

**Susquehanna County Commissioners  
February 25, 2026  
Agenda**

**Commissioner**                      called the meeting to order at    a.m. in the Commissioners' Meeting Room.

**Pledge of Allegiance to the Flag**

**Moment of Silence**

**Present: Commissioners Hall, Darrow, McNamara**

**Public Comment on agenda and non-agenda items:**

1. **Motion by Commissioner**    to close public comment.  
    **Second by Commissioner**
  
2. **Motion by Commissioner**    to approve the minutes of the February 11,  
    **2026 Commissioners' Meeting.**  
    **Second by Commissioner**
  
3. **Motion by Commissioner**    to recess the Commissioner's Meeting and  
    **open the Salary Board Meeting.**  
    **Second by Commissioner**

**Returned to Commissioners Meeting at**    a.m.

4. **Motion by Commissioner**    to ratify and approve the following:
  - **Cash Disbursement Journal dated 2/11/2026 for \$245,127.58 for General Expenses**
  - **Cash Disbursement Journal dated 2/19/2026 for \$193,620.95 for General Expenses**
  - **Cash Disbursement Journal dated 2/11/2026 for \$1,110.00 for Wire Transfer**
  - **Cash Disbursement Journal dated 2/18/2026 for \$25,000.00 for Wire Transfer**
  - **Cash Disbursement Journal dated 2/18/2026 for \$9,999.01 for FNG Credit Cards**
  - **Cash Disbursement Journal dated 2/13/2026 for \$250,933.12 for Net Wages**
  - **Electronic Payment dated 2/19/2026 for \$158.61 for PA SCDU**
  - **EFTPS dated 2/19/2026 for \$81,225.27 for Federal Payroll Taxes**
  - **Electronic Payment dated 2/19/2026 for \$26,942.80 for Employee Retirement**
  - **Electronic Payment dated 2/19/2026 for \$10,596.15 for State Withholding****Second by Commissioner**
  
5. **Motion by Commissioner**    to approve the following seminar and travel requests:
  - **Scott Aylesworth, EMA, National Homeland Security Conference, Louisville, KY, 8/10/2026-8/13/2026. Total Cost: \$2,700.00. Cost to County: \$0.00.**
  - **Virginia Smith and Emma Sherwood, Re-Entry, CJAB Conference, State College, PA, 4/21/2026-4/22/2026. Total Cost: \$398.00. Cost to County: \$398.00.**

- Wendy Zapolski, Register and Recorder, PRODA Annual Summer Conference, State College, PA, 6/8/2026-6/11/2026. Total Cost: \$1,241.00. Cost to County: \$1,241.00.
- Nathan Wallace, EMA, PEMA Symposium, 3/30/2026-4/2/2026. Total Cost: \$180.00. Cost to County: 180.00.
- Wendy Zapolski, Register and Recorder, RWOCAP Annual Spring Conference, State College, PA, 4/15/2026-4/16/2026. Total Cost: \$563.00. Cost to County: \$563.00.
- Cheryl Wellman, Krystal Teague, Melanie Rivera, Margaret Huntzinger, 911, Active Shooter Incidents for Public Safety Communications, Honesdale, PA, 2/17/2026. Total Cost:\$ 1,368.80. Cost to County: \$1,368.80.
- Reuben Sherman, Roads and Bridges, Pesticide Recertification, Online. Total Cost: \$180.00. Cost to County: \$180.00.
- Stephen Janoski, Information Technology, First Quarter CCAP IT Director Collaboration, Harrisburg, PA, 3/10/2026-3/11/2026. Total Cost: \$197.00. Cost to County: \$113.70.
- Richard Ainey and Robert DeLuca, County Auditors, PSACA Northeast Caucus, Ulysses, PA, 5/20/2026. Total Cost: \$70.00. Cost to County: \$70.00.
- Lisa Vail, Juvenile Probation, Complete Trauma and Self-Harm Course, Online. Total Cost: \$39.99. Cost to County: \$0.00.

Second by Commissioner

6. Motion by Commissioner \_\_\_\_\_ to approve Proclamation 2026-03, proclaiming March 6, 2026 as Employee Appreciation Day in Susquehanna County.  
Second by Commissioner
7. Motion by Commissioner \_\_\_\_\_ to approve Proclamation 2026-04, proclaiming March as Colon Cancer Awareness Month and March 26, 2026 as CASUAL (Colon Cancer Awareness Saves Unlimited Lives) Day in Susquehanna County.  
Second by Commissioner
8. Motion by Commissioner \_\_\_\_\_ to approve entering into agreements with PA Inclusive and Quality Progressions, through the Lackawanna-Susquehanna Behavioral Health/Intellectual Disability/Early Intervention Program, effective July 1, 2025 through July 30, 2026.  
Second by Commissioner
9. Motion by Commissioner \_\_\_\_\_ to approve entering into an Administrative Entity Operating Agreement with the Pennsylvania Department of Human Services, Office of Developmental Programs through Lackawanna-Susquehanna Behavioral Health/Intellectual Disability/Early Intervention Program, effective January 1, 2026.  
Second by Commissioner
10. Motion by Commissioner \_\_\_\_\_ to acknowledge the resignation of Peter Shivock from the position of Part-time Deputy Coroner/Death Investigator, effective March 3, 2026, per Acting Coroner Jessica Chiamonte.  
Second by Commissioner
11. Motion by Commissioner \_\_\_\_\_ to acknowledge the transfer of Anthony Conarton from the part-time position of Deputy Coroner to the open, part-time position of Deputy Coroner/Death Investigator, at a rate of \$18.00/hour, effective

**March 5, 2026, with a three-month probationary period and benefits according to the County Policy manual, per the recommendation of Acting Coroner Jessica Chiaramonte.**

**12. Motion by Commissioner \_\_\_\_\_ to list for bid on Municibid the below vehicle:  
2017 Ford Explorer – Police Interceptor VIN#: 1FM5K8AR9HGE15411  
Mileage: 62,246  
Second by Commissioner \_\_\_\_\_**

**13. Motion by Commissioner \_\_\_\_\_ to close the Commissioners' Meeting.  
Second by Commissioner \_\_\_\_\_**

**Commissioner \_\_\_\_\_ declared the Commissioners' Meeting adjourned at \_\_\_\_\_ a.m.**