

**Susquehanna County Commissioners
May 13, 2026
Agenda**

Commissioner called the meeting to order at a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag

Moment of Silence

Present: Commissioners Hall, Darrow, McNamara

Commissioners present plans for the replacement of the bridge at Salt Springs Road.

Public Comment regarding the bridge replacement:

- 1. Motion by Commissioner to close public comment regarding the bridge replacement.
Second by Commissioner**

Public Comment on agenda and non-agenda items:

- 2. Motion by Commissioner to close public comment.
Second by Commissioner**
- 3. Motion by Commissioner to approve the minutes of the April 25, 2026
Commissioners' Meeting.
Second by Commissioner**
- 4. Motion by Commissioner to approve the minutes of the April 8, 2026
Public Hearing.
Second by Commissioner**
- 5. Motion by Commissioner to recess the Commissioners Meeting and
open the Salary Board Meeting.
Second by Commissioner**

Returned to the Commissioner Meeting at a.m.

- 6. Motion by Commissioner to ratify and approve the following:**
- Cash Disbursement Journal dated 5/1/2026 for \$176.00 for State Food Program**
 - Cash Disbursement Journal dated 4/30/2026 for \$90,200.45 for General Expenses**
 - Cash Disbursement Journal dated 5/1/2026 for \$80,243.28 for Children & Youth**
 - Cash Disbursement Journal dated 5/1/2026 for \$10,616.24 for FBF Credit Cards**
 - Cash Disbursement Journal dated 4/23/2026 for \$96,674.87 for General Expenses**

- Cash Disbursement Journal dated 5/6/2026 for \$3,725.00 for Election Training Pay
 - Cash Disbursement Journal dated 4/30/2026 for \$327,691.91 for Net Wages
 - Electronic Payment dated 4/30/2026 for \$158.61 for PA SCDU
 - EFTPS dated 4/30/2026 for \$109,327.35 for Federal Payroll Taxes
 - Electronic Payment dated 4/30/2026 for \$27,326.38 for Employee Retirement
 - Electronic Payment dated 4/30/2026 for \$13,787.54 for State Withholding
 - Cash Disbursement Journal dated 4/23/2026 for \$114,998.23 for Children & Youth
 - Cash Disbursement Journal dated 4/21/2026 for \$5896.06 for Molenko's
 - Cash Disbursement Journal dated 5/7/2026 for \$510/610.55 for General Expenses
 - Cash Disbursement Journal dated 5/6/2026 for \$2,060.00 for Wire Transfers
- Second by Commissioner

7. Motion by Commissioner _____ to approve the following seminar and travel requests:

- Suzanne Swart and Ursula Parshley, Children and Youth, PCYA June Meeting, Gettysburg, PA, 6/10/2026-6/12/2026. Total Cost: \$1,565.45. Cost to County: \$313.09.
- Patti Peltz, Planning and Agricultural Easement, Women in Ag, Montrose, PA, 6/12/2026. Total Cost: \$0.00. Cost to County: \$0.00.
- Samantha Roszel and Jessican Madas, 911, TAC Training, Scranton, PA. Total Cost: \$0.00. Cost to County: \$0.00.
- Wendy Zapolski, Register and Recorder, RWOCAP Annual Summer Conference, Harrisburg, PA, 7/13/2026-7/16/2026. Cost to County: \$1,279.00. Cost to County: \$1,279.00.
- Emily Freeman, Assessment, AAP 76th Annual Conference, Reading, PA, 5/5/2026-5/8/2026. Total Cost: \$920.00. Cost to County: \$920.00.
- Rebecca Wescott, Treasurer, CTAPA Conference, Potter County, PA, 6/16/2026-6/19/2026. Total Cost \$1,185.60. Cost to County \$1,185.60.
- Kennedy Mattocks, Prothonotary/Clerk of Courts, CPCMS Training, Mechanicsburg, PA, 5/18/2026-5/21/2026. Total Cost: \$260.00. Cost to County: \$260.00.
- Michele Jerauld, Molly Allen, Jasmine Penny, Amber Glover, DRS, DRAP Conference, Cranberry Township, PA, 10/5/2026-10/8/2026. Total Cost: \$5,750.00. Cost to County: \$0.00.

Second by Commissioner

8. Motion by Commissioner _____ to approve Proclamation 2026-17, proclaiming May 17-23, 2026, as Emergency Medical Services Week in Susquehanna County.

Second by Commissioner

9. Motion by Commissioner _____ to approve Resolution 2026-04, authorizing the modification of the County's FFY 2023 Community Development Block Grant Program.

Second by Commissioner

10. Motion by Commissioner _____ to ratify and approve entering into service agreement with Lawton Power Systems, LLC, for annual inspection and service to the existing generators at the 911 tower sites, effective January 1, 2026, through December 31, 2026, at the cost of \$550.00 per year for 7 sites and \$325.00 per year at 2 sites, per the recommendation of Ryan Tator, Director of Public Safety/GIS and Systems Database Analyst.

Second by Commissioner

11. Motion by Commissioner to enter into a Memorandum of Understanding with Blue Ridge School District for the printing and mailing of tax bills for the 2026 tax year, with a cost to the school of \$0.22 per bill plus postage.
Second by Commissioner
12. Motion by Commissioner to enter into a service agreement with Eaton Corporation, Boothwyn, PA, for UPS Services in the Public Safety Center, including 24/7 corrective maintenance, emergency response, and preventative maintenance, effective July 21, 2026, through July 20, 2027, at a total cost of \$15,469.80, partially paid with PEMA funding, per the recommendation of Ryan Tator, Director of Public Safety/GIS and Systems Database Analyst.
Second by Commissioner
13. Motion by Commissioner to ratify and acknowledge, with regret, the resignation of Jon Record from the position of Chief Deputy Sheriff/County Detective/Task Force, effective May 8, 2026, per Sheriff John Oliver.
Second by Commissioner
14. Motion by Commissioner to ratify and approve the transfer of Theresa LoSapio from the position of GIS Assistant Administrator to the open, full-time, union-eligible position of GIS Parcel Administrator, grade 6, rate of \$29.42 for experience and years of service, effective April 30, 2026, with a 3-month probationary period, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator.
Second by Commissioner
15. Motion by Commissioner to ratify and approve the transfer of Thomas Zegar from the position of GIS Technician to the open, full-time, non-union position of GIS Technician/Drone Pilot, grade 7, rate of \$27.03, effective April 30, 2026, with a six-month probationary period, per the recommendation of Stephen Janoski, Director of IT/GIS Coordinator.
Second by Commissioner
16. Motion by Commissioner to ratify and approve the transfer of Jordan Seamans from the position of Maintenance Specialist to the open, full-time, union-eligible position of Maintenance Specialist II, grade 4, rate of \$19.08, effective April 30, 2026, with a 3-month probationary period, per the recommendation of Jeremy Shiptoski, Assistant Director of Satellite Facilities/County HVAC Technician.
Second by Commissioner
17. Motion by Commissioner to ratify and approve the transfer of Jacob Henry from the position of Prison Maintenance Specialist to the open, full-time, union-eligible position of Maintenance/Electrical HVAC Technician, grade 3, no change in pay, effective April 30, 2026, with a 3-month probationary period, per the recommendation of Jeremy Shiptoski, Assistant Director of Satellite Facilities/County HVAC Technician.
Second by Commissioner
18. Motion by Commissioner to acknowledge the transfer of George Morin from the position of Deputy Corporal to the open, full-time, non-union position of Chief Deputy Sheriff, grade 9, with a rate of \$27.00 per hour for

education and experience, effective May 14, 2026, per the recommendation of Sheriff John Oliver.
Second by Commissioner

19. Motion by Commissioner to close the Commissioners' Meeting.
Second by Commissioner

Commissioner declared the Commissioners' Meeting adjourned at a.m.