

**Susquehanna County Commissioners
March 25, 2026
Agenda**

Commissioner called the meeting to order at a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag

Moment of Silence

Present: Commissioners Hall, Darrow, McNamara

Public Comment on agenda and non-agenda items:

- 1. Motion by Commissioner to close public comment.
Second by Commissioner**

- 2. Motion by Commissioner to approve the minutes of the March 11, 2026 Commissioners' Meeting with an amendment to item #18, amending the resignation to a termination, effective March 13, 2026.
Second by Commissioner**

- 3. Motion by Commissioner to ratify and approve the following:**
 - **Cash Disbursement Journal dated 3/12/2026 for \$240,703.22 for General Expenses**
 - **Cash Disbursement Journal dated 3/19/2026 for \$137,875.58 for General Expenses**
 - **Cash Disbursement Journal dated 3/12/2026 for \$102,442.42 for Children & Youth**
 - **Cash Disbursement Journal dated 3/20/2026 for \$10,831.31 for FNB Credit Cards**
 - **Cash Disbursement Journal dated 3/20/2026 for \$39,888.00 for Wire Transfer**
 - **Cash Disbursement Journal dated 3/19/2026 for \$243,920.28 for Net Wages**
 - **Electronic Payment dated 3/19/2026 for \$158.61 for PA SCU**
 - **EFTPS dated 3/19/2026 for \$79,379.00 for Federal Payroll Taxes**
 - **Electronic Payment dated 3/19/2026 for \$27,265.44 for Employee Retirement**
 - **Electronic Payment dated 3/19/2026 for \$10,342.97 for State Withholding**
 - **Electronic Payment dated 3/19/2026 for \$201.91 for PA Dept. of Revenue****Second by Commissioner**

- 4. Motion by Commissioner to approve the following seminar and travel requests:**
 - **Patti Peltz, Planning/Ag Easement, Farm Bureau Tour, Local, 4/29/2026. Total Cost: \$0.00. Cost to County: \$0.00.**
 - **Patti Peltz, Planning/Ag Easement, NTRPDC Full Commission Meeting, Montrose, PA, 4/17/2026. Total Cost: \$20.00. Cost to County: \$20.00.****Second by Commissioner**

- 5. Motion by Commissioner to approve Proclamation 2026-06, proclaiming April as Child Abuse Prevention Month in Susquehanna County.
Second by Commissioner**

6. **Motion by Commissioner** to approve Proclamation 2026-07, proclaiming April as Sexual Assault Awareness Month in Susquehanna County.
Second by Commissioner
7. **Motion by Commissioner** to approve Proclamation 2026-08, proclaiming April as Safe Digging Month in Susquehanna County.
Second by Commissioner
8. **Motion by Commissioner** to approve Proclamation 2026-09, proclaiming April as Fair Housing Awareness Month in Susquehanna County.
Second by Commissioner
9. **Motion by Commissioner** to ratify and approve entering into a renewal contract with Guyette Communication Industries, Plymouth, PA, for the telephone system software, service packs, and factory support, effective March 9, 2026, through March 8, 2027, at a total cost of \$1,998.00
Second by Commissioner
10. **Motion by Commissioner** to approve entering into agreements with the below list of polling locations, for the use of the location for all 2026 elections, at a total cost of \$50.00 per location, per election, effective March 25, 2026, through December 31, 2026, per the recommendation of Christopher Fleetwood, Director of Voter Registration/Elections/Passport Processing:
 - Rush Township
 - Montrose Borough First Ward**Second by Commissioner**
11. **Motion by Commissioner** to ratify and approve the updates to the training center AV system, including an additional display and microphones, effective March 10, 2026, at a total cost of \$10,468.80.
Second by Commissioner
12. **Motion by Commissioner** to adopt as policy the form waiver letter for setback requirements for the Planning Commission, effective March 25, 2026.
Second by Commissioner
13. **Motion by Commissioner** to enter into a professional services contract with S.A.F.E, Towanda, PA, for the implementation and delivery of the Families in Recovery Program for eligible residents of the County, at a total cost not to exceed \$11,552.00, paid with SUD/SOAR funding, per the recommendation of Virginia Smith, Executive Director of Reentry/Alternative and Transitional Programming.
Second by Commissioner
14. **Motion by Commissioner** to enter into a service agreement with Modern Power Systems, Bristol, PA, for annual service and testing of the generators at the Courthouse, County Office Building, and 911 Center, effective April 2, 2026, through April 2, 2027, at a total cost of \$4,600.00.
Second by Commissioner
15. **Motion by Commissioner** to enter into an agreement with Montrose Area School District for the printing of the 2026 tax bills at a cost to the district of

