



Susquehanna County Assessment Office

31 Lake Ave., PO Box 218
Montrose, PA 18801
(570) 278-4600 (Ext 4001)

Mobile Home Change of Ownership Form

- 1.) This form must be notarized! 2.) Seller and Buyer must be present at notary.
- a.) If the Seller is not present, the Buyer must provide proof of ownership.
(ie: Bill of Sale or Mobile Home Title, Deed)
- b.) A Seller may not sign ownership into someone else's name.

Parcel ID being transferred- _____ - _____, _____, _____

The home was sold on _____ (Date)

Seller's Name _____

Address _____

Phone Number _____

Buyer's Name _____

Address _____

Phone Number _____

Year: _____ Make: _____ Model: _____ Color: _____ VIN # _____

Is this home being moved to a new location? YES ___ NO ___

**If YES, the new address is: _____

If you have answered YES, please attach a copy of the Mobile Home Removal Permit that **MUST** be issued by the tax collector. If you do not have a copy of the Removal Permit, the ownership change will not be processed through the Assessment Office.

** If NO, **are there any taxes, both CURRENT and DELINQUENT due?** YES ___ NO ___

***Please be advised Taxes Due will stay with the Mobile/Manufactured home not the previous owner.**

Signature/Date _____

(circle one) BUYER OR SELLER

Signature/Date _____

(circle one) BUYER OR SELLER

Signature/Date _____

(circle one) BUYER OR SELLER

Signature/Date _____

(circle one) BUYER OR SELLER

Commonwealth of Pennsylvania
County of Susquehanna

Commonwealth of Pennsylvania
County of Susquehanna

On this, the _____ day of _____, 20____,
Before me, the undersigning officer, personally appeared

On this, the _____ day of _____, 20____,
Before me, the undersigning officer, personally appeared

In witness whereof, I hereunto set my hand and official seals.

In witness whereof, I hereunto set my hand and official seals.

Notary Public

Notary Public