

IJ 01-24  
1/2/2024

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, President Judge Legg, and District Attorney O’Malley.

Motion by Commissioner Hall to appoint Sheriff Benedict as Chairman.  
Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Herschel to appoint Commissioner Hall as Vice-Chairman.  
Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by President Judge Legg to approve the minutes of the December 5, 2023, Susquehanna County Prison Board Meeting.  
Second by District Attorney O’Malley. Ayes: Sheriff Benedict, Commissioner Hall and Herschel, President Judge Legg, District Attorney O’Malley. Abstain: Commissioner Darrow. Motion Carried.

Prison Census:

December 2023 Prison Census			
Prisoners	Male	Female	Total
Total Population	38	9	47
Regular Inmates	38 (0 State)	9 (0 State)	47 (0 state)
Average Daily Population	42	8	50
Average Length of Stay	16	18	17
Recidivism Rate			
Work Release Inmates	2	0	2
County Work Program	5 4 Recycle Center 1 Trustee Kitchen/0 Laundry	2 1 Trustee kitchen/1 laundry	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	1 (1 Wyoming)	1
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
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Corrections Officers	27	4	31
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden’s December 2023 report on the Jail Census and Personnel Report.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by President Judge Legg to ratify and approve the transfer of Charles Olsommer from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective December 14, 2023, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the hiring of Rolly Miller, Hallstead, to the open, part-time, union-eligible position of Corrections Officer, Grade 4, effective January 2, 2024, with a six-month probationary period and benefits according to the Jail Bargaining Agreement and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by President Judge Legg. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of December 2023 was approximately:

Wyoming County	\$ 0.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 450.00
Fines and Court fees	\$ 1,150.48
Domestic Relations	\$200.00
Boarding – Out	\$210.00

Public Comment: None

Warden provided update on DOC training and that Sergeants will be switching to 12 hours shifts soon.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by District Attorney O’Malley. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:33 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

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Lance Benedict, Chairman

IJ 02-24  
2/6/2024

Sheriff Benedict called the meeting to order at 8:30 am in Courtroom 2.

Pledge of Allegiance.

Members present: Sheriff Benedict, Commissioners Hall, Darrow, and Herschel, and President Judge Legg.

Motion by Commissioner Hall to approve the minutes of the January 2, 2024, Susquehanna County Prison Board Meeting.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Prison Census:

<u>January 2024 Prison Census</u>			
Prisoners	Male	Female	Total
Total Population	37	14	51
Regular Inmates	36 (1 State)	14 (0 State)	51
Average Daily Population	36	15	51
Average Length of Stay	20	16	18
Recidivism Rate			
Work Release Inmates	3	1	4
County Work Program	6 4 Recycle Center 1 Trustee Kitchen/1 Laundry	1 1 Trustee kitchen	7
Boarded In	0 (0 Wyoming, 0 Wayne, 0 Lack.)	6 (1 Wyoming)	1
Boarded Out	1 (1 Wyoming)	0	1
Weekend Inmate(s)	0	0	0
Norristown Eval (not part of count)	0	0	0
302/304/5b Transfer (not part of count)	0	0	0
State SIP Program (not part of count)	0	0	0
Pending Extradition	0	0	0
Others: Not part of count	0	0	0

Personnel	Full-Time	Part-Time	Total
Corrections Officers	23	3	26
Sergeants	5	0	5
Cooks	2	0	2
Interns	0	0	0

Motion by Commissioner Hall to approve the Warden's January 2024 report on the Jail Census and Personnel Report.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Marie Travis from the position of Corrections Officer, effective January 2, 2024, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve the termination of Marcus Shaver, from the position of Corrections Officer, effective January 12, 2024, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Elizabeth Smith from the position of Corrections Sergeant/Shift Commander, effective January 15, 2024, per Warden Vincent Chiamonte.

Second by Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the termination of Melissa McCloskey from the position of Corrections Sergeant/Shift Commander effective January 17, 2024, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve the transfer of Ian Smith from the position of full-time Corrections Officer to the open, full-time, non-union eligible position of Corrections Sergeant/Shift Commander, Grade 6, effective January 22, 2024, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second by Commissioner Hall. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to ratify and approve the transfer of Karl Hummel from the position of full-time Corrections Officer to the open, full-time, non-union eligible position of Corrections Sergeant/Shift Commander, Grade 6, effective January 22, 2024, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second By Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve the termination of Jacob Lucas from the position of Corrections Officer effective January 30, 2024, per the recommendation of Warden Vincent Chiamonte.

Second By Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to accept, with regret, the resignation of Ethan Hitchcock from the position of Corrections Sergeant/Shift Commander, effective February 14, 2024, per Warden Vincent Chiamonte.

Second By Commissioner Darrow. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Hall to approve the transfer of Jason Smith from the position of full-time Corrections Officer to the open, full-time, non-union eligible position of Corrections Sergeant/Shift Commander, Grade 6, effective February 14, 2024, with a six-month probationary period and benefits according to the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second By Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Motion by Commissioner Darrow to ratify and approve, the transfer of Rolly Miller from the position of part-time Corrections Officer to the open, union-eligible position of full-time Corrections Officer, no change in pay, effective January 25, 2024, with a six-month probationary period and benefits according to the Jail Bargaining Unit and the County Policy Manual, per the recommendation of Warden Vincent Chiamonte.

Second By Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Boarding-in/income/fines/ Domestic for the month of January 2024 was approximately:

Wyoming County	\$ 8,400.00
Lackawanna County	\$ 0.00
Wayne County	\$ 0.00
Room/Board fees	\$ 250.00
Fines and Court fees	\$ 780.00
Domestic Relations	\$200.00

Boarding – Out: Calculated in with the income from Wyoming County on a 1 for 1 ratio.

Public Comment:

The Warden reports that training for officers is ongoing and he is currently preparing the general information report for the State.

A member of the public mentioned the idea of a therapeutic music program and the importance of it. The Warden informed her to bring details to the Jail Board.

Motion by Commissioner Hall to close the Prison Board Meeting.

Second by Commissioner Herschel. Ayes: Unanimous. Motion Carried.

Sheriff Benedict declared the meeting adjourned at 8:34 am.

Attest:

Approved:

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Rebekah Hubbard, Chief Clerk

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Lance Benedict, Chairman