

SB 25-01
01/08/2025

Commissioner Hall called the Salary Board meeting to order at 9:06 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner McNamara to close public comment.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow approve the minutes of the December 18, 2024 Salary Board.

Second by Treasurer Wescott. Ayes: Hall, Darrow, and Wescott. Abstain: McNamara.

Motion Carried.

Motion by Commissioner Darrow to acknowledge the changes in salary and benefits for the following Bargaining Units:

- Court Appointed
- Professional Residual
- Probation
- Residual

Second by Treasurer Wescott. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to change the position of the full-time, non-union Fiscal Office Manager from hourly to salary, no change in pay, effective January 9, 2025, per the recommendation of Suzanne Swart, Director of Children and Youth Services.

Second by Treasurer Wescott. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to add the additional responsibilities of part-time IT Application Support/Trainer to the GIS Technician job description, with an additional \$1.00 per hour for the additional responsibilities, effective January 9, 2025, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator.


Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

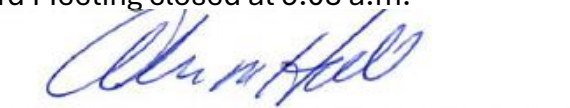
Motion by Commissioner McNamara to close the Salary Board Meeting.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:08 a.m.

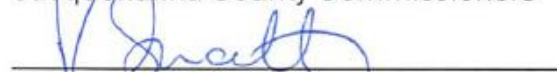
ATTEST:


Rebekah Hubbard, Chief Clerk






Susquehanna County Commissioners


Susquehanna County Treasurer

SB 25-02
01/22/2025

Commissioner Hall called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner McNamara to close public comment.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the minutes of the January 8, 2025 Salary Board.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to create the full-time, non-union position of Director of Planning/Agricultural Easement Program Director, grade 7, 54,982.40 per year, effective January 23, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to eliminate the full-time, non-union position of Director of Planning, effective January 23, 2025.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

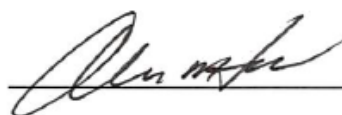
Motion by Commissioner Darrow to eliminate the part-time, non-union position of IT Application Support/Trainer, effective January 23, 2025.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to close the Salary Board Meeting.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:03 a.m.



ATTEST:



Rebekah Hubbard, Chief Clerk



Susquehanna County Commissioners



Susquehanna County Treasurer

SB 25-03

03/12/2025

Commissioner Hall called the Salary Board meeting to order at 9:05 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott, District Attorney O'Malley

Public Comment on Agenda Items: None

Motion by Commissioner Darrow to close public comment.

Second by Commissioner McNamara. Ayes: Unanimous. Motion carried.

Motion by Commissioner McNamara to approve the minutes of the January 22, 2025 Salary Board.

Second by Commissioner Darrow. Ayes: Unanimous. Motion carried.

Motion by Commissioner Darrow to create the part-time, non-union position of Assistant District Attorney, grade S9, salary \$50,000.00 per year, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Marion O'Malley, District Attorney.

Second by Commissioner McNamara. Ayes: Unanimous. Motion carried.

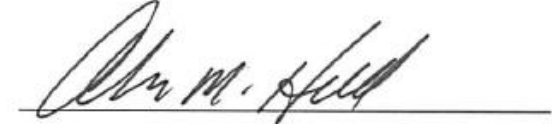
Motion by Commissioner McNamara to close the Salary Board Meeting.

Second by Commissioner Darrow

Commissioner Hall declared the Salary Board Meeting closed at 9:06 a.m.

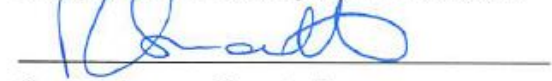
ATTEST:

Rebekah Hubbard, Chief Clerk






Susquehanna County Commissioners


Susquehanna County Treasurer

SB 25-04

3/26/2025

Commissioner Hall called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner Darrow to close public comment.

Second by

Motion by Commissioner McNamara to approve the minutes of the March 12, 2025 Salary Board meeting.

Second by

Motion by Commissioner Darrow to create the full-time, non-union position of Inmate Management Coordinator, grade S9, effective March 26, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to create the full-time, non-union position of Jail Accounts Manager, grade 4, effective March 26, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.

Second by Commissioner Hall. Ayes: Hall, Darrow, Wescott. Nay: McNamara. Motion Carried.

Motion by Commissioner McNamara to create the full-time, non-union position of Deputy Inmate Management Coordinator, grade 7, effective March 26, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Rebekah Hubbard, Chief Clerk.

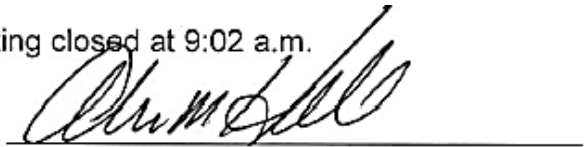
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to create the full-time, non-union position of Office Manager/Paralegal for the District Attorney's office, grade 7, effective March 26, 2025, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of District Attorney Marion O'Malley.



Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to close the Salary Board Meeting.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:02 a.m.



ATTEST:


Rebekah Hubbard, Chief Clerk
Susquehanna County Commissioners

Susquehanna County Treasurer

SB 25-05
4/9/2025

Commissioner Hall called the Salary Board meeting to order at 9:01 a.m.

Present: Commissioners Hall, Darrow, and McNamara, Treasurer Rebecca Wescott

Public Comment on Agenda Items: None

Motion by Commissioner Darrow to close public comment.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to approve the minutes of the March 26, 2025 Salary Board meeting.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to eliminate the list of positions below, effective April 23, 2025, per the recommendation of the Commissioners:

Position Title	# of Positions	Position Type	Union/Non-Union
Corrections Officer	30	Full-time	Union
Corrections Officer	10	Part-time	Union
Corrections Sergeant/Shift Commander	6	Full-time	Non-Union
Corrections Officer/Cook	2	Full-time	Union
Corrections Officer/Cook	1	Part-time	Union
Training/Operations Lieutenant	1	Full-time	Non-Union
Deputy Warden	1	Full-time	Non-Union
Warden	1	Full-time	Non-Union

Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

Motion by Commissioner McNamara to create one part-time, non-union position for the Domestic Relations Hearing Officer, \$34,351.06 annually, effective May 1, 2025, with benefits according to the County Policy Manual, per the recommendation of President Judge Jason Legg.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to approve the changes to the Miscellaneous Compensation Schedule (Mental Health Hearing Officer \$350/case), effective April 9, 2025.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.


Motion by Commissioner McNamara to create one part-time, non-union position for the Juvenile Dependency Hearing Officer, \$15,346.65 per year, effective April 9, 2025, with benefits according to the County Policy Manual.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.



Motion by Commissioner Darrow to eliminate the full-time, non-union position of Hearing Master/Officer, effective May 1, 2025.
Second by Commissioner McNamara. Ayes: Unanimous. Motion Carried.

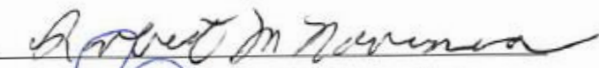
Motion by Commissioner McNamara to close the Salary Board Meeting.
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Commissioner Hall declared the Salary Board Meeting closed at 9:03 a.m.

ATTEST:


Rebekah Hubbard, Chief Clerk


Susquehanna County Commissioners

Susquehanna County Treasurer