the May 27, 2015 Commissioners' meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 06/05/2015 for \$80,164.42 for Children & Youth
- ratify the Cash Disbursement Journal dated 05/27/2015 for \$218,361.48 for General Expenses
- ratify the Cash Disbursement Journal dated 06/03/2015 for \$460,570.72 for General Expenses
- ratify the Cash Disbursement Journal dated 06/02/2015 for \$27,663.00 for Election Workers
- ratify the Gross Wages Report dated 06/03/2015 for \$199,286.26 for Net Payroll Expenses
- ratify the EFTPS payment dated 06/03/2015 for \$8,983.77 for State Withholding taxes
- ratify the EFTPS payment dated 06/03/2015 for \$31,368.88 for Federal Payroll taxes
- ratify the EFTPS payment dated 05/20/2015 for \$17,472.52 for Employee Retirement
- ratify the EFTPS payment dated 06/03/2015 for \$469.48 for PASCDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Paul Johnson & Robert Thatcher Jr., EMA, Harrisburg, June 10, 2015, Nuclear Shipment Truck & Type B Container Demonstration, Cost \$60.00, Cost to County \$60.00
- Paul Johnson & Robert Thatcher Jr., EMA, Harrisburg, July 15, 2015, PEMA Headquarters & Program Orientation, Cost \$98.00, Cost to County \$98.00
- Paul Johnson & Robert Thatcher Jr., EMA, Harrisburg, July 15-17, 2015, Emergency Planning, Cost \$166.00, Cost to County \$166.00
- Bruce Butler, 911, New Haven, CT, June 9-10, 2015, VEOCI Training, Cost \$910.00, Cost to County \$910.00
- Linda LaBarbera, Public Defender, Carlisle, August 5-8, 2015, Trial Skills, Cost \$314.80, Cost to County \$314.80
- Jason Beardsley, Public Defender, Carlisle, August 5-8, 2015, Trial Skills, Cost \$102.00, Cost to County \$102.00
- Art Donato, 911, Harrisburg, June 23-24, 2015, PEMA Mega Quarterly Training, Cost \$0.00, Cost to County \$0.00
- Susan Eddleston, Prothonotary, Langhorne, July 15-16, 2015, PA State Association of Prothonotary & Clerk of Courts 2015 Conference, Cost \$800.00, Cost to County \$800.00
- John Lester, Probation, Mechanicsburg, September 30- October 1, 2015, YLS Master Trainer Re-Certification Forum, Cost \$294.00, Cost to County \$0.00
- Phillip Crisp, Probation, Harrisburg, September 22-23, 2015, The Bulletproof Warrior, Cost \$497.00, Cost to County \$0.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to accept with regret the resignation of Karissa Chamberlain, Sheriff, effective close of business on June 12, 2015, per the recommendation of Sheriff Benedict.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the transfer of Selene Herman from 2nd Deputy Prothonotary to the Full Time, Union position of Secretary & Real Estate Clerk, Sheriff, effective June 8, 2015 at an hourly rate of \$9.90 per hour, 40 hours per week and per the recommendation of Sheriff Benedict.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to accept with regret the resignation of Nicole Welmon, Children & Youth, effective close of business on June 19, 2015, per the recommendation Michelle Graziano, Director of Children & Youth.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, the resignation of Alek Anderson, Jail, effective close of business on June 2, 2015, per the recommendation Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the transfer of Molly Edwards, Susquehanna, from Human Resources Clerk to the Full-Time, salary position of Human Resources Administrative Coordinator, starting salary at \$25,000.00 per year, increasing to \$30,000.00 per year after successful completion of the six-month probation period, effective June 11, 2015 per the recommendation of Richard Ely, Director of Human Resources.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the transfer of Gregory Rosar, Brooklyn, from Part Time Correctional Officer, to the open, full-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date June 3, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the transfer of Jeanette Smith, Montrose, from Correctional Officer to the open, full-time position of Kitchen Steward / Correctional Officer, \$20.80 per hour, varied hours, benefits according to government mandated requirements, effective date June 3, 2015, per the recommendation of Warden Shelp.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the transfer of Matthew Ochse, Brackney, from Maintenance , to the open, part-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date June 11, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the hiring of Patricia Pickett, Montrose, to the open, full time, union position of Assistant Head Real Estate Tax Clerk, \$9.80 per hour, 40 hours per week, six month probationary period per the Residual Contract and benefits according to government mandated requirements, effective June 11, 2015, per the recommendation of Thomas Button, Chief Assessor.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the hiring of Patricia Leach, Montrose, to the open, full time, union position of Field Appraiser, \$10.35 per hour, 40 hours per week, six month probationary period per the Residual Contract and benefits according to government mandated requirements, effective June 15, 2015, per the recommendation of Thomas Button, Chief Assessor.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Preventative Aftercare, Inc, for the term July 1, 2014 through June 30, 2015, inclusive for the following programs only: Independent Living -\$27.35 per diem; Prevention / Aftercare - \$44.80 per diem.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Preventative Aftercare, Inc, for the term July 1, 2015 through June 30, 2016, inclusive for the following programs only: Family Preservation -\$45.70 per diem; Life Skills - \$27.90 per diem

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Harborcreek Youth Services, for the term July 1, 2014 through June 30, 2015, inclusive for the following programs only: Certificate of Compliance – 444320, Unit ID- LH, \$268.85 per diem.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Children's Service Center of Wyoming Valley, Wilkes-Barre, PA, for the term July 1, 2014 through June 30, 2015, inclusive for the following programs only: Certificate of Compliance 227360, Unit GH and Certificate of

Compliance 211490, Unit ID BH, in the amount of \$65.52 each.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and PA Treatment & Healing, for the term July 1, 2013 through June 30, 2014, inclusive for the following programs only: Certification # 302380 – Foster Family Class FC - \$83.00 per diem; Certification # 312030 – Inpatient Class HH- \$145.00 per diem; Certification # 213370 – Day Treatment, South Montrose – Not to exceed \$1,730.00 per month.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and PA Treatment & Healing, for the term July 1, 2014 through June 30, 2015, inclusive for the following programs only: Certification # 302380 – Foster Family Class FC - \$83.00 per diem; Certification # 312030 – Inpatient Class HH- \$145.00 per diem; Certification # 213370 – Day Treatment, South Montrose – Not to exceed \$1,730.00 per month.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Concern, Fleetwood PA, for the term July 1, 2013 through June 30, 2014, inclusive for the following programs only: Foster Care Certificate # 214070, Unit ID BB, per diem \$90.54 and Unit ID OO per diem \$23.96.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to award the front column repair to the lowest qualified bidder, Jim Dziehlak’s Contracting Co. Inc., Carbondale, PA for \$81,510.00.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to allocate \$750,000.00 from Act 13 fund in support of the water project to the Susquehanna County Correctional Facility and South Montrose, pending support from State and other entities for the balance of the \$1.8 million dollar project. In the event that the project does not come to fruition the funds will be reallocated to Act 13.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-04, approving the 9-1-1 telephone access plan and contribution rate for the residents of the County of Susquehanna.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:34am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-14
06-24-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioner's Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to recess the Commissioners' meeting and open the Salary Board meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Commissioners' meeting reconvened at 9:06 am.

Motion by Commissioner Warren to approve the minutes of the June 10, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 06/18/2015 for \$160,917.40 for Children & Youth
- ratify the Cash Disbursement Journal dated 06/10/2015 for \$88,433.54 for General Expenses
- ratify the Cash Disbursement Journal dated 06/17/2015 for \$158,272.28 for General Expenses
- ratify the Cash Disbursement Journal dated 06/24/2015 for \$271,144.22 for General Expenses
- ratify the Cash Disbursement Journal dated 06/16/2015 for \$1,307.92 for Jury
- ratify the Gross Wages Report dated 06/17/2015 for \$192,440.34 for Net Payroll Expenses
- ratify the EFTPS payment dated 06/17/2015 for \$8,524.01 for State Withholding taxes
- ratify the EFTPS payment dated 06/17/2015 for \$29,843.66 for Federal Payroll taxes
- ratify the EFTPS payment dated 06/17/2015 for \$17,026.71 for Employee Retirement
- ratify the EFTPS payment dated 06/17/2015 for \$469.48 for PASCDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Vern Bailey and Jeffery Hindman, Jail, Hunlock Creek, October 5-8, 2015, Supervisory Development, Cost \$52.00, Cost to County \$52.00
- Gregory Rosar and Nicole Colton, Jail, Elizabethtown, August 10 to September 4, 2015, Basic Training, Cost \$2,464.00, Cost to County \$2,464.00
- Michelle Hillard and Eric Wilson, Jail, Elizabethtown, December 12-18, 2015, Supervisory Development, Cost \$133.00, Cost to County \$133.00
- Lawrence Hardy and Diane Quattrocchi, Voter Registration, August 17-20, 2015, Gettysburg, PA County Election Officials Conference, Cost \$1,552.00, Cost to County \$1,552.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the hiring of Michael Torres, Edwardsville, to the open, part-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date June 11, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the transfer of Sharon DePew from the full-time union position of Accounts Payable / Payroll Check processing in the Commissioner's Office to the full-time union position of Accounts Payable / Payroll Check processing in the Treasurer's Office at the rate of \$19.77 per hour, benefits according to government mandated requirements, effective date June 24, 2015, per the recommendation of Treasurer Cathy Benedict.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the termination of Michael Nicolette, Correctional Officer, Jail, per the recommendation of Warden Shelp, effective close of business on June 23, 2015.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the termination of Melissa Reed, Correctional Officer, Jail, per the recommendation of Warden Shelp, effective close of business on June 23, 2015.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the termination of Kyle Ellsworth, Correctional Officer, Jail, per the recommendation of Warden Shelp, effective close of business on June 23, 2015.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to exonerate the Tax Claim Bureau from collecting delinquent taxes on the following, per the recommendation of Catherine Benedict, Tax Claim Director:

Gibson Twp. Parcel No. 207-.00-1,038.00,001., name of Betty Tsianos, consisting of trailer, assessed at \$1000.00. Trailer deleted by Assessment June 16, 2015 as unlivable.

Exonerate Tax Claim Bureau from collection of 2012 thru 2014 delinquent taxes in the amount of \$548.80

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the maintenance agreement between Susquehanna County and TOPP Copy for the copier at the Susquehanna County Correctional Facility, the agreement is good for one year at a cost of \$.0123 per copy for black and white copies.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Resolution 2015-05, A Resolution approving the creation of the Susquehanna County Tick Borne Diseases Task Force as a County Committee.

Second Commissioner Hall. Commissioner Warren and Hall Ayes: Commissioner Giangrieco Nay. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-06, Designation of Agent for Update to County Hazard Mitigation Plan.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to open the sealed Request for Proposal for the IP Camera System and Installation Services.

1. New Era Security, Waymart, PA \$49,704.25
2. Tri M, Kenneth Square, PA \$86,820.00
3. Guyette Communications, Plymouth, PA \$60,140.35

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco that County Buildings are only to be used for County Agencies.

Second Commissioner Hall. Commissioner Hall and Giangrieco Ayes: Commissioner Warren Nay. Motion carried.

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:43am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-15

07-08-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall and Giangrieco

Employee Years of Service Recognition: 5 Year Incremental Anniversary
Dawn Brozonis – District Justice, Clifford – 5 Years

Motion by Commissioner Giangrieco to approve the minutes of the June 24, 2015 Commissioners' meeting.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 07/01/2015 for \$68,084.71 for Children & Youth
- ratify the Cash Disbursement Journal dated 07/01/2015 for \$172,796.60 for General Expenses
- ratify the Gross Wages Report dated 07/01/2015 for \$185,507.97 for Net Payroll Expenses
- ratify the EFTPS payment dated 07/01/2015 for \$8,411.85 for State Withholding taxes
- ratify the EFTPS payment dated 07/01/2015 for \$29,184.51 for Federal Payroll taxes
- ratify the EFTPS payment dated 07/01/2015 for \$17,230.34 for Employee Retirement
- ratify the EFTPS payment dated 07/01/2015 for \$469.48 for PASCDU

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following seminar requests and/or payment for seminar requests:

- Linda Posaski & Michelle Hillard, Jail, Hunlock Creek, August 18-20, 2015, Suicide Prevention instructor Course, Cost \$52.00, Cost to County \$52.00
- Mark Phillips, Children & Youth, Wilkes Barre, July 9, 2015, College Funding Update, Cost \$132.00, Cost to County \$26.40
- Ray Totten, Chad Weaver & Sarah Snee, Children & Youth, Pittston, Concurrent Planning, Cost \$72.00, Cost to County \$14.40

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge with regret the resignation of Eric Congdon, 9-1-1, effective date July 8, 2015, per the recommendation of Art Donato, 9-1-1 Coordinator.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the transfer of Damon X. Sandle, Montrose, to the open, full-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date June 23, 2015, per the recommendation of Warden Shelp.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve for purchase of a 2016 Utility Police Interceptor Base AWD from New Holland Ford, New Holland, price \$29,387.09.00, costar pricing, paid with the Judge's Supervision Fund or Act 13 monies for the Community Corrections Officer / Jail.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Grant Agreement between the Pennsylvania Emergency Management Agency and the Northeast Pennsylvania Regional Counter Terrorism Task Force for the U.S. Department of Homeland Security Federal Fiscal Year 2015 State Homeland Security Grant Program.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner _____ to sign the Memorandum of Understanding and Agreement between Susquehanna County Schools and the Susquehanna County Commissioners/Juvenile Probation Department.

Second Commissioner

Motion was tabled.

Motion by Commissioner Giangrieco to award the IP Camera System and Installation services contract to Guyette Communications Industries for \$63,840.35, paid with a combination of Act 13 and PCoRP grant funding.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-07, a Resolution for the Citizen Participation Plan and Complaint Procedure for the Susquehanna County Community Development Block Grant Program.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-08, a Resolution on Fair Housing.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:13am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-16
07-22-15

Commissioner Hall called the meeting to order at 9:00 am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall and Warren.

Motion by Commissioner Warren to recess the Commissioners' meeting and open the Salary Board meeting.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Commissioners' meeting reconvened at 9:03 am.

Motion by Commissioner to approve the minutes of the July 8, 2015
Commissioners' Meeting.
Second Commissioner
Motion Tabled

Motion by Commissioner Warren to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 07/17/2015 for \$100,542.51 for Children & Youth
- ratify the Cash Disbursement Journal dated 07/15/2015 for \$375,248.74 for General Expenses
- ratify the Cash Disbursement Journal dated 07/16/2015 for \$40,980.81 for Susquehanna County Library
- ratify the Gross Wages Report dated 07/15/2015 for \$204,429.15 for Net Payroll Expenses
- ratify the EFTPS payment dated 07/15/2015 for \$9,129.47 for State Withholding taxes
- ratify the EFTPS payment dated 07/15/2015 for \$33,501.63 for Federal Payroll taxes
- ratify the EFTPS payment dated 07/15/2015 for \$18,621.15 for Employee Retirement
- ratify the EFTPS payment dated 07/15/2015 for \$469.48 for PASCDU

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Albert Paolucci, Jail, Hunlock Creek, August 18-20, 2015, Suicide Prevention instructor Course, Cost \$26.00, Cost to County \$26.00
- Emily Gow, Jail, Elizabethtown, December 15-18, 2015, Supervisory Development, Cost \$66.50, Cost to County \$66.50
- Steven Vandermark, Jail, Hunlock Creek, October 5-8, 2015, Supervisory Development, Cost \$26.00, Cost to County \$26.00
- Patricia Leach, Assessment, State College, September 14-18, September 22-25, September 28- October 2, October 6-9, 2015, CPE Course, Cost \$4,828.00, Cost to County \$4,828.00

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of Cynthia Rogers, Meshoppen, to the open, part-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date July 14, 2015, per the recommendation of Warden Shelp.

Second Commissioner Hall. Ayes: Unanimous. Motion carried.

Motion by Commissioner Warren to ratify the hiring of Patricia Lewis, Brackney, to the open, part-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date July 14, 2015, per the recommendation of Warden Shelp.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of Jonathan Zielewicz, Brackney, to the open, part-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date July 14, 2015, per the recommendation of Warden Shelp.

Second Commissioner Hall. Ayes: Unanimous. Motion carried.

Motion by Commissioner Warren to ratify the hiring of Lucas Estes, Montrose, to the open, part-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date July 14, 2015, per the recommendation of Warden Shelp.
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to hire Amanda Adams, Meshoppen, to the open full-time 911 Dispatcher Trainee position, \$12.00 per hour, 40 hours per week, six month probation and benefits per the Residual Bargaining Unit and benefits according to government mandated requirements, effective July 27, 2015, per the recommendation of Art Donato, 911 Coordinator.
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the transfer of Michael Torres, Edwardsville, to the open, full-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date July 14, 2015, per the recommendation of Warden Shelp.
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the transfer of Miranda MacMyne, Hallstead, to the open, full-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date July 14, 2015, per the recommendation of Warden Shelp.
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the termination of Jamie Rosar, Jail, per the recommendation of Warden Shelp, effective July 17, 2015.
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to transfer Mary Noldy from Assistant Chief Assessor to the Full Time, Non-Union position of Director of Assessment, effective July 22, 2015 at the current salary of \$39,500.00, minimum of 40 hours per week and per the recommendation of R.S. Stoud, Acting Chief Clerk
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to acknowledge the transfer Courtney Canfield from Intake Officer in Domestic Relations to the Full Time, Union Position of 2nd Deputy Prothonotary, effective July 23, 2015 at an hourly rate of \$9.80 per hour, 40 hours per week and per the recommendation of Susan Eddleston, Prothonotary
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to exonerate the Tax Claim Bureau from collecting delinquent taxes on the following, per the recommendation of Catherine Benedict, Tax Claim Director:
New Milford Borough, Parcel No. 109.10-1,015.00,015., name of Michael Bailey, consisting of trailer, assessed at \$6,400.00. Trailer deleted by Assessment June 14, 2014 as removed in 2013.

Exonerate Tax Claim Bureau from collection of 2012 thru 2014 delinquent taxes in the amount of \$300.43
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Memorandum of Understanding and Agreement between Susquehanna County Schools and the Susquehanna County Commissioners/Juvenile Probation Department.
Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the Lackawanna-Susquehanna Drug and Alcohol Program for Fiscal Year 2015-2016 Contracts as listed below:

Provider Name	Allocations/ Caps	Service Provided
A Better Today	\$124,164	D&A Outpatient
Behavioral Health Research Institute BHRI)	\$15,000	Consultant
Blue Mountain House of Hope	\$ 204/Diem	Adult Non Hospital Short Term

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Provider Name	Allocations/ Caps	Service Provided
Bowling Green	\$ 221/Diem	Adult Non Hospital Detox
“	\$ 167/Diem	Adult Non Hospital Short Term
“	\$ 101/Diem	Adult Non Hospital Long Term Rehab
“	\$ 222/Diem	Adult Non Hospital DD Short Term Rehab
Cedar Residence, Inc.	\$ 105/Diem	Adult Halfway House – Men
Choices at Nesbit	\$ 239/Diem	Adult Non Hospital Detox
“	\$ 221/Diem	Adult Non Hospital Short Term Rehab
Choices Recovery Program	\$ 12,000	D&A Outpatient
CIC	\$168,775	Recovery Support Services/Drop In Center
ClearBrook Manor	\$ 228/Diem	Adult Non Hospital Detox
“	\$ 210/Diem	Adult Non Hospital Short Term Rehab
Clem Mar House Inc.	\$ 110/Diem	Adult Halfway House – Men
Clem Mar House for Women	\$ 110/Diem	Adult Halfway House – Women
Colonial House, Inc.	\$ 109/Diem	Adult Non Hospital Long Term Rehab
Conewago Place (Firetree)	\$ 149/Diem	Adult Non Hospital Short Term Rehab
“	\$ 149/Diem	Adult Non Hospital Long Term Rehab
Conewago Pottsville	\$ 250/Diem	Adult Non Hospital Detox
“	\$ 189/Diem	Adult Non Hospital Short Term Rehab
“	\$ 180/Diem	Adult Non Hospital Long Term Rehab
Conewago Snyder	\$ 180/Diem	Adult Non Hospital Short Term Rehab
“	\$ 230/Diem	Adult Non Hospital Short Term Rehab - DD
“	\$ 180/Diem	Adult Non Hospital Long Term Rehab
Dani-elle M. Kleha	\$ 820/Diem	Prevention – PFS
Drug & Alcohol Rehabilitation Services, Inc.	\$ 124/Diem	Adolescent Non Hospital Long Term Rehab
DATS	\$525,000	D&A Outpatient
EOTC	\$ 50,000	Prevention Services
Eagleville	\$ 496	Adult Hospital Detox
“	\$ 496	Adult Hospital Rehab
“	\$ 273	Adult Non Hospital Short Term Rehab - DD
Ernie Laskosky	\$ 300/Diem	Prevention SAP Trainings
Forensic Counseling Services	\$ 10,000	D&A Outpatient
Gate House for Men	\$ 96/Diem	Adult Halfway House – Men
Gate House for Women	\$ 106/Diem	Adult Halfway House – Women
Gateway Moffett	\$ 86.41/Diem	Adult Halfway House
Gateway Rehabilitation Center	\$202.87/Diem	Adult Non Hospital Detox
“	\$177.37/Diem	Adult Non Hospital Short Term Rehab
“	\$177.37/Diem	Adolescent Non Hospital Short Term Rehab
Gaudenzia Chambers Hill	\$ 193/Diem	Adolescent Non Hosp. Short Term Rehab
“	\$ 193/Diem	Adolescent Non Hosp. Long Term Rehab
Gaudenzia Common Ground	\$ 220/Diem	Adult Non Hospital Detox
“	\$ 178/Diem	Adult Non Hospital Short Term Rehab
“	\$ 214/Diem	Adult Non Hospital DD Short Term Rehab
Gaudenzia Fountain Springs	\$ 195/Diem	WWC Long Term

Susquehanna County, PA Commissioner’s Public Meeting Minutes for 2015

Provider Name	Allocations/ Caps	Service Provided
Gaudenzia New Destiny	\$ 140/Diem	Adult Halfway House – Women with Children
Habit OPCO	\$ 100/WK	D&A Outpatient
John J. Kravich	\$ 520/Diem	Prevention - PFS
Johnson College	\$ 12,000	Prevention - PFS
Just Believe Recovery Center		Adult Non Hospital Detox
“	\$ 90,000	Adult Non Hospital Short Term Rehab
“		D&A Outpatient
Keystone College	\$ 15,000	Prevention - Gambling & PFS
Lackawanna College	\$ 22,000	Prevention - Gambling & PFS
Lehigh County Center for Recovery	\$ 255/Diem	Adult Non Hospital Detox
“	\$ 204/Diem	Adult Non Hospital Short Term Rehab
“	\$ 232/Diem	Adult Non Hospital Short Term Rehab – DD
Libertae	\$ 234/Diem	Adult Non Hospital Short Term Rehab - WWC
Lourdesmont	\$5,000	D&A Outpatient
Marworth	\$314/diem	Adult Non Hospital Detox
“	\$314/diem	Adult Non Hospital Short Term
Marworth Outpatient Services	\$ 10,000	D&A Outpatient
Marywood University	\$7,500	Community Education/Prevention
Mission Yoga	\$ 10,000	Recovery Support Services
MNP Associates	28,800	IT Technical Support
Northwest Human Services	\$3,600	SAP Training
Nuestra	\$ 183/Diem	Adult Non Hospital Short Term Rehab Men
PATH Outpatient Services - Scranton	\$ 10,000	D&A Outpatient
PATH Outpatient Services – Montrose	\$ 10,000	D&A Outpatient
Penn State Cooperative Extension	\$10,000	Prevention – PFS
Penn State Worthington Campus	\$12,000	Prevention – PFS
Pyramid Bellville	\$ 177	Adult Non Hospital Short Term Rehab
“	\$ 177	Adult Non Hospital Short Term Rehab
Pyramid Duncansville	\$ 226	Adolescent Non Hospital Detox
“	\$ 226	Adult Non Hospital Detox
“	\$ 191	Adult Non Hospital Short Term Rehab
“	\$ 233	Adult Non Hospital Short Term Rehab - DD
“	\$ 191	Adult Non Hospital Long Term Rehab
Pyramid Hillside	\$ 250	Adult Non Hospital Detox
“	\$ 213	Adult Non Hospital Short Term Rehab
“	\$ 244	Adult Non Hospital Short Term Rehab – DD
“	\$ 213	Adult Non Hospital Long Term Rehab
“	\$ 244	Adult Non Hospital Long Term Rehab – DD
Pyramid Halfway	\$ 90	Adult Halfway House – Men
Pyramid Outpatient Services	\$ 10,000	D&A Outpatient
Pyramid Pine Ridge	\$ 95	Adult Halfway House – Men
Pyramid Quakertown	\$ 220	Adolescent Non Hospital Short Term Rehab
“	\$ 201	Adolescent Non Hospital Long Term Rehab
Pyramid Tradition House	\$ 90	Adult Halfway House – Women

Susquehanna County, PA Commissioner's Public Meeting Minutes for 2015

Provider Name	Allocations/ Caps	Service Provided
Retreat at White Birch	\$ 30,000	Adult Halfway House
Treatment Trends	\$ 146	Adult Non Hospital Short Term Rehab
"	\$ 146	Adult Non Hospital Long Term Rehab
The Trehab Center	\$76,068	Outpatient Drug Free
The Trehab Center	\$195,047	Prevention, Intervention, Case Management
Turning Point Alternative Living Situations	\$64,171	Gambling Prevention & Treatment D&A Outpatient
VAC	\$80,761	Prevention - PFS
White Deer Run	\$ 216	Adult Non Hospital Detox
"	\$ 195	Adult Non Hospital Short Term Rehab
"	\$ 234	Adult Non Hospital DD Short Term Rehab
"	\$ 203	Adolescent Non Hospital Short Term Rehab

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the following Purchase Service Agreements:

- Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Concern, Fleetwood, for the term July 1, 2014 through June 30, 2015, inclusive for the following program only: Foster Care Certificate #214070, Unit ID BB, per diem \$91.45 and Unit ID OO, per diem \$23.96.

- Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Catholic Social Services, Diocese of Scranton, for the term July 1, 2014 through June 30, 2015, inclusive for the following program only: Certificate of Compliance #214190- Foster Family Class- BB- per diem \$55.57.

- Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Justice Works Youth Care, Pittsburgh, to provide Family Group Decision Making (FGDM) for families referred by Susquehanna County Services for Children & Youth and deemed appropriate by the agency for the period July 1, 2014 through June 30, 2015, contract not to exceed \$30,869.00 for Family Group Decision Making and \$37,125.00 for Nurturing Parenting.

- Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Justice Works Youth Care, Pittsburgh, to provide Family Group Decision Making (FGDM) for families referred by Susquehanna County Services for Children & Youth and deemed appropriate by the agency for the period July 1, 2015 through June 30, 2016, contract not to exceed \$30,869.00 for Family Group Decision Making and \$37,125.00 for Nurturing Parenting.

- Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Families United Network, Inc, Muncy, PA for the term July 1, 2013 through June 30, 2014, inclusive for the following program only: Certificate of Compliance #361920, Unit LO- Group Home Ashler Dormitory, per diem \$181.61, Certificate of Compliance #306960- Unite ID- LO- Ashler Manor Life Readiness, per diem \$181.61.

- Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Big Brothers/Big Sisters Program of the Voluntary Action Center of Northeastern Pennsylvania, Scranton, for the term July 1, 2013 through June 30, 2014, contract not to exceed \$22,776.00.

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to appoint and reappoint the following to the Susquehanna County Tourism Committee for the term May 8, 2015 through May 7, 2016.

Kim Ross
Michele Suchnick
Andy Aulakh
Gregg Confer
Alan Aronowitz

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to open the sealed bids for the HVAC Maintenance Contract which were due in the Chief Clerk's office by 3:00pm on Tuesday, July 21, 2015.

1. H.T Lyons \$270,444.00
2. PLD Electric \$202,000.00
3. McClure Co. \$609,000.00
4. Johnson Controls \$168,990.00
5. Postler & Jeackle \$537,780.00

Second Commissioner Hall. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Hall to close the Commissioners' meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners' meeting adjourned at 9:39am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-17
08-12-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Giangrieco to approve the minutes of the July 8, 2015 Commissioners' meeting.

Second Commissioner Hall. Ayes Hall and Giangrieco: Warren abstain. Motion carried

Motion by Commissioner Warren to approve the minutes of the July 22, 2015 Commissioners' meeting.

Second Commissioner Hall. Ayes Hall and Warren: Giangrieco abstain. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 07/22/2015 for \$66,539.98 for General Expenses
- ratify the Cash Disbursement Journal dated 07/29/2015 for \$283,505.40 for General Expenses
- ratify the Cash Disbursement Journal dated 08/03/2015 for \$29,387.09 for General Expenses
- ratify the Cash Disbursement Journal dated 08/05/2015 for \$274,379.99 for General Expenses
- ratify the Cash Disbursement Journal dated 08/06/2015 for \$72,399.82 for Children & Youth
- ratify the Cash Disbursement Journal dated 08/07/2015 for \$5,433.73 for General Expenses
- ratify the Gross Wages Report dated 07/29/2015 for \$201,553.81 for Net Payroll Expenses
- ratify the EFTPS payment dated 07/29/2015 for \$8,876.70 for State Withholding taxes
- ratify the EFTPS payment dated 07/29/2015 for \$30,828.57 for Federal Payroll taxes
- ratify the EFTPS payment dated 07/29/2015 for \$17,075.35 for Employee Retirement
- ratify the EFTPS payment dated 07/29/2015 for \$337.84 for PASCDU
- ratify the Gross Wages Report dated 08/12/2015 for \$183,751.29 for Net Payroll Expenses
- ratify the EFTPS payment dated 08/12/2015 for \$8,344.02 for State Withholding taxes
- ratify the EFTPS payment dated 08/12/2015 for \$29,029.83 for Federal Payroll taxes
- ratify the EFTPS payment dated 08/12/2015 for \$17,177.68 for Employee Retirement
- ratify the EFTPS payment dated 08/12/2015 for \$337.84 for PASCDU
- ratify the EFTPS payment dated 07/21/2015 for \$17,079.14 for 2nd Quarter local taxes

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Robert Thatcher Jr., EMA, Hamburg, August 5, 2015, Responding to Utility Emergencies, Cost \$60.00, Cost to County \$0.00
 - Amanda Adams, 911, Oriskany, NY, August 24-26, 2015, EMD Dispatching, Cost \$947.00, Cost to County \$947.00
 - Gregory Rosar, Jail, Elizabethtown, September 14-18, 2015, Basic Hostage Negotiations Training, Cost \$28.00, Cost to County \$28.00
 - Steven Lueke & Nicole Colton, Jail, Elizabethtown, September 14 – October 9, 2015, DOC Basic Training, Cost \$2464.00, Cost to County \$2464.00
 - Ray Totten, Chad Weaver & Isaac Hobbs, Children & Youth, Pittston, September 1-2, 2015, Building and Sustaining Father Engagement, Cost \$72.00, Cost to County \$16.40
- Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of Jeanne Conklin, New Milford, to the open, non-union, full-time position of Human Resources Clerk, \$11.00 per hour, 40 hours per week, six month probationary period and benefits according to government mandated requirements, effective August 3, 2015, per the recommendation of Rich Ely, Director of Human Resources.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the transfer of Steven Vandermark, Deposit, NY, from Full Time Correctional Officer, to the open, full-time position of Sergeant, varied hours, \$15.00 per hour with an increase to \$16.00 per hour after successful completion of the six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date July 14, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the transfer of Emily Gow, Montrose, from full-time Correctional Officer, to the open, full-time position of Sergeant, varied hours, \$15.00 per hour with an increase to \$16.00 per hour after successful completion of the six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date July 14, 2015, per the recommendation of Warden Shelp.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the transfer Cheyanne Daniels, Montrose from part-time Custodian to the full-time Custodian position, effective August 6, 2015 at an hourly rate of \$8.28 per hour, 40 hours per week and benefits according to government mandated requirements, per the recommendation of Dennis Landis, Head of Maintenance.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to transfer Amy Bishop, New Milford, from 1st Deputy Clerk of Courts to the open, non-union, full-time position of Jury Manager, 40 hours per week, \$14.85 per hour, 6 month probationary period and benefits according to the government mandated requirements, effective August 18, 2015, per the recommendation of Acting President Judge Raymond L. Hamill.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to transfer Courtney Canfield, Hallstead, from 2nd Deputy Prothonotary to the open, full-time, union position of Intake Officer, 40 hours per week, \$8.28 per hour, benefits per the Court Appointed Contract and government mandated requirements, effective date August 17, 2015, per the recommendation of Raebelle Taylor, Director of Domestic Relations.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to transfer Sandy Henry, Hop Bottom from 2nd Deputy Clerk of Courts to the open full-time, non-union position of 1st Deputy Clerk of Courts, 40 hours per week, starting salary of \$22,000.00 with an increase to \$24,000.00 after successful completion of six months' probation, benefits per government mandated requirements, effective August 17, 2015, per the recommendation of Susan Eddleston, Prothonotary.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of James Gething, Harford, to the open, part-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date August 10, 2015, per the recommendation of Warden Shelp.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the hiring of Pamela Larrabee, Kingsley, to the open, part-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date August 10, 2015, per the recommendation of Warden Shelp.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of Ashley Corbin, New Milford, to the open, part-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date August 11, 2015, per the recommendation of Warden Shelp.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Christa Merritt, Nicholson, Jail, effective close of business on August 1, 2015, per the recommendation of Warden Mark Shelp.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to accept the resignation of Molly Edwards, Susquehanna, Human Resources, effective close of business on July 29, 2015, per the recommendation of Rich Ely, Director of Human Resources.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Kaitlyn Williams, Friendsville, Commissioners Office, effective close of business on August 7, 2015, per the recommendation of R.S. Stoud, Acting Chief Clerk.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Elizabeth Speicher, Carbondale, Courts, effective close of business on August 7, 2015, per the recommendation of Acting President Judge Raymond L. Hamill.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to exonerate the Tax Claim Bureau from collecting delinquent taxes on the following, per the recommendation of Catherine Benedict, Tax Claim Director:

- Tax Claim Bureau requests the following 2014 School taxes be exonerated.
Friendsville Borough Parcel No. 062.04-2,021.00,000., in the name of Debra & David W Newhart, consisting of 2.06 acre, assessed at \$30,200. This parcel had school taxes returned in error to the Tax Claim Bureau by the Tax Collector in the penalty amount of \$265.88. The owners brought in proof of payment by three installments for a total of \$1,002.03, the amount due the school district at face.
2014 School only taxes to be exonerated \$279.81.

- Apolacon Township, Parcel No. 021.04-1,027.00,023., name of Betsy & Michael Mock, consisting of trailer, assessed at \$7600.00. Trailer exonerated by Assessment July 20, 2015 as gone.

Exonerate Tax Claim Bureau from collection of 2012 thru 2014 delinquent taxes in the amount of \$1,419.73.

- Great Bend Township, Parcel No. 034.00-1,007.00,001., name of Glenn E Frisbie c/o Sherry Upright, consisting of trailer, assessed at \$300.00. Trailer exonerated by Assessment July 21, 2015 as non-livable.

Exonerate Tax Claim Bureau from collection of 2013 and 2014 delinquent taxes in the amount of \$244.79.

- Bridgewater Township, Parcel No. 143.06-2,001.02,319., name of Rex Gregory Sr, consisting of trailer, assessed at \$1000.00. Trailer exonerated by Assessment July 27, 2015 as gone.

Exonerate Tax Claim Bureau from collection of 2014 delinquent taxes in the amount of \$138.35.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Child Accounting and Profile System (CAPS) Application Service Provider (ASP) Agreement between Susquehanna County Services for Children & Youth and Avanco International, Inc. Fairfax, VA, whereby Avanco will provide access to the Child Accounting and Profile System, Help Desk Support, Data Security and Backup and Recovery if necessary for the period July 1, 2015 through June 30, 2016 for the total amount of \$22,819.00, cost to County approximately \$7,607.00.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Consulting Agreement between Susquehanna County Services for Children & Youth and Avanco International, Inc, Fairfax VA, which provides for necessary training, project assessments, design and development and other items not covered by the help desk, on an as needed, hourly basis for the period July 1, 2015 through June 30, 2016, at the following rates listed below not to exceed a value of \$5,000.

Research Analyst	\$54.50 per hour
Junior Programmer	\$65.40 per hour
Junior Programmer Analyst	\$73.00 per hour
Programmer Analyst	\$76.20 per hour
Senior Programmer Analyst	\$78.70 per hour
Developer	\$92.50 per hour
Senior Developer	\$111.20 per hour
Project Director	\$104.00 per hour

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Child Accounting and Profile System Version 10 Upgrade agreement between Susquehanna County Services for Children & Youth and Avanco International, Inc., Fairfax, VA, for Version 10 upgrades and CWIS FY 15-16 Phase upgrades, total cost \$1,103.84, Cost to County \$367.95.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Youth Services Agency, Jim Thorpe, for the term July 1, 2014 through June 30, 2015, inclusive for the following program only: Certificate #134830, Unit ID RE, per diem \$152.00.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and EI HAB Human Services, Jamaica, NY, for the term July 1, 2014 through June 30, 2015, inclusive for the following program only: Certificate #222640; 222710, Unit ID HH, per diem \$175.00, Diagnostic/Evaluation \$217.50 per diem.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve for purchase of a 2016 Utility Police Interceptor Base AWD from New Holland Ford, New Holland, price \$32,191.00, COSTAR pricing, paid with Act 13 monies for the Sheriff's Department.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve for purchase of a 2015 Caterpillar 262D skid steer from Cleveland Brothers for the Recycling Center, price \$55,233.00, COSTAR pricing, paid for from the General Fund.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve for purchase of a 2015 Caterpillar 242D skid steer from Cleveland Brothers for the Recycling Center, price \$39,747.67, COSTAR pricing, 90% paid by 902 Grant balance paid from General Fund.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign for the purchase of five new buses and two MV1 vehicles for Trehab-Susquehanna-Wyoming County Transportation, from Rohrer Bus. Total cost will be \$345,704.00, fully reimbursable from PA Department of Transportation.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-09, Resolution Authorizing the Filing of a Proposal for Pennsylvania Housing Affordability and Rehabilitation Enhancement Funds with the Susquehanna County Housing/Redevelopment Authority.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Resolution 2015-10, Resolution of the County of Susquehanna Entering into a Cooperation Agreement with the Susquehanna County Housing/Development Authority for Administration of the Pennsylvania Housing Affordability and Rehabilitation Enhancement Program.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-11, Resolution Authorizing the Filing of a Proposal for Pennsylvania Housing Affordability and Rehabilitation Enhancement Funds in the amount of \$179,848.33.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Resolution 2015-12, Resolution Authorizing the Filing of a Proposal for Pennsylvania Housing Affordability and Rehabilitation Enhancement Funds in the amount of \$119,349.15.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Cooperation Agreement for Management Responsibilities PHARE funds by and between Susquehanna County and Trehab.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:33am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-18
08-26-15

Commissioner Hall called the meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to approve the minutes of the August 12, 2015 Commissioners' meeting.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to recess the Commissioners' meeting and open the Salary Board meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioners' meeting reconvened at 9:10am

Motion by Commissioner Giangrieco to ratify or approve the following:
-ratify the Cash Disbursement Journal dated 08/12/2015 for \$206,146.30 for General Expenses
-ratify the Cash Disbursement Journal dated 08/19/2015 for \$50,058.70 for General Expenses
-ratify the Cash Disbursement Journal dated 08/20/2015 for \$104,819.98 for Children & Youth
-ratify the Gross Wages Report dated 08/26/2015 for \$188,691.25 for Net Payroll Expenses
-ratify the EFTPS payment dated 08/26/2015 for \$8,388.20 for State Withholding taxes
-ratify the EFTPS payment dated 08/26/2015 for \$29,212.13 for Federal Payroll taxes
-ratify the EFTPS payment dated 08/26/2015 for \$17,288.80 for Employee Retirement
-ratify the EFTPS payment dated 08/26/2015 for \$489.22 for PASCDU
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:
-Arletta Smith, Probation, State College, September 2, 2015, PA JCMS (Juvenile Case Management System) Users Group Meeting, Cost \$190.00, Cost to County \$0.00
-Jeffery Hindman, Steven Vandermark & Emily Gow, Jail, Scranton, September 16, 2015, Excellent Supervisors Seminar, Cost \$24.50 per person, Cost to County \$24.50 per person
- Mary Noldy, Alex Novack, Joan Burman, Samantha Wickizer, and Tom Button, Assessment, September 18, 2015, Freeland, Assessment Administration-Developing a Winning Team, Cost \$ 25.00 per person, Cost to County \$25.00 per person
-Jeff Shoemaker, Probation, State College, September 21-22, 2015, 2015 Annual Conference, Cost \$470.00, Cost to County \$0.00
-Robert Thatcher Jr., EMA, Lock Haven, September 29-30, 2015, Hazardous Weather & Flooding Preparedness, Cost \$120.00, Cost to County \$120.00
-Amanda Adams, 911, Carlisle, Advanced Emergency Medical Dispatch, August 31-September 2, 2015, Cost \$1,017.00, Cost to County \$1,017.00
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the hiring of Jeanne Conklin, New Milford, to the open, non-union, full-time position of Human Resources Administrative Coordinator, salary at \$30,000.00 per year, 40 hours per week, six month probationary period and benefits according to government mandated requirements, effective August 18, 2015, per the recommendation of Rich Ely, Director of Human Resources.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the transfer of Amy Bishop, New Milford, from 1st Deputy Clerk of Courts to the open, non-union, full-time position of Jury Manager/ Clerical Assistant, 40 hours per week, \$15.00 per hour, 6 months probationary period and benefits according to the government mandated requirements, effective August 18, 2015, per the recommendation of Acting President Judge Raymond L. Hamill.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge and ratify the transfer of Sandy Henry, Hop Bottom from 2nd Deputy Clerk of Courts to the open full-time, non-union position of 1st Deputy Clerk of Courts, 40 hours per week, starting salary of \$26,000.00 per year, with and increase to \$28,000.00 after successful completion of the six months probationary period and benefits per government mandated requirements, effective August 17, 2015, per the recommendation of Susan Eddleston, Prothonotary.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge and ratify the hiring of Christine Tingley, New Milford, to the open, union, full-time position of 2nd Deputy Prothonotary, 40 hours per week, \$9.80 per hour, six month probationary period per the Collective Bargaining Unit Contract and benefits according to government mandated requirements, effective date August 24, 2015, per the recommendation of Susan Eddleston, Prothonotary.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the hiring of Shawn Brothwell, Browndale to the open, full-time, non-union position of Judicial Law Clerk, 40 hours per week, salary of \$37,900.00 per year, six months probationary period and benefits according to government mandated requirements, effective August 31, 2015, per the recommendation of Acting President Judge Raymond L. Hamill.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the transfer of Nancy Stoddard, Nicholson, from Part Time Correctional Officer, to the open, full-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date August 2, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the transfer of Matthew Ochse, Brackney, from Part Time Correctional Officer, to the open, full-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date August 14, 2015, per the recommendation of Warden Shelp.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Curtis Walker, Jail, effective close of business on August 14, 2015, per the recommendation of Warden Mark Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to accept, with regret, the resignation of James Gething, Jail, effective close of business on August 14, 2015, per the recommendation of Warden Mark Shelp.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept and acknowledge the Grant for Medical Assistance Transportation Program (MATP) in the amount of \$503,252.00 for Fiscal Year 2015-2016. This is a pass through program, administered by TREHAB.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Resolution 2015-13, a resolution authorizing the receipt of 911 subscriber and consumer fees for local use as provided by 35 Pa.C.S. §5306.1 of Chapter 53 (911 Emergency Communication Services) of Title 35 (Health and Safety) of the Pennsylvania Consolidated Statutes.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-14, a resolution authorizing issuance of individual procurement cards, PLGIT.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Proclamation 2015-05, for Suicide Prevention Week, September 6-12, 2015.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting and open the Retirement Board meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:30 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-19

09-09-15

Commissioner Hall called the Meeting to order at 9:00 am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to approve the minutes of the August 26, 2015 Commissioners' meeting.

-Correction Resolution 2015-04 should read Resolution 2015-05.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

-ratify the Cash Disbursement Journal dated 08/26/2015 for \$268,812.11 for General Expenses

-ratify the Cash Disbursement Journal dated 09/03/2015 for \$72,629.07 for Children & Youth

-ratify the Cash Disbursement Journal dated 09/02/2015 for \$309,020.24 for General Expenses

-ratify the Gross Wages Report dated 09/09/2015 for \$184,414.89 for Net Payroll Expenses

-ratify the EFTPS payment dated 09/09/2015 for \$8,379.03 for State Withholding taxes

-ratify the EFTPS payment dated 09/10/2015 for \$29,326.27 for Federal Payroll taxes

-ratify the EFTPS payment dated 09/09/2015 for \$17,212.05 for Employee Retirement

-ratify the EFTPS payment dated 09/09/2015 for \$489.22 for PASCUD

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

-Timothy Ransom, 911, Carlisle, August 31- September 2, 2015, Emergency Medical Dispatch, Cost \$840.00, Cost to County \$840.00

-Robert Thatcher, Jr., EMA, Sayre, September 16, 2015, Chesapeake Emergency Local Emergency Response Team, Cost \$60.00, Cost to County \$60.00

-Miranda MacMyne & Michael Torres, Jail, Elizabethtown, October 19- November 13, 2015, Basic Training, Cost \$2,464.00, Cost to County \$2,464.00

-Mathew Ochse & Nancy Stoddard, Jail, Elizabethtown, November 30- December 24, 2015, Basic Training, Cost \$2,464.00, Cost to County \$2,464.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Joe Naylor, Harford, GIS, effective close of business on September 25, 2015, per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of James Kane, Montrose, to the open, full-time, non-union, temporary (not to exceed 60 days) position of Geographic Information Specialist at a salary of \$35,000.00 per year, 40 hours per week, benefits according to the government mandated requirements, effective September 9, 2015. Effective September 26, 2015, approve the transfer of James Kane, Montrose to the open, full-time, non-union position of Geographic Information Specialist at a salary of \$35,000.00 per year, minimum of 40 hours per week, benefits according to the government mandated requirements, per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge the hiring of Brittany Hartman, Montrose, to the open, union, full-time position of 2nd Deputy Clerk of Courts, \$9.80 per hour, 40 hours per week, six month probationary period and benefits according to government mandated requirements, effective September 14, 2015, per the recommendation of Susan Eddleston, Prothonotary.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the hiring of Tara Kennedy, New Milford, to the open, non-union, full-time position of Human Resources Clerk, \$11.00 per hour, 40 hours per week, six month probationary period and benefits according to government mandated requirements, effective September 14, 2015, per the recommendation of Rich Ely, Director of Human Resources.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the hiring of Lisa Kowalewski, Great Bend, to the open, non-union, full-time position of Director of Information Technology, salary \$50,000.00 per year, minimum of 40 hours per week, six month probationary period and benefits according to government mandated requirements, effective September 17, 2015, per the recommendation of R.S. Stoud, Acting Chief Clerk

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to exonerate the Tax Claim Bureau from collecting delinquent taxes on the following, per the recommendation of Catherine Benedict, Tax Claim Director:

- Tax Claim Bureau requests the following 2013 & 2014 taxes be exonerated.

Silver Lake Township Parcel No. 049.09-1,064.00,000., in the name of Estella M H & Roger Underhill, consisting of 0.52 acre, assessed at \$2,000. Assessment set up new parcel June, 2012 for 2013.

August, 2015 parcel deleted, already part of parcel 45.12-1,77 per Assessment.

2014 taxes to be exonerated \$544.12.

- Tax Claim Bureau requests the following 2014 school taxes be exonerated.

Silver Lake Township Parcel No. 008.00-1,016.00,000., in the name of Mary Grace Heron, consisting of 5.28 acre, assessed at \$23,800. Assessment received Pa Dept of Veterans Affairs letter dated June 8, 2015 for Veteran's exemption from real property taxes that become due on or after 6/20/14.

2014 school taxes to be exonerated \$844.80

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to authorize the Commissioners to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Adelphoi Village, Inc, Williamsport, for the term July 1, 2015 through June 30, 2016, inclusive for the following programs only: certificate of Compliance #Multiple 423940-Unit-PP- Foster Family care- \$87.02 per diem.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to appoint Alice Deutsch, Lanesboro to the Endless Mountains Visitors Bureau Committee, for the term October 15, 2015 through October 14, 2018.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-15, Adopting the Section 504 Plan for the Community Development Block Grant Program.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Resolution 2015-16, Resolution for the Residential Anti-Displacement and Relocation Assistance Plan.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Resolution 2015-17, Resolution for the County of Susquehanna Minority Business Enterprise Plan and Statement of Goals.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-18, a Resolution authorizing the Commissioners to borrow \$125,000 for the purpose of paying for the new columns and capitals on the front of the Courthouse.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt Resolution 2015-19, a Resolution for the creation of the Susquehanna County Suicide Awareness Initiative.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:21am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-20
09-23-15

Commissioner Hall called the Meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Employee Years of Service Recognition: 5 Year Incremental Anniversaries.
Alexander J. Novack Jr. - 5 years

Motion by Commissioner Warren to recess the Commissioners' Meeting and open the Salary Board Meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to reconvene the Commissioners' Meeting at 9:03 am.

Motion by Commissioner Warren to approve the minutes of the September 9, 2015 Commissioners' Meeting.

Correction- Motion by Commissioner Giangrieco to adopt Resolution 2015-18, a Resolution authorizing the Commissioners to borrow \$125,000 for the purpose of paying for the new columns and capitals on the front of the Courthouse.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 09/09/2015 for \$168,687.09 for General Expenses
- ratify the Cash Disbursement Journal dated 09/16/2015 for \$175,538.07 for General Expenses
- ratify the Cash Disbursement Journal dated 09/17/2015 for \$62,715.01 for Children & Youth
- ratify the Gross Wages Report dated 09/23/2015 for \$193,356.81 for Net Payroll Expenses
- ratify the EFTPS payment dated 09/23/2015 for \$8,592.66 for State Withholding taxes
- ratify the EFTPS payment dated 09/23/2015 for \$30,196.95 for Federal Payroll taxes
- ratify the EFTPS payment dated 09/23/2015 for \$17,934.00 for Employee Retirement
- ratify the EFTPS payment dated 09/23/2015 for \$520.52 for PASCDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following seminar requests and/or payment for seminar requests:

- Mark Phillips, Children & Youth, Wilkes Barre, September 24, 2015, Affordable Care Act Update, Cost \$123.00, Cost to County \$26.40
- Mark Shelp & Joshua Weller, Jail, Harrisburg, October 4-7, 2015, Pennsylvania County Corrections Association (PCCA) Fall 2015 Conference and Training Seminar, Cost \$230.00, Cost to County \$230.00
- Paul Johnson, EMA, Nicholson Boro Building, October 7, 2015, PennDOT Susquehanna & Wyoming Counties Customer Advisory Board Meeting, Cost \$0.00, Cost to County \$0.00
- Jason Miller, Treasurer, State College, October 15, 2015, County Treasurer Fall Seminar, Cost \$125.00, Cost to County \$125.00
- Michelle Graziano & Mark Phillips, Children & Youth, October 20-23, 2015, PCYA Quarterly Meeting, Cost \$1,226.00, Cost to County \$245.20

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge the hiring of Jason Miller to the non-union, part-time, temporary Deputy Treasurer position in the Treasurer's Office beginning October 5, 2015 and ending December 31, 2015 midnight, \$13.00 per hour, maximum 29 hours per week, benefits according to the government mandated requirements, per the recommendation of Catherine Benedict, County Treasurer.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to authorize the Commissioners to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Families United Network, Inc., Muncy, PA, for the term July 1, 2014 through June 30, 2015, inclusive for the following programs only: Certificate #331940-Unit TL-\$130.00 per diem; Certificate #361920; 306960- Unit LO- \$185.97 per diem Level 1 Residential; Certificate #361920; 306960-unit LT- \$194.17 per diem Level 2 Residential; Certificate Multiple #311110- unit ID MF- \$26.74 per diem.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign Grant Agreement Number 41000707722 between Lackawanna/ Susquehanna Office of Drug and Alcohol Programs and the Department of Drug and Alcohol Programs (DDAP). The Grant Agreement is in effect July 1, 2015 through June 30, 2020. The department is obligated to pay no more than the dollar amounts stated below

July 1, 2015 through June 30, 2016 \$1,923,806

July 1, 2016 through June 30, 2017 \$1,647,642

July 1, 2017 through June 30, 2018 \$1,647,642

July 1, 2018 through June 30, 2019 \$1,647,642

July 1, 2019 through June 30, 2020 \$1,647,642

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners' Meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners' Meeting adjourned at 9:13am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-21
10-14-15

Commissioner Hall called the Meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to recess the Commissioners' meeting and open the Salary Board meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Commissioners' meeting reconvened at 9:03am.

Motion by Commissioner Hall to approve the minutes of the September 23, 2015 Commissioners' meeting.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 09/23/2015 for \$342,720.84 for General Expenses
- ratify the Cash Disbursement Journal dated 09/30/2015 for \$126,537.86 for General Expenses
- ratify the Cash Disbursement Journal dated 10/05/2015 for \$106,764.42 for Children & Youth
- ratify the Cash Disbursement Journal dated 10/07/2015 for \$239,762.74 for General Expenses
- ratify the Gross Wages Report dated 10/07/2015 for \$184,414.89 for Net Payroll Expenses
- ratify the EFTPS payment dated 10/07/2015 for \$8,370.80 for State Withholding taxes
- ratify the EFTPS payment dated 10/08/2015 for \$29,125.11 for Federal Payroll taxes
- ratify the EFTPS payment dated 10/07/2015 for \$17,585.02 for Employee Retirement
- ratify the EFTPS payment dated 10/07/2015 for \$520.52 for PASCDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Tara Kennedy, Human Resources, Binghamton, NY, Mondays & Wednesdays, October 19-28, 2015, 6-8pm, Learning Basic Functions of Excel, Cost \$264.12, Cost to County \$264.12.
- Luann Myers, Clerk of Courts, Mechanicsburg, October 26-30, 2015, Fiscal Training/ Payment Plans & Enforcement, Cost paid by AOPC.
- John Lester, Probation, Harrisburg, November 4-6, 2015, PA Conference on Juvenile Justice, Annual Training, Cost \$548.00, Cost to County \$0.00
- Joan Burman, Assessment, Bedford, November 5-6, 2015, 2015 Fall Conference, Cost \$668.24, Cost to County \$668.24.
- Paul Johnson, EMA, Monroe County, November 10, 2015, Winter Weather Hazards: Science & Preparedness, Cost \$40.00, Cost to County \$40.00.
- Luann Myers, Clerk of Courts, Mechanicsburg, November 29- December 4, 2015, Clerk of Courts Training/ New User Training, Cost paid by AOPC.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify and accept, with regret, the retirement of Betty Phillips, effective close of business on September 18, 2015, per the recommendation of Mary Evans, Register and Recorder.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify and accept, with regret, the resignation of Joshua Hale, effective close of business on October 2, 2015, per the recommendation of Lance Benedict, Sheriff.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Cheyanne Daniels, effective close of business on October 13, 2015, per the recommendation of Dennis Landis.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to acknowledge the hiring of Robert Klein to the non-union, full-time, temporary Assistant District Attorney position in the District Attorney's Office beginning November 15, 2015 and ending January 3, 2016 midnight, \$4,000.00 per month, minimum 40 hours per week, benefits according to the government mandated requirements, per the

recommendation of Jason Legg, District Attorney.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the hiring of Jessica Madas, Montrose, to the open full-time 911 Telecommunicator Dispatcher Trainee position, \$12.00 per hour, 40 hours per week, six month probation and benefits per the Residual Bargaining Unit and benefits according to government mandated requirements, effective October 13, 2015, per the recommendation of Art Donato, 911 Coordinator.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of Matthew Higgins V, Windsor, NY, to the open full-time 911 Telecommunicator Dispatcher Trainee position, \$12.00 per hour, 40 hours per week, six month probation and benefits per the Residual Bargaining Unit and benefits according to government mandated requirements, effective October 13, 2015, per the recommendation of Art Donato, 911 Coordinator.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept the resignation of M. Brody Webster from the Susquehanna County Conservation District, effective September 21, 2015.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to authorize the Commissioners to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and KidsPeace National Centers, Schnecksville, PA, for the term July 1, 2014 through June 30, 2015, inclusive for the following programs only: Foster Care Certificate of Compliance 239140, Unit ID BB, per diem \$91.41, Diagnostic & Shelter Certificate of Compliance 220110, Unit ID's SA & AA per diem \$314.23. Personal Care Cost \$3.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to authorize the Commissioners to sign the Child Accounting and Profile System Version 11 Upgrade agreement between Susquehanna County Services for Children & Youth and Avanco International, Inc., Fairfax, VA, for Version 11 upgrades and CWIS FY 15-16 Phase upgrades, total cost to County \$680.00.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to exonerate the Tax Claim Bureau from collecting delinquent taxes on the following, per the recommendation of Catherine Benedict, Tax Claim Director:

Bridgewater Township, Parcel No. 143.06-2,001.02,420., name of Jennifer Paolucci, consisting of trailer, assessed at \$3,000.00. Trailer exonerated by Assessment September 24, 2015 as unlivable.

Exonerate Tax Claim Bureau from collection of 2013 & 2014 delinquent taxes in the amount of \$699.01.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Creative Information Systems 2016 Service Agreement. This Agreement is for technical support for the weigh scale at the Recycling Center, for a total cost of \$597.00 for the 2016 calendar year.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the Thompson & Johnson 2016 Preventative Maintenance Agreement. This Agreement is for the Toyota forklift and the Toyota clamp truck located at the Recycling Center, cost per service call is \$242.00.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner _____ to assist the Area Agency on Aging with paying for the service providers for the month of July, 2015 in the amount of \$55,457.00 and August in the amount of \$49,478.00. Monies to be reimbursed upon state budget approval.

Second Commissioner _____

Motion tabled

Motion by Commissioner Giangrieco to assist the Area Agency on Aging with services for the elderly of Susquehanna County upon determination of the legal protocol. For the month of July 2015 in the amount of \$55,457.00 and August 2015 in the amount of \$49,478.00. Monies to be reimbursed upon state budget approval.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to appoint Paul Johnson, EMA Coordinator as the Weather Ready Nation Ambassador for Susquehanna County.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Resolution 2015-20, Resolution Authorizing the filing of an application for FFY 2015 Pennsylvania Community Development Block Grant Entitlement Program Funds.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:32am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-22
10-28-15

Commissioner Hall called the Meeting to order at 9:00 am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to approve the minutes of the October 14, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 10/21/2015 for \$297,313.35 for General Expenses
- ratify the Cash Disbursement Journal dated 10/19/2015 for \$2,574.20 for Election
- ratify the Gross Wages Report dated 10/21/2015 for \$193,464.36 for Net Payroll Expenses
- ratify the EFTPS payment dated 10/21/2015 for \$8,598.47 for State Withholding taxes
- ratify the EFTPS payment dated 10/22/2015 for \$30,223.95 for Federal Payroll taxes
- ratify the EFTPS payment dated 10/21/2015 for \$17,993.16 for Employee Retirement
- ratify the EFTPS payment dated 10/21/2015 for \$520.52 for PASCDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Erica Johnson, District Attorney, State College, December 10, 2015, Advocating During Difficult Cases, Cost \$320.00, Cost to County \$320.00
- Jeanne Conklin, Human Resources, Binghamton, NY, December 14, 2015, A Crash Course for First-Time Manager or Supervisor, Cost 191.20, Cost to County \$191.20

Second Commissioner Giangrieco. Erica Johnson tabled, Jeanne Conklin Approved. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to purchase a 2016 F-550 Chassis XL 4x4 SD Regular Cab with dump bed and snow plow from New Holland Ford, New Holland, in the amount of \$72,463.00 for the Maintenance Department. This will be purchased with Act 89 and Liquid Fuels monies at Costars pricing.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to purchase a 2016 Transit-350 with a 12 passenger Havis insert from New Holland Ford, New Holland, in the amount of \$44,934.93 for the Jail. This will be purchased with Act 13 monies at Costars pricing.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the 2016 contract with Northern Tier Regional Planning & Development Commission and to allocate them \$14,700.00.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the following 2016 Holiday Schedule.

New Year's Day	Friday, January 1, 2016
Presidents' Day	Monday, February 15, 2016
Good Friday	Friday, March 25, 2016
Memorial Day	Monday, May 30, 2016
Independence Day	Monday, July 4, 2016
County Floating Holiday*	Tuesday, July 5, 2016
Labor Day	Monday, September 5, 2016
Columbus Day	Monday, October 10, 2016
Veterans' Day	Friday, November 11, 2016
Thanksgiving	Thursday and Friday, November 24 & 25, 2016
Christmas	Friday, December 23, 2016
County Floating Holiday*	Monday, December 26, 2016

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to appoint the following to the Suicide Awareness Initiative (SAI) immediately through March 31, 2016.

SAI COMMITTEE MEMBER	SECTOR	REPRESENTING
Benedict, Lance	Law Enforcement	SHERIFF
Catlin, Rex	Health Care	ENDLESS MT. HS
Cesaretti, Charles Rev.	Faith Based	CLERGY
Cleeton Douglas, Victoria	Advocacy	ADVOCACY
Community Foundation (tbd)	Philanthropy	COMMUNITY FOUNDATION
Conarton, Anthony	Coroner	CORONER'S OFFICE
Hoban, Bo	Drug and Alcohol	BH SUPPORT
Graziano, Michelle	Human Services	BH PROGRAM
Kirkpatrick, April	Business	BUSINESS SECTOR
Klein, Robert (DA elect)	Law Enforcement	LAW ENFORCEMENT
Onukiavage, Marie	Behavioral Health	ADVOCACY ALLIANCE
O'Rourke, Dan	Community	FAMILY
Tuttle, Kimberly	Emergency Response	EMERGENCY RESPONDER
Santoli, Sal	Behavioral Health	BH SUPPORT
Wydeen, Tina PhD	Behavioral Health	TCMC

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:11am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-23
11-11-15

Commissioner Hall called the Meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Employee Years of Service Recognition: 5 Year Incremental Anniversaries.

Jolene M. Kelly – Children & Youth – 5 Years

Mark J. Hunsinger – Jail – 5 Years

Motion by Commissioner Warren to approve the minutes of the October 28, 2015
Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 10/28/2015 for \$129,209.57 for General Expenses
- ratify the Cash Disbursement Journal dated 11/03/2015 for \$80,223.78 for Children & Youth
- ratify the Cash Disbursement Journal dated 11/04/2015 for \$131,081.27 for General Expenses
- ratify the Cash Disbursement Journal dated 11/05/2015 for \$27,953.00 for Election
- ratify the Gross Wages Report dated 11/04/2015 for \$185,862.42 for Net Payroll Expenses
- ratify the EFTPS payment dated 11/04/2015 for \$8,442.64 for State Withholding taxes
- ratify the EFTPS payment dated 11/05/2015 for \$29,368.14 for Federal Payroll taxes
- ratify the EFTPS payment dated 11/05/2015 for \$17,852.45 for Employee Retirement
- ratify the EFTPS payment dated 11/04/2015 for \$520.52 for PASCDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or
payment for seminar requests:

- Erica Johnson, District Attorney, State College, December 10, 2015, Advocating During
Difficult Cases, Cost \$320.00, Cost to County \$320.00
- Robert Thatcher Jr., EMA, Nazareth, November 14, 2015, Rapid Needs Assessment, Cost
\$60.00, Cost to County \$60.00
- Paul Johnson & Robert Thatcher Jr., EMA, Honesdale, November 19, 2015, Initial Damage
Reporting, Cost \$15.00, Cost to County \$15.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge the hiring of William Wolfe, Uniondale, to
the open Deputy Sheriff position, rate \$11.00 per hour, 40 hours per week, with a six month
probation period and benefits per the Court Related Bargaining Unit, effective date November 9,
2015, per the recommendation of Lance Benedict, Sheriff.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to accept any price negotiated by the Tax Claim Bureau, per
the recommendation of Catherine Benedict, Tax Claim Director:

Susquehanna Boro, Parcel No. 054.15-1,026.00,000, in the name of Emery F. Jr &
Laura Mae Thorn.

New Milford Boro, Parcel No. 109.09-1,025.00,001., in the name of Fran Fleming.

Forest City Boro, Parcel No. 249.19-1,018.00,000., in the name of Joseph & Joanna
Turcotte.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to adopt Proclamation 2015-06, proclaiming November 15,
2015 as America Recycles Day in Susquehanna County.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

The 2016 Budget will be available for review by the public on Friday, November 13, 2015 at
9:00am. Copies will be available in the front office at the Susquehanna County Courthouse.

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:11am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-24
11-25-15

Commissioner Hall called the Meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Giangrieco to recess the Commissioners' meeting and open a Salary Board meeting at 9:01am.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioners' meeting reconvened at 9:14am.

Motion by Commissioner Warren to approve the minutes of the November 11, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 11/12/2015 for \$158,667.56 for General Expenses
- ratify the Cash Disbursement Journal dated 11/18/2015 for \$53,214.13 for General Expenses
- ratify the Cash Disbursement Journal dated 11/19/2015 for \$99,142.94 for Children & Youth
- ratify the cash Disbursement Journal dated 11/18/2015 for \$199,282.27 for Grose Wages Report

- ratify the EFTPS payment dated 11/18/2015 for \$8,616.40 for State Withholding taxes

- ratify the EFTPS payment dated 11/19/2015 for \$30,108.06 for Federal Payroll taxes

- ratify the EFTPS payment dated 11/18/2015 for \$17,942.37 for Employee Retirement

- ratify the EFTPS payment dated 11/18/2015 for \$520.52 for PASCUDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following seminar requests and/or payment for seminar requests:

- Mary Noldy, Thomas Button, Joan Burman, Alex Novack, and Samantha Wickizer, Assessment, December 4, 2015, Pocono Manor, Understanding Easements, Right of Ways, Eminent Domain & Possible Impacts on Value, December 4, 2015, Cost \$25.00 per person, Cost to County \$25.00 per person

- Raymond Totten & Diana Roszel, Children & Youth, Pittston, Refusal Skills: A relapse prevention perspective, December 29, 2015, Cost \$24.00, Cost to County \$4.80

- Michael Torres, Jail, Elizabeth, DOC Basic Training, January 18, 2016 to February 19, 2016, Cost \$1,031.25, Cost to County \$1,031.25

- Tara Kennedy & Jeanne Conklin, Human Resources, Wilkes-Barre, HR for Professionals Who've Recently Assumed HR Responsibilities, January 11, 2016, Cost \$281.07, Cost to County \$281.07

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to accept, with regret, the resignation of Michael Pinkowski, 911, effective no later than close of business on December 31, 2015, per the recommendation of Art Donato, 911 Director.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Michelle Estabrook, Register & Recorder, effective on January 4, 2016, per the recommendation of Mary Evans, Register & Recorder.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the retirement of Connie Richie, Register & Recorder, effective close of business on December 31, 2015, per the recommendation of Mary Evans, Register & Recorder

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify and accept the termination of Matthew Fischer, Military Affairs, effective close of business on November 20, 2015, per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept, with regret, the resignation of Nicole Colton, Jail, effective close of business on December 7, 2015, per the recommendation of Warden Mark Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to exonerate the Tax Claim Bureau from collecting delinquent taxes on the following and removing from the Repository List, per the recommendation of Catherine Benedict, Tax Claim Director:

Apolacon Township parcel 021.04-1,001.00,001., in the name of Dave Seigel c/o Tax Claim, consisting of mobile home, assessed at \$300. Assessment sent notification on 11/9/15 to Tax Claim Bureau that the trailer was removed from the property, and the parcel was deleted on 9/29/15.

Jackson Township parcel 093.00-1,063.00,001., in the name of Sam and Shannon Phillips c/o Tax Claim, consisting of a mobile home, assessed at \$3500. Assessment sent notification on 11/9/15 to Tax Claim Bureau that the trailer was removed from the property, and the parcel was deleted 5/10/14.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the promulgation of the Susquehanna County Continuity of Operations / Continuity of Government (COOP/COG) Plan.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the lease dated November 25, 2015 between Susquehanna County and Susquehanna County Conservation District, beginning January 1, 2016 through December 31, 2017.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Memorandum of Understanding between Susquehanna County and Penn State Extension, beginning January 1, 2016 through December 31, 2016, with the County portion at \$109,347.00.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to reappoint Richard Ainey, New Milford, to the Susquehanna County Historical Society & Library Board of Directors for the term January 1, 2015 to December 31, 2017.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the following 2016 Holiday Schedule.

New Year's Day	Friday, January 1, 2016
Presidents' Day	Monday, February 15, 2016
Good Friday	Friday, March 25, 2016
Memorial Day	Monday, May 30, 2016
Independence Day	Monday, July 4, 2016
County Floating Holiday	Tuesday, July 5, 2016
Labor Day	Monday, September 5, 2016
Columbus Day	Monday, October 10, 2016
Veterans' Day	Friday, November 11, 2016
Thanksgiving	Thursday and Friday, November 24 & 25, 2016
County Floating Holiday	Friday, December 23, 2016
Christmas	Monday, December 26, 2016

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to set the millage for the year 2016 for Susquehanna County as follows: 10.5 mills for General Real Estate for the General Fund and .33 mills for the Library fund. There will be an equivalent 1 mil reduction, which will be a credit, from the ACT 13 Impact Fee from the General Fund for the 2016 tax year. The total millage for Real Estate is 10.83

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to reappoint the following to the Susquehanna County Conservation District Board of Directors:

Jim Kessler - Farmer Director- January 1, 2016 through December 31, 2019

Raymond Warriner – Public Director- January 1, 2016 through December 31, 2019

MaryAnn Warren – Commissioner Director – January 1, 2016 through December 31, 2016.

Second Commissioner Hall. Ayes, Hall and Giangrieco; Warren abstained. Motion carried

Motion by Commissioner Giangrieco to approve the 2016 Miscellaneous Compensation schedule.
 2016 miscellaneous compensation schedule
 EFFECTIVE 01/01/2016

01-4111.00-4391.04	Emergency Burials	\$675.00/Ea.
01-4120.00-4368.02		
Election Officers	<u>To 150</u>	<u>151-500</u>
Judge of Election	140.00	150.00
Inspector	140.00	150.00
Clerk	90.00	100.00
Constable and Deputy	90.00	100.00
01-4120.00-4315.01	Rent	50.00/Day
01-4120.00-4368.03	Election Ret Bd – Clerks Computing Returns	75.00/Day
	Resolution Board	60.00/Day
	Election Night Workers – Court House	50.00/Day
01-4136.00-4368.04	Outside Assessors 2400 hours	\$ 7.25/Hr.
	Electric Hook-up Notices	\$ 2.00/Ea.
01-4139.00-4362.01	Treasurer's Solicitor	\$600.00/Retainer
01-4139.00-4369.01	Temporary Clerical Labor	\$ 7.25/Hr.
01-4437.00-4117.01/	Tax Collectors' Commission	\$ 4.00/Bill
62-4560.00-4117.01		
01-4133.00-4362.01	Auditors Solicitor	\$600.00/Retainer
01-4196.00-4362.01	Reg. of Wills Solicitor	\$600.00/Retainer
01-4153.00-4362.01	Rec. of Deeds Solicitor	\$600.00/Retainer
01-4197.00-4362.01	Sheriff's Solicitor	\$600.00/Retainer
01-4195.00-4362.01	Prothonotary Solicitor	\$600.00/Retainer
01-4191.00-4362.01	Clerk of Courts' Solicitor	\$600.00/Retainer
01-4193.00-4362-01	Coroner's Solicitor	\$600.00/Retainer
01-4194.00-4368.06	Witnesses	\$ 5.00/Day
01-4184.00-4112.01	Court Stenographer	\$67.00/Day
01-4184.00-4368.07	Tipstaff – Court	\$60.00/Day
01-4184.00-4368.08	Viewers	\$75.00/Day
	Chairman – Board of Viewers	\$125.00/Day
01-4184.00-4368.05	Jurors	\$ 9.00/Day
01-4184.00-4341.00	Transcripts	\$ 1.75/Page
01-4184.00-4362.01	Depositions	\$35.00/Each
	Professional Services:	
01-4184.00-4362.06	Arbitration Panel	\$150.00/Hr.
	Mental Health Hearing Counsel	\$100.00/Hour
	Mental Health Hearing Officer	\$270.00/Case
01-4184.00-4362.01	Court Appointed Counsel	\$60.00/Hr
01-4152.00-4362.02	Asst. Pub. Def. Prof. Services Legal	\$50.00/Hr.
01-4236.00-4113.59	Adult Probation – On Call	\$215.00/Wk
01-4237.00-4113.59	Juvenile Probation – On Call	\$215.00/Wk
01-4193-00-411359	Second Deputy Coroner-On Call	\$3.00//Hr-
	Salary Board 6-11-14	Bi-Yearly
01-4232.00-4369.01	Prison Inmate Labor	\$.25-2.00/Hr
01-4590.00-4395.03	Memorial Day Expenses	\$400.00/Ea
16-4470.00-4113.59	Services for Children & Youth – On Call	\$215.00/Wk
15-4187.00-4362.01	DRS Professional Legal Services/Solicitor	\$100.00/Hr.
	Witnesses	\$.07/Mile
	Jurors	\$.17/Mile
	Co. Officials & Employees on Co. Business	IRS RATE
	Minimum	\$ 2.00/Trip

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to open the following sealed bids that were due in the Chief Clerk’s office on Monday, November 23, 2015 by 12:00.

1996 Ford 700 truck with lift gate
 2009 Chevy Tahoe
 2007 Chevy Trailblazer LS
 Komatsu Forklift with clamp attachment

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to award the 1996 Ford 700 truck with lift gate to James Greenwood, Montrose PA with the highest bid at \$2,700.00.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to award the 2009 Chevy Tahoe to RHL Company, Montrose PA with the highest bid at \$11,950.00.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to award the 2007 Chevy Trailblazer LS to Charles Beamer, Montrose PA with the highest bid at \$3,500.00.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to award the Komatsu Forklift with clamp attachment to Penn York Medical, Binghamton, NY with the highest bid at \$3,502.00

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to remove and dispose the 77 concrete pipes as scrap.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:53 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-25
12-09-15

Commissioner Hall called the Meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Motion by Commissioner Warren to recess the Commissioners' meeting and open a Salary Board meeting at 9:00am.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Commissioners' meeting reconvened at 9:09am.

Motion by Commissioner Warren to approve the minutes of the November 25, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 11/25/2015 for \$320,339.93 for General Expenses
- ratify the Cash Disbursement Journal dated 12/02/2015 for \$163,856.41 for General Expenses
- ratify the Cash Disbursement Journal dated 12/03/2015 for \$73,870.37 for Children & Youth
- ratify the cash Disbursement Journal dated 12/02/2015 for \$185,264.91 for Grose Wages

Report

- ratify the EFTPS payment dated 12/02/2015 for \$8,406.17 for State Withholding taxes
- ratify the EFTPS payment dated 12/02/2015 for \$33,038.38 for Federal Payroll taxes
- ratify the EFTPS payment dated 12/02/2015 for \$17,892.99 for Employee Retirement
- ratify the EFTPS payment dated 12/02/2015 for \$520.52 for PASCDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Jolene Kelly, Suzanne Swart & Diana Roszel, Children & Youth, February 8, 2016, Pittston, Building a Trauma-Informed Culture in Child Welfare, Cost \$36.00, Cost to County \$7.20
- Jolene Kelly, Suzanne Swart & Diana Roszel, Children & Youth, January 25, 2016, Pittston, Managing the impact of Traumatic Stress on the Child welfare Professional, Cost \$36.00, Cost to County \$7.20
- Gerald Daly, Diana Roszel, Chad Weaver, Kim Harshaw & Katelyn Briggs, Children & Youth, April 4, 2016, Pittston, Heroin, Cost \$ 60.00, Cost to County \$12.00
- Raymond Totten, Joseph Parise, Isaac Hobbs, Deanna Wasko & Kim Harshaw, Children & Youth, June 6, 2016, Methamphetamine, Cost \$60.00, Cost to County \$12.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify and accept the resignation of Sheri Minarsky, Military Affairs, effective December 2, 2015, per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to acknowledge the termination of Lawrence Hardy II, Voter Registration, effective on December 9, 2015, per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify and approve the transfer of Cynthia Rogers, Meshoppen, to the open, full-time union position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date December 7, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the transfer of Richard Ely, Montrose from the Director of Human Resources to the open, full-time, non-union position of Director of Veterans' Affairs / Human Resources Support, at a salary of \$45,000.00 per year, minimum of 40 hours per week, six months probationary period with benefits according to the government mandated requirements, effective December 9, 2015 per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Hall. Ayes: Hall & Warren, Giangrieco abstained. Motion carried

Motion by Commissioner Giangrieco to acknowledge the transfer of Darlene A. Sheridan, Susquehanna, from the union position of 2nd Deputy Register & Recorder to the open, full-time, non-union position of 1st Deputy Register of Wills and Clerk of the Orphan's Court, at the rate of \$28,000.00 per year, benefits according to the government mandated requirements, effective January 4, 2016 per the recommendation of Mary Evans, Register & Recorder and Michelle Estabrook, Register & Recorder elect.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge the transfer of Sharon E. Whitney, Montrose, from the union position of Records Clerk to the open, full-time, non-union position of 1st Deputy Recorder of Deeds, at the rate of \$28,000.00 per year, benefits according to the government mandated requirements, effective January 4, 2016 per the recommendation of Mary Evans, Register & Recorder and Michelle Estabrook, Register & Recorder elect.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Valley Youth House Committee, Allentown, for the term July 1, 2014 through June 30, 2015, inclusive for the following programs only: Certificate of Compliance #224030, Unit RC-High Structure IL- \$187.08 per diem and Certificate of Compliance #224030, Unit RA-IL \$146.09 per diem

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to reappoint the following members to the Susquehanna County Planning Commission, for a term beginning January 1, 2016 through December 31, 2019

Nancy Harvatine

Harry Phillips

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to accept with regret the resignation of Peter Janicelli, Susquehanna, from the Susquehanna County Planning Commission effective December 9, 2015.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the guaranteed maintenance agreement with Guyette Communication Industries in the amount of \$144.00 for the calendar year 2016, this maintenance agreement is for the Recycling Center telephone system.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the salary increases for non-union, non-elected employee salaries for 2016 at an increase of 2%.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the change order from Johnson Controls Inc., for additional renovations at a cost of \$3,788,145.00, with final approval of plans, to be paid by Act 13 funds.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the purchase for a New Horizontal Multi-Materials Baling System from BE Equipment, Inc, Quakertown, in the amount of \$131,250.00 costar pricing, paid for with 902 grant money and the balance out of the general fund.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:43 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners

CS-15-26
12-23-15

Commissioner Hall called the Meeting to order at 9:00am in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag.

Present: Commissioners Hall, Giangrieco and Warren.

Recognition of retiring elected officials

Mary Evans - 32 years - with the County

Catherine Benedict – 24 years- with the County

Motion by Commissioner Giangrieco to recess the Commissioners' meeting and open a Salary Board meeting at 9:04 am.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioners' meeting reconvened at 9:11am.

Motion by Commissioner Warren to approve the minutes of the December 9, 2015 Commissioners' meeting.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify or approve the following:

- ratify the Cash Disbursement Journal dated 12/09/2015 for \$175,603.43 for General Expenses
- ratify the Cash Disbursement Journal dated 12/16/2015 for \$69,421.87 for General Expenses
- ratify the Cash Disbursement Journal dated 12/23/2015 for \$195,821.66 for General Expenses
- ratify the Cash Disbursement Journal dated 12/18/2015 for \$105,328.04 for Children & Youth
- ratify the cash Disbursement Journal dated 12/16/2015 for \$200,006.48 for Grose Wages Report

- ratify the EFTPS payment dated 12/16/2015 for \$8,888.63 for State Withholding taxes

- ratify the EFTPS payment dated 12/16/2015 for \$31,453.48 for Federal Payroll taxes

- ratify the EFTPS payment dated 12/16/2015 for \$18,599.03 for Employee Retirement

- ratify the EFTPS payment dated 12/16/2015 for \$520.52 for PASCDU

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify or approve the following seminar requests and/or payment for seminar requests:

- Cynthia Rogers & Michael Torres, Jail, January 18 – February 19, 2016, Elizabethtown, Basic Training, Cost \$4,062.50, Cost to County \$4,062.50.

- Brianna Strobe Vaughan, Domestic Relations Solicitor, February 16, 2016, Workshop for Title IV-D Attorney Basics, Cost \$134.15, Cost to County \$0.00

- Michelle Graziano & Mark Phillips, Children & Youth, January 20, 2016, Harrisburg, PCYA Quarterly Meeting, Cost \$344.00, Cost to County \$68.80

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve the transfer of Tara Kennedy, New Milford from the non-union Human Resources Clerk position to the open, full-time, union position of Veterans' Affairs Support Clerk, at an hourly rate of \$11.59 per hour, Range 13, 40 hours per week, six months probationary period with benefits according to the government mandated requirements, effective January 4, 2016 per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to ratify the termination of Alexander Novack, effective close of business on December 14, 2015, per the recommendation of Mary Noldy, Director of Assessment.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to accept with regret the resignation of Jamie Collyer, Jail, effective December 28, 2015, per the recommendation of Mark Shelp, Warden.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the transfer of Patricia Lewis, Brackney, from a part-time Corrections Officer to the open, full-time position of Corrections Officer, \$13.03 per hour, varied hours, six month probationary period per the Prison Bargaining Unit Contract and benefits according to government mandated requirements, effective date December 28, 2015, per the recommendation of Warden Shelp.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to ratify the hiring of James Ditchey, Nicholson, to the open full-time position as Director of Elections/Voter Registrar, effective December 21, 2015, minimum 40 hours per week, with a salary of \$35,000.00 per year, with benefits per the County Personnel Manual and benefits according to government mandated requirements, per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to acknowledge the transfer of Janet DePue, Montrose, from the non-union position of Switchboard Operator / Office Assistant to the open, full-time, union position of Historical Records Clerk / County Receptionist, Range 12, \$10.96 per hour, six month probationary period with benefits according to the government mandated requirements, effective January 4, 2016 per the recommendation of R.S. Stoud, Acting Chief Clerk.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to sign the Purchase of Service Agreement between Susquehanna County Services for Children & Youth and Institute for Human Resources and Services, Inc., Kingston, PA, for the term July 1, 2014 through June 30, 2015, inclusive for the following programs only: Certificate of Compliance #223190, Unit ID AA- \$40.00 per diem and Certificate of Compliance #223190, Unit BB- \$30.00 per diem

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to reappoint the Ted Place to the Susquehanna County Planning Commission, for a term beginning January 1, 2016 through December 31, 2019

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to acknowledge with regret the resignations of Gerald Franceski, effective November 17, 2015, Roger Doolittle, effective October 28, 2015 and Gary Marcho, effective November 6, 2015 from the Susquehanna County Industrial and Commercial Development Authority.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve the reappointment of Elaine Andusko as the Housing Authority Director for a five year term beginning January 1, 2016 through December 31, 2020

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to adopt the 2016 Susquehanna County Budget in the amount of \$29,901,036.66.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to sign the agreement between Lackawanna / Susquehanna Office of Drug and Alcohol Programs and Northeastern Educational Intermediate Unit 19, effective from January 1, 2016 through June 30, 2016.

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve a transfer of \$30,000.00 from Act 13 to Greater Forest City Industries Inc., for installation of natural gas line into the VISION 2000 Industrial Park in Forest City. Total cost of project \$280,000.00 of which Greater Forest City Industries Inc will supply \$250,000.00

Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve and sign the Letter Agreement between Pennsylvania American Water Company and Susquehanna County for the installation of the SR29 Water Main as long as the approval with Pennsylvania American Water, Progress Authority and Adam Diaz are signed in advance.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Giangrieco to approve and sign the PHARE Fund Provider Contract for a term beginning December 1, 2015 through November 30, 2016.

Second Commissioner Warren. Ayes: Unanimous. Motion carried

Motion by Commissioner Warren to approve for purchase of a 2016 Explorer Base from New Holland Ford, New Holland, price \$29,285.00, costar pricing, paid with Act 13 monies for the District Attorney’s office.
Second Commissioner Giangrieco. Ayes: Unanimous. Motion carried

Public Comment

Motion by Commissioner Giangrieco to close the Commissioners’ meeting.
Second Commissioner Warren. Ayes: Unanimous. Motion carried

Commissioner Hall declared the Commissioners’ meeting adjourned at 9:40 am.

ATTEST:

APPROVED:

Chief Clerk

Susquehanna County Commissioners