

Susquehanna County Commissioners
January 28, 2026
Agenda

Commissioner **called the meeting to order at** **a.m. in the Commissioners'**
Meeting Room.

Pledge of Allegiance to the Flag

Moment of Silence

Present: Commissioners Hall, Darrow, McNamara

Public Comment on agenda and non-agenda items:

1. Motion by Commissioner **to close public comment.**
Second by Commissioner

2. Motion by Commissioner **to approve the minutes of the January 14,**
2026 Commissioners' Meeting.
Second by Commissioner

3. Motion by Commissioner **to ratify and approve the following:**

- **Cash Disbursement Journal dated 1/22/2026 for \$18,528.34 for General Expenses**
- **Cash Disbursement Journal dated 1/16/2026 for \$10,891.23 for FNB Credit Cards**
- **Cash Disbursement Journal dated 1/15/2026 for \$236,756.69 for General Expenses**
- **Cash Disbursement Journal dated 1/15/2026 for \$83,981.43 Children & Youth**
- **Cash Disbursement Journal dated 1/14/2026 for \$1,810.00 for Wire Transfer**
- **Cash Disbursement Journal dated 1/22/2026 for \$252,366.90 for Net Wages**
- **Electronic Payment dated 1/22/2026 for \$158.61 for PA SCDU**
- **EFTPS dated 1/22/2026 for \$83,833.26 for Federal Payroll Taxes**
- **Electronic Payment dated 1/22/2026 for \$27,038.91 for Employee Retirement**
- **Electronic Payment dated 1/22/2026 for \$10,711.58 for State Withholding**

Second by Commissioner

4. Motion by Commissioner **to approve the following seminar and travel**
requests:

- **Nathanial Wallace, EMA, L-146 Homeland Security Exercise and Evaluation Program, Jessup, PA., 2/24/2026-2/26/2026. Total Cost: \$0.00. Cost to County: \$0.00.**
- **Nathanial Wallace, EMA, L-105 Public Information Basics, Jessup, PA., 6/16/2026-6/18/2026. Total Cost: \$0.00. Cost to County: \$0.00.**
- **Scott Aylesworth and Nathan Wallace, EMA, PEMA Symposium, Harrisburg, PA., 3/30/2026-4/2/2026. Total Cost: \$300.00. Cost to County: \$300.00.**
- **Rebecca Wescott, Treasurer, CTAPA Spring Meeting, 4/21/2026-4/22/2026. Total Cost: \$224.64. Cost to County: \$224.64.**
- **Patti Peltz, Planning, Ag Day, Montrose, PA, 3/20/2026. Total Cost: \$62.50. Cost to County: \$62.50.**

- Rebecca Wescott, Treasurer, Tax Claim Bureau Spring Seminar, State College, PA, 4/9/2026. Total Cost: \$419.57. Cost to County: \$419.54.

Second by Commissioner

5. Motion by Commissioner to approve Proclamation 26-02, proclaiming February as Black History Month in Susquehanna County.
Second by Commissioner
6. Motion by Commissioner to approve Resolution 26-01, authorizing Susquehanna County Housing/Redevelopment Authority to file an application for Multimodal Transportation Funds for the Forks Hill over Silver Creek bridge replacement project.
Second by Commissioner
7. Motion by Commissioner to approve Resolution 26-02, authorizing Susquehanna County Housing/Redevelopment Authority to file an application for Multimodal Transportation Funds for the Salt Springs Road over Silver Creek bridge replacement project.
Second by Commissioner
8. Motion by Commissioner to approve entering into a software support agreement with Optical Storage Solutions, Inc., Lebanon, PA for LANDEX support and maintenance for the Recorder of Deeds, effective January 1, 2026 through December 31, 2026, at a total cost of \$24,780.00, per the recommendation of Wendy Zapolski, Recorder of Deeds/Register of Wills/Clerk of Orphans Court.
Second by Commissioner
9. Motion by Commissioner to approve entering into a service agreement with Crowe, LLP, Chicago, IL., to assess, analyze, and validate the effectiveness of the County and 911 cyber security systems, effective January 28, 2026, until the completion of the project, at a total cost of \$28,500.00, per the recommendation of Stephen Janoski, Director of IT.
Second by Commissioner
10. Motion by Commissioner to ratify and approve entering into a grant agreement with the Lackawanna/Susquehanna Drug and Alcohol Programs as the single county authority for the treatment services grant, effective January 1, 2026, through June 30, 2026.
Second by Commissioner
11. Motion by Commissioner to approve entering into a renewal contract with Carahsoft Technology Corp, Reston, VA for 10 (ten) Zoom Communication Business licenses for the Courts, effective February 18, 2026, through February 17, 2027, at a total cost of \$3,659.30.
Second by Commissioner
12. Motion by Commissioner to approve the purchase of one (1) FlexMet Vote Center Poll Pad Charging and Storage Hub for the Elections Department from Runbeck Election Services, LLC, Phoenix, AZ, effective January 28, 2026, at a total cost of \$17,175.00, paid for with Election Integrity Grant Funds, per the recommendation of LeighAnna Overfield, Director of Elections and Voter Registration.
Second by Commissioner

13. Motion by Commissioner _____ to appropriate \$6,884.00 from the clean and green rollback to the agricultural easement fund for the 2026 program year beginning January 1, 2026.
Second by Commissioner _____
14. Motion by Commissioner _____ to change the fees for the Assessment Department printing of property record cards to \$1.00 for the first card and \$.50 per page thereafter, effective February 1, 2026, per the recommendation of Sarah Seamans, Director of Assessment/Chief Assessor.
Second by Commissioner _____
15. Motion by Commissioner _____ to accept, with regret, the resignation of Jaycen Aten from the position of Caseworker II, effective February 6, 2026, per Suzanne Swart, Director of Children and Youth Services.
Second by Commissioner _____
16. Motion by Commissioner _____ to ratify and acknowledge the transfer of Justin Sprout to the open, full-time, non-union position of Chief County Detective, \$33.51 per hour, effective January 8, 2026, with benefits according to the County Policy Manual, per the recommendation of District Attorney Marion O'Malley.
Second by Commissioner _____
17. Motion by Commissioner _____ to ratify and acknowledge the hiring of Todd Hinkley, New Milford, to the open, part-time, non-union position of Assistant District Attorney, salary \$75,000 per year based on duties and experience, effective January 26, 2026, per the recommendation of District Attorney Marion O'Malley.
Second by Commissioner _____
18. Motion by Commissioner _____ to advertise for bid on Municibid the following vehicle:
2017 Ford Explorer Police Interceptor VIN #: 1FM5K8ARHGD13906
MILEAGE: 91,435
Second by Commissioner _____
19. Motion by Commissioner _____ to close the Commissioners' Meeting.
Second by Commissioner _____