

**Susquehanna County Commissioners  
November 19, 2025  
Agenda**

**Commissioner                      called the meeting to order at    a.m. in the Commissioners' Meeting Room.**

**Pledge of Allegiance to the Flag**

**Moment of Silence**

**Present: Commissioners Hall, Darrow, McNamara**

**Public Comment on agenda and non-agenda items:**

- 1. Motion by Commissioner                      to close public comment.  
Second by Commissioner**
- 2. Motion by Commissioner                      to approve the minutes of the November 12th, 2025 Commissioners' Meeting with amendment to item #6, Resolution 2025-16, correcting the designated project to the County radio upgrade project and item #22, correcting the effective date of Michael Banning to 11/5/2025.  
Second by Commissioner**
- 3. Motion by Commissioner                      to ratify and approve the following:**
  - Cash Disbursement Journal dated 11/13/2025 for \$1,040,468.84 for General Expenses**
  - Cash Disbursement Journal dated 11/12/2025 for \$1,161.54 for Wire Transfers**
  - Cash Disbursement Journal dated 11/13/2025 for \$115,750.63 for Children & Youth**
  - Cash Disbursement Journal dated 11/13/2025 for \$242,613.02 for Net Wages**
  - Electronic Payment dated 11/13/2025 for \$158.61 for PA SCU**
  - EFTPS dated 11/13/2025 for \$78,965.98 for Federal Payroll Taxes**
  - Electronic Payment dated 11/13/2025 for \$26,304.01 for Employee Retirement**
  - Electronic Payment dated 11/13/2025 for \$10,284.05 for State Withholding****Second by Commissioner**
- 4. Motion by Commissioner                      to appoint Gabriel Fera, PC, as the County Solicitor for 2026, with a total budget not to exceed \$100,000 for both labor and County legal issues.  
Second by Commissioner**
- 5. Motion by Commissioner                      to ratify and approve entering into an electricity supply agreement with Constellation NewEnergy, Inc for the purchase of electricity at a cost of \$0.11426 for the following locations/Penelec accounts, effective December 6, 2025 through December 22, 2026:**
  - Recycling Center**
  - The Green**
  - Courthouse/Lake Ave.**

- Warner Bldg./Lake Ave.
- Jail, Ellsworth Drive
- Chenango Street
- 81 Public Ave.
- Mountain View Plaza, Clifford

Second by Commissioner

6. Motion by Commissioner to approve entering into a purchase of service contract between Susquehanna County Children and Youth Services and Preventative Care, Grove City, PA, for intensive treatment services at a cost of \$63.13 per day, effective July 1, 2025 through June 30, 2026, per the recommendation of Suzanne Swart, Director of Children and Youth services.  
Second by Commissioner
7. Motion by Commissioner to approve the hiring of Emma Sherwood, Meshoppen, to the open, full-time, non-union position of Re-Entry Case Manager, grade S11, \$65,586.16/year, effective December 4, 2025, with a six-month probationary period, and benefits according to the County Policy Manual, per the recommendation of Virginia Smith, Director of Re-Entry.  
Second by Commissioner
8. Motion by Commissioner to ratify and approve the hiring of Kylee Lanfair, Hallstead, to the open, full-time, union-eligible position of 911 Telecommunicator, grade 4, \$17.97/hour, effective November 17, 2025, with a six-month probationary period, and benefits according to the Residual Bargaining Agreement and the County Policy Manual, per the recommendation of Samantha Roszel, Director of 911.  
Second by Commissioner
9. Motion by Commissioner to ratify and approve the transfer of Ryan Brooks from the Part-Time Recycling Technician position to the open, union-eligible position of Full-Time Recycling Technician, grade 2, \$15.06/hour, effective November 13, 2025, with a three-month probationary period and benefits according to the Residual Bargaining Agreement and the County Policy Manual, per the recommendation of Jennifer Hibbard, Recycling Coordinator  
Second by Commissioner
10. Motion by Commissioner to accept the resignation of Kevin Munley from the position of 911 Shift Supervisor/CAD Manager, effective December 1, 2025, per Samantha Roszel, Director of 911.  
Second by Commissioner
11. Motion by Commissioner to list for bid on Municibid the following vehicle:
  - 2022 International Dump Truck, VIN#: 1HTKTSWM0NH643689, Mileage: 14,849
 Second by Commissioner
12. Motion by Commissioner to close the Commissioners' Meeting.  
Second by Commissioner

Commissioner declared the Commissioners' Meeting adjourned at a.m.