

CB 26-01  
01/14/2026

Commissioner Hall called the meeting to order at 9:00 a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag

Moment of Silence

Present: Commissioners Hall, Darrow, McNamara

Employee Years of Service Recognition

Lisa Vail	Juvenile Probation	30
Linda LaBarbera	Public Defender	25

Public Comment on agenda and non-agenda items: None

Motion by Commissioner Darrow to close public comment.  
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to approve the minutes of the December 17, 2025 Commissioners' Meeting and the December 29, 2025 Special Meeting.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve the following:

- Cash Disbursement Journal dated 12/30/2025 for \$117,696.61 for General Expenses
- Cash Disbursement Journal dated 12/19/2025 for \$89,519.85 for General Expenses
- Cash Disbursement Journal dated 12/19/2025 for \$277,983.40 for General Expenses
- Cash Disbursement Journal dated 12/29/2025 for \$61,618.05 for Children & Youth
- Cash Disbursement Journal dated 1/8/2026 for \$304,915.77 for General Expenses
- Cash Disbursement Journal dated 1/5/2026 for \$84,320.89 for Children & Youth
- Cash Disbursement Journal dated 12/26/2025 for \$253,777.16 for Net Wages
- Electronic Payment dated 12/26/2025 for \$158.61 for PA SCDU
- EFTPS dated 12/26/2025 for \$83,180.39 for Federal Payroll Taxes
- Electronic Payment dated 12/26/2025 for \$26,184.32 for Employee Retirement
- Electronic Payment dated 12/26/2025 for \$10,698.27 for State Withholding
- Cash Disbursement Journal dated 1/9/2026 for \$249,150.53 for Net Wages
- Electronic Payment dated 1/9/2026 for \$158.61 for PA SCDU
- EFTPS dated 1/9/2026 for \$82,873.05 for Federal Payroll Taxes
- Electronic Payment dated 1/9/2026 for \$27,755.22 for Employee Retirement
- Electronic Payment dated 1/9/2026 for \$10,701.89 for State Withholding

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to approve the following seminar and travel requests:

- Jeffrey Mead, Veterans Affairs, Veterans Service Fair, Marywood University, 2/20/2026. Total Cost: \$0.00. Cost to County: \$0.00.
- Scott Aylesworth and Nathan Wallace, EMA, NE Task Force Meetings, various locations, 3/18/2026, 6/17/2026, 9/16/2026, 12/16/2026. Total Cost: \$0.00. Cost to County: \$0.00.
- Scott Aylesworth, EMA, PEMA Eastern EMC Meeting, Hamburg, PA. 1/29/2026. Total Cost: \$0.00. Cost to County: \$0.00.
- Alan Hall, David Darrow, Robert McNamara, Rebekah Hubbard, Commissioners Office, CCAP Spring Conference, Harrisburg, PA, 3/15/2026-3/17/2026. Total Cost: \$3,269.20. Cost to County: \$3,269.20.
- John Oliver, Sheriff, Winter Training Conference, Boalsburg, PA, 2/19/2026-2/20/2026. Total Cost: \$0.00. Cost to County: \$0.00.
- Nathaniel Wallace, EMA. Hazard Incident Management Course, Allentown, PA, 4/27/2026-5/1/2026. Total Cost: \$1,530.00. Cost to County: \$1,010.00.
- Karl Hummell, Sheriff, Axon Taser Instructor Course, Jessup, PA, 2/11/2026-2/12/2026. Total Cost: \$895.00. Cost to County: \$895.00.
- Christopher Fleetwood, Assessment, Susquehanna County Ag Day, Montrose, 3/20/2026. Total Cost: \$63.00. Cost to County: \$63.00.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to approve Proclamation 26-01, proclaiming the week of January 25-31, 2026, as Medicolegal Death Investigation Professionals Week in Susquehanna County.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to appoint Bryce Beeman, Brooklyn, to the Susquehanna County Planning Commission, effective January 14, 2026 through the current term, ending December 31, 2029, per the recommendation of Patti Peltz, Director of Planning/Agricultural Easement Program Director.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to ratify and approve entering into an intergovernmental agreement between Susquehanna County Domestic Relations and Susquehanna County Sheriff's Department to provide law enforcement personnel to perform various duties on behalf of DRS, effective January 5, 2026 through September 30, 2030.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to approve entering into a Cooperation Agreement with Trehab for the management responsibilities of the State Food Purchase Program.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to ratify and approve entering into a contract with the Progress Authority, Towanda, PA, for the administration and development of economic development in Susquehanna County, effective January 1, 2026 through December 31, 2026, at a total cost of \$143,692.00.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to approve entering into a maintenance agreement with the Pennsylvania District Attorney's Institute for the SAVIN software used in the District Attorney's office, effective January 1, 2026 through December 31, 2026, at no cost to the County.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to ratify and approve entering into a service agreement with PayGOV.US, LLC, PGV, Indianapolis, IN, for debit or credit payment processing services to include operator-assisted and Internet processing services for Collections payments, effective January 1, 2026 through July 1, 2027, per the recommendation of Prothonotary/Clerk of Courts, Jan Krupinski.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to approve entering into an agreement with Eagle Response Services, Bellefonte, PA to continue hazardous material response coverage at a cost not to exceed \$10,000.00 per incident, effective January 14, 2026, per the recommendation of Scott Aylesworth, EMA Coordinator.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to ratify and approve entering into an agreement with MCM Consulting Group, Inc., State College, PA for grant writing and submission services for Susquehanna County Public Safety departments, at a cost of \$125.00 per hour, effective January 5, 2026, per the recommendation of Ryan Tator, Director of Public Safety/GIS and Systems Database Analyst.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to ratify and approve entering into a professional services agreement with MCM Consulting Group, Inc., State College, PA for planning services for 911, including the annual financial reporting, effective February 1, 2026 through January 31, 2029, at a cost of \$16,975.00 per year, per the recommendation of Ryan Tator, Director of Public Safety/GIS and Systems Database Analyst.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to ratify and approve the hiring of Madison Hegedty, Kingsley, to the open, full-time, union-eligible position of 911 Telecommunicator, grade 4, \$17.97/per hour, effective December 29, 2025, with a six-month probationary period and benefits according to the County Policy Manual and Residual Bargaining Agreement, per the recommendation of Samantha Rozsel, 911 Coordinator.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to ratify and accept, with regret, the resignation of Meagan Damanti from the position of Caseworker Supervisor, effective January 7, 2026, per Suzanne Swart, Director of Children and Youth Services.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to ratify and approve the termination of Randall Fluharty from the position of IT Technician II/Application Support/Trainer, effective January 6, 2026, per Stephen Janoski, Director of IT.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to acknowledge the appointment of Melinda Carlton to the position of First Deputy Prothonotary/Clerk of Courts, per the recommendation of Jan Krupinski, Prothonotary/Clerk of Courts.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to acknowledge the appointment of Jon Record to the position of Chief Deputy Sheriff, per Sheriff John Oliver.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to ratify and approve the sale of the below vehicles to Peter Breen Excavating, Inc., North Andover, MA:

- One (1) 2022 International Dump Truck, VIN# 1HTKTSWM0NH643689 for \$74,000.00.
- One (1) 2023 International CV 515 Flatbed, VIN# 1HTKTSWMXPH073106 for \$74,000.00.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to ratify and approve the purchase of one (1) 2026 Dodge Ram 5500 from Tunkhannock AutoMart, Tunkhannock, PA for the Roads & Bridges Department, at a total cost of \$88,146.75, COSTARS pricing, effective December 19, 2025, paid for with Liquid Fuels funds.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

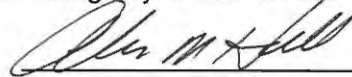
Motion by Commissioner McNamara to approve Ordinance 2026-01, establishing a demolition and rehabilitation fund from judicial sales in mortgage foreclosures, collecting a \$250 fee from each and every tax sale or mortgage foreclosure sale to be used solely for property rehabilitation and demolition, effective January 14, 2026.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried

Motion by Commissioner Darrow to close the Commissioners' Meeting.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Commissioners' Meeting adjourned at 9:09 a.m.



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Rebekah Hubbard, Chief Clerk



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Susquehanna County Commissioners