

Susquehanna County Commissioners
July 8, 2026
Agenda

Commissioner called the meeting to order at a.m. in the Commissioners' Meeting Room.

Pledge of Allegiance to the Flag

Moment of Silence

Present: Commissioners Hall, Darrow, McNamara

Employee Years of Service Recognition

Sarah Seamans Assessment 10 Years

Public Comment on agenda and non-agenda items:

**1. Motion by Commissioner to close public comment.
Second by Commissioner**

**2. Motion by Commissioner to approve the minutes of the June 24, 2026
Commissioners' Meeting.
Second by Commissioner**

3. Motion by Commissioner to ratify and approve the following:

- **Cash Disbursement Journal dated 7/2/2026 for \$90,755.27 for General Expenses**
- **Cash Disbursement Journal dated 6/30/2026 for \$330.00 for Petty Cash**
- **Cash Disbursement Journal dated 6/24/2026 for \$111,976.45 for CYS**
- **Cash Disbursement Journal dated 6/25/2026 for \$540,670.97 for General Expenses**
- **Cash Disbursement Journal dated 6/25/2026 for \$90,948.10 for CYS**
- **Cash Disbursement Journal dated 6/25/2026 for \$239,140.12 for Net Wages**
- **Electronic Payment dated 6/25/2026 for \$158.61 for PA SCDU**
- **EFTPS dated 6/25/2026 for \$78,611.05 for Federal Payroll Taxes**
- **Electronic Payment dated 6/25/2026 for \$27,055.47 for Employee Retirement**
- **Electronic Payment dated 6/25/2026 for \$10,252.29 for State Withholding**
- **Cash Disbursement Journal dated 7/1/2026 for \$77,564.72 for CYS**
- **Cash Disbursement Journal dated 7/6/2026 for \$15,695.85 for Molenko's**

Second by Commissioner

4. Motion by Commissioner to approve the following seminar and travel requests:

- **Robert DeLuca, Teri Gulick, Richard Ainey, County Auditors, Annual Conference, Beach Lake, PA, 9/27/2026-9/30/2026. Total Cost: \$1869.00. Cost to County: 1869.00.**

- Rebekah Hubbard, Commissioners Office, CCAP Summer Conference, Pocono Manor, PA, 8/2/2026-8/5/2026. Total Cost: \$1,382.33. Cost to County \$1,382.33.
- Anthony Bartok, Juvenile Probation, Case Planning Committee Meeting, Mechanicsburg, PA, 7/29/2026. Total Cost: \$230.00. Cost to County: \$230.00.

Second by Commissioner

5. Motion by Commissioner to exonerate the attached list of occupation/per capita taxes due to a clerical error in the Assessment database. List of exonerations will be available upon request.
Second by Commissioner
6. Motion by Commissioner to approve entering into agreements with the Lackawanna-Susquehanna Office of Drug and Alcohol Programs per the attached schedule, effective July 1, 2026 through June 30, 2027.
Second by Commissioner
7. Motion by Commissioner to approve entering into an agreement between Susquehanna County Children and Youth and Avanco International LLC, Reston, VA for upgrade to version 19 of the Child Accounting and Profile System software, effective July 8, 2026, at a total cost of \$2,631.58.
Second by Commissioner
8. Motion by Commissioner to approve entering into agreement with Trehab, Inc., Montrose, PA, to participate in and oversee the Pennsylvania Medical Assistance Transportation Program (MATP), effective July 1, 2026 through June 30, 2027.
Second by Commissioner
9. Motion by Commissioner to approve entering into a transportation service agreement and lease with Trehab, Inc., Montrose, PA for Shared Ride, PWD, and MATP services provided by Trehab, and all vehicles provided by the County for a lease of \$1.00 per vehicle, effective July 1, 2026 through June 30, 2027.
Second by Commissioner
10. Motion by Commissioner to approve entering into a five-year agreement with Revize Software Systems, Troy, MI for redesign of the County website, to include planning, development and implementation at a cost of \$13,500.00 and an annual fee of \$4,900.00 for website hosting, monitoring, and support for a total cost of \$38,000.00, effective July 8, 2026 through July 7, 2031.
Second by Commissioner
11. Motion by Commissioner to purchase one 2026 Chevrolet SSV Tahoe from Bonner Chevrolet, Kingston, PA, for the Adult Probation Department at a total COSTARS price of \$62,838.00, partially paid with PCCD grant funding.
Second by Commissioner
12. Motion by Commissioner to ratify and approve entering into a professional services contract with CAI, Allentown, PA, for fiscal and professional program services for the Children and Youth Services Department, effective July 1, 2026, through June 30, 2027, at a cost not to exceed \$160,400.00
Second by Commissioner

13. Motion by Commissioner _____ to accept, with regret, the resignation of Megan Vinson from the position of full-time Telecommunicator, effective July 8, 2029 per Samantha Roszel, 911 Coordinator.
Second by Commissioner _____
14. Motion by Commissioner _____ to accept the resignation of Robert Binduga from the position of Director of Public Facilities, effective August 5, 2026, per Chief Clerk, Rebekah Hubbard.
Second by Commissioner _____
15. Motion by Commissioner _____ to accept, with regret, the resignation/retirement of Diana Roszel from the position of Casework Supervisor, effective August 19, 2026, per Suzanne Swart, Director of Children and Youth.
Second by Commissioner _____
16. Motion by Commissioner _____ to enter into a contract with Anthony Bartok for the DUI Coordinator services, to be shared with Barbara Durkin, effective immediately, per the recommendation of Judge Jason Legg.
Second by Commissioner _____
17. Motion by Commissioner _____ to award the bid for one (1) 2008 Car-Mate Enclosed Trailer, VIN# 5A3C612S28L001426.
Second by Commissioner _____
18. Motion by Commissioner _____ to close the Commissioners' Meeting.
Second by Commissioner _____

Commissioner _____ declared the Commissioners' Meeting adjourned at _____ a.m.